

HOLLIS SCHOOL DISTRICT SPECIAL MEETING MINUTES
Hollis Middle School Gymnasium
June 17, 2026

Hollis Elementary Schools

Paula Izbicki, Principal Hollis Primary
Candice Fowler, Principal Hollis Upper Elementary

Hollis School Board

Carryl Roy, Chair
Raphael Zack, Vice Chair
Anne Wake-de Pasquale, Secretary
Jonathan Fontaine
Jessica Lahens
Claudia Dufresne, Treasurer

SAU 41 Administration

Gina Bergskaug, Superintendent
Lance Flamino, Business Administrator

Meeting Officials

Robert Michaelson, Moderator
Alison Minutelli, School District Counsel
Diane Leavitt, School District Clerk

The meeting was called to order at 5:10 pm by the Moderator, Robert Michaelson. The meeting took place at the Hollis Middle School. The Pledge of Allegiance lead by the Moderator, Robert Michaelson.

Carryl Roy, School Board chair, introduced the School Board.

Superintendent of Schools, Gina Bergskaug, gave an explanation as to why a Special School District meeting was needed. Superintendent took full responsibility for the posting of an unsigned warrant in the MS27 budget. The warrant was posted, but without board member signatures. This is a procedural defect. Superintendent worked with Legal Counsel and the Secretary of State to remedy the procedural defect. The legal requirement to remedy the procedural defect, is to hold a public Special School District meeting.

Superintendent, Gina Bergskaug, introduced SAU #41 staff.

Moderator introduced Attorney Alison Minutelli, School District Counsel and School District Clerk, Diane Leavitt. Moderator also recognized the assistant moderators, Supervisors of the Checklist, assistants and volunteer counters.

Joe Garruba motioned to amend the rules of the meeting to let all those in line to speak for 2 minutes, instead of 1 minute, and everyone must come to the podium to speak. Seconded by Lillian Garruba. Joe Garruba spoke to his amendment.

Moderator brought motion to amend the rules of the meeting to a card vote. **YES – 77 NO – 134 NOT CARRIED by a card vote.**

Moderator brought motion to adopt the rules to a vote. **CARRIED by a card vote.**

Joe Garruba had a question regarding which meeting adopted the 1-minute rule after ending debate. Moderator answered his question.

Article 1. Special Warrant Article: Shall the district vote to cure the procedural defect caused by the lack of board member signatures on the warrant posting related to the March 19, 2026, Annual Meeting?

Carryl Roy motioned to bring Article 1 to the floor. Seconded by Anne Wake-de Pasquale.

Carla Ramirez submitted in writing, to have a secret ballot vote on Warrant Article 1. The following Hollis voters who signed the petition to have a secret ballot vote were Aaron Penkacik, Sherri Penkacik, Charlie Stevens, David Parry, Nancy Parry, Carla Ramirez, Claudia Dufresne, James Crittenden.

Alison Minutelli, School District Counsel, gave an explanation of the procedural defect of this special warrant article.

Christopher Hoffman motioned to end debate. Seconded by Robert Fader.
Point of order wanting to debate. Moderator answered that because this was discussed at the March meeting, and this is a clerical error, he will agree with the motion to end debate.

Moderator brought motion to end debate to a card vote. **CARRIED by a 2/3 card vote.**
Discussions ensued, everyone remaining in line gets to speak for 1 minute.

Moderator brought Article 1 to a secret ballot vote. Voting concluded after everyone voted.
YES – 167 NO – 94 CARRIED by a secret ballot vote.

Christopher Hoffman motioned to end the meeting. Seconded by Carryl Roy.
Moderator brought motion to a vote. **CARRIED by a card vote.**

Meeting ended at 6:05 PM. voters in attendance.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Diane Leavitt".

Diane Leavitt, School District Clerk