Brewster Central School District

30 Farm to Market Road Brewster, New York 10509 | 845-279-8000 | Fax 845-279-6921
www.brewsterschools.org

APPLICATION FOR SUBSTITUTE TEACHING

PLEASE TYPE OR PRINT

Date _____

Name _____
Last First Middle

Address _____

_____

Email_____ Telephone No._____ Social Security_____ D.O.B_____

N.Y.S. Retirement System Member? ☐ Yes ☐ No If yes, please indicate number _____

Have you been fingerprinted? ☐ Yes ☐ No If yes, where? _____ Date: _____

Are you a U.S. Citizen? ☐ Yes ☐ No If no, are you legally eligible to work? ☐ Yes ☐ No

Are you a Brewster graduate? ☐ Yes ☐ No If yes, what year did you graduate? _____

Do you have any disability which would prevent you from performing, with or without accommodation, those activities involved in the position for which you are applying? ☐ Yes ☐ No

EDUCATION AND PROFESSIONAL TRAINING

All candidates will be required to submit Official Transcripts before appointment.

	Name of School	Location	Degree Received
High School			
Undergraduate			
Graduate			
Other			

NEW YORK STATE TEACHER CERTIFICATES

If applicable

Area or Subject	Date Issued	Number	Expiration Date

SUBSTITUTE AREA

Check area(s) of certification. Check other areas of capability **ONLY** if **EXPERIENCED** and/or **KNOWLEDGEABLE** in those subjects.

SUBJECT AREA	CERT.	EXPER'D.	SUBJECT AREA	CERT.	EXPER'D.
Art	☐	☐	Mathematics	☐	☐
Business	☐	☐	Music: K-5 Instrumental	☐	☐
Computers	☐	☐	K-5 Vocal	☐	☐
CTE	☐	☐	Music: 6-12 Instrumental	☐	☐
Elementary	☐	☐	6-12 Vocal	☐	☐
English	☐	☐	Physical Education	☐	☐
ENL	☐	☐	Reading/Literacy	☐	☐
Health	☐	☐	Science: Biology	☐	☐
Technology	☐	☐	Chemistry	☐	☐
Languages: French	☐	☐	Earth Science	☐	☐
Latin	☐	☐	Physics	☐	☐
Spanish	☐	☐	Social Studies	☐	☐
Italian	☐	☐	Special Education	☐	☐

TEACHING EXPERIENCE

List in chronological order (include student teaching if teaching experience does not total three years):

Dates	Name of School	Location	Grade/Subject	No. Years Taught	Last Year Salary

WORK EXPERIENCE OTHER THAN TEACHING

Include other substitute experience or student teaching:

Dates	Firm or Institution	Nature of Work	Full or Part-Time Employment	Summer, Vacation Periods, etc.

MORAL CHARACTER

New York State Education Department mandates that all new employees be fingerprinted and receive a background check. There will be a one time cost to the employee for these services.

Please answer the following questions.

1. Have you ever been dismissed or discharged from any employment for reasons other than lack of work or funds? ☐Yes ☐No
2. Did you resign from any employment rather than face dismissal? ☐Yes ☐No
3. Are you the subject of any pending investigation and/or disciplinary charge(s) pertaining to employment? ☐Yes ☐No
4. To your knowledge, have you ever been refused employment because of behavior that jeopardized the moral welfare of children? ☐Yes ☐No
5. Did you receive a discharge from the Armed Forces of the United States, which was other than honorable circumstances? ☐Yes ☐No
6. Have you ever been convicted of a crime other than minor traffic violations? If yes, include the date, offense(s) and disposition in your separate explanation. ☐Yes ☐No
7. Do you currently have any criminal charges pending against you? ☐Yes ☐No

If you answered "Yes" to any of the above questions, please attach a separate explanation.

REFERENCES

Give the names of three people who have closely observed your work as a professional or as a student. Recommendations by present and former superintendents, principals, or other supervisors are preferred in the case of experienced teachers or supervisors. Beginning teachers should include practice teaching supervisor's recommendations and at least two phone references and one letter of recommendation.

Name	Position/Relationship	Address	Phone Number	Email Address	Reference Type
					☐ Letter ☐ Phone
					☐ Letter ☐ Phone
					☐ Letter ☐ Phone

My signature below authorizes Brewster Central School District to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal convictions, driving records, previous employers, and educational institutions, personal references, professional references, and other appropriate sources. I waive the right of access to any such information, and without limitations hereby release the Brewster Central School District and the reference source from any liability in connection with its release or use.

Furthermore, I certify that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission or false statements made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the Brewster Central School District

Signature of Applicant _____ **Date** _____

The Brewster Central School District, Brewster, New York 10509, does not discriminate on the basis of age, religion, creed, ethnic origin, marital status, race, color, sex, veteran status, disability or handicap. This policy of non-discrimination includes the recruitment, hiring, and advancement of employees; salaries; pay and other benefits, or educational programs.

An Equal Opportunity Employer

Applications should be sent to Human Resources Office, Brewster Central School District, 30 Farm to Market Road, Brewster, New York 10509

Interviews will be arranged by appointment.