

SCHOOL BOARD OF PINELLAS COUNTY
CAREER & TECHNICAL EDUCATION
TRAINING AGREEMENT FOR WORK-BASED LEARNING PROGRAM

STUDENT:				
	(First Name)	(Middle)	(Last)	(Phone)
	(Street Address)	(City)	(ZIP)	
EMPLOYER:				
	(Name)	(Phone)	(Email)	
	(Street Address)	(City)	(ZIP)	

The Work-Based Learning Program gives high school students the opportunity to gain experience in a workplace setting. The Student's placement with the Employer will be determined by mutual agreement of all parties to this agreement. The district retains the right to veto any job placement. The parties will not discriminate against staff or students on the basis of race, sex, religion, color, disability or national origin.

The Employer agrees to:

- Provide opportunities for the Student to have occupational experience of instructional value as described in the training plan.
- Provide qualified supervision for the work activity. Work will be performed under safe conditions, in accordance with Child Labor Law guidelines and waivers.
- Orient the Student to facilities, policies and procedures, as required.
- Assign a mentor/training supervisor for the Student.

The Teacher/Coordinator agrees to:

- Orient Employer's personnel to the goals and objectives of the Work-Based Learning Program.
- Visit the Student at the Employer's site and maintain a working relationship with the person to whom the Student is responsible while on the job.
- Assure that each Student in the program who is assigned to the Employer has personal medical/accident insurance.
- Withdraw from Employer's facilities any Student whose conduct is unacceptable for the work environment.
- Be available for conferences with the Student's Parent, Guardian or Employer.

The Parent/Guardian:

- Permits the Student to participate in the Work-Based Learning Program and supports the policies and rules of the Program.
- Agrees with the Student's job placement with the Employer.
- Understands the Student may be transported in the Employer's vehicle during the work day.

The Student will:

- Follow rules and guidelines established by the school regarding conduct, school attendance, reporting procedures and required paperwork.
- Meet all requirements of employment, including but not limited to pre-employment screening, drug testing, drivers license and background testing.
- Follow all Employer rules, regulations, policies and procedures.
- Complete and submit in a timely fashion, all documents related to the Work-Based Learning Program experience as required.
- Attend work and school as scheduled.
- Notify the Work-Based Learning Coordinator immediately of any concern, problems, injuries or conditions that may impact the Work-Based Learning Program experience.
- Be physically able to do the work of the trade.

This agreement shall become effective upon the date of signature by all parties, and shall remain in effect until the end of the current school year, or until the Work-Based Learning experience is complete.

We, the undersigned, have read this Training Agreement and understand and agree to its terms this _____ (Day)

day of _____, 20 _____.
(Month) (Year)

Student _____ Employer _____

Parent/Guardian _____ Teacher/Coordinator _____