Glens Falls Common School District
Board of Education Meeting
Organizational Meeting Agenda

Date: July 9, 2026
Time: 5:00pm
Location: Office of the Superintendent

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1. **Call To Order**

2. **Motion to appoint Carisa Vogel as Acting Clerk**

    - Oath of Allegiance

3. **Superintendent of Schools**

    - Oath of Allegiance

4. **Election of Board Officers**

    - Election of Board of Education President

Name: **Motion**: **Second**:

    - Election of Vice President

Name: **Motion**: **Second**:

5. **Oath of Allegiance**

    - Newly Elected Board of Education Member;
    - Newly Appointed Board of Education Officers

6. **Public Hearings:** At this time, the members of the Board of Education will hold one public hearing. Our first public hearing for the district's Code of Conduct. (After any Comments) Seeing that there are no additional comments, the district will close the public hearing on the Code of Conduct.

7. **Appointment of Officers and Reorganizational Action Items**

Position	Recommended Motion
Attorney	Bartlett, Pontiff, Stewart & Rhodes P.C.
Attendance Officer	Lisa Pearl
Auditor	Raymond Preusser, CPA, PC
Authorized Treasurer	Angela Pfeiffer, official bank signatories Brian George and Angela Pfeiffer
Bank	Arrow Bank (formally known as Glens Falls National Bank)
Audit Committee Meeting	Peter Accardi, Chrissy Griffeth and Kevin Hanselman 4:45-5:00pm
Board Meetings	2nd Thursday of each month at 5:00pm unless otherwise specified.
Clerk of the Board	Carisa Vogel
Committee on Special Education	Melissa McFarland (CSE Chairperson), Alex Villanueva (Physician), Parent Members (Varies), Andrea Morrison(SPED

	Teacher), Jody Pratt (SPED Teacher), Sarah Bullard (Speech Therapist)
Committee on Pre- School Special Education	Melissa McFarland (CPSE Chairperson), Warren County Health Dept (Varies), Special Education Teacher (Varies)
Insurance Advisor	Marshall and Sterling
Mileage Reimbursement	Current IRS rate
Newspaper	The Post Star
Payroll Dates	Per Schedule
Petty Cash	Secretary- $100
Purchasing Agent	Brian George, Superintendent
Chief Emergency Officer	Brian George, Superintendent
Lead Evaluator	Brian George, Superintendent
Records Management Officer	Angela Pfeiffer
Records Access Officer	Angela Pfeiffer
Transportation Coordinator	Brian George, Superintendent
School Physician	Dr. Alex Villanueva- $3,000
Tax Collector	City of Glens Falls
Teacher in Charge	Jody Pratt- $75 per day- half or full day rate
Assembly Coordinator	Jody Pratt and Luke Armstrong $750 each
Internet Webmaster	Carisa Vogel-$1600
Mentor Coordinator	Kim Diamond- $800
Mentor Stipend for year 1 Mentee	$1300
Mentor Stipend for year 2 Mentee	$650
Report Card Coordinator	Amanda Dymond- $20/ Hour
DASA co-coordinators	Jody Pratt and Luke Armstrong- $1250 each
Section 504 Coordinator	Meredith Miles- $500
Asbestos Hazard Emergency Response Act Designee	Michael Cowles
Substance Use Resource Coordinator	Meredith Miles
Chemical Hygiene Officer	Michael Cowles
McKinney-Vento Liaison	Meredith Miles- $500
Data Protection Officer	Brian George
Claims Auditor	Carisa Vogel-$500
AIMS Web Coordinator	Amanda Dymond- $3000
Director of Pre-K	Jody Pratt- $4000
Student Support Services Coordinator	Jody Pratt- $4000
MTSS Co-Coordinator	Amanda Dymond- $1000
Teaching Assistants that fill in as Classroom Teachers	$25
Election Inspectors for Budget Vote	TBD- $100
District Wide Safety Plan 2026-2027	
Code of Conduct	
2026-2027 salary and benefits for non –instructional staff- already completed	

Recommended Action: That, pending any questions, the members of the Board of Education approves the above listed appointments for the 2026-2027 school year.

Motion: **Ayes:** **Abstentions:**

Second: **Nayes:**

8. Authorizations

8.1 The Treasurer is approved to make early payment of utilities and contractual items as follows: Postage, National Grid, Verizon, First Light, Water/ Sewer and Spectrum.

8.2 That the Superintendent, and the District Treasurer in the absence of the Superintendent, certify payroll for the 2026-2027 school year.

8.3 That the Superintendent, and the District Treasurer, can sign checks.

8.4 That the Superintendent and the District Treasurer in the absence of the Superintendent approve purchase orders as the purchasing agents for the 2026-2027 school year.

8.5 That the Superintendent be approved to authorize contracts for the school district up to a limit of $10,000.

8.6 To establish a General Fund petty cash account in the amount of $100 for the 2026-2027 and designate Carisa Vogel as the custodian of the petty cash account. The superintendent must approve expenditures from this account.

8.7 That the superintendent be approved to apply for grants in Aid (State and Federal) for the 2026-2027 school year.

8.8 That the district will hold membership in the New York State School Board Association, New York State Council of School Superintendents, The Adirondack Area School Superintendent's Association and the Association for Supervision and Curriculum Development.

8.9 Approves the Superintendent's attendance at the Chief School Officers meetings and authorize the Superintendent to approve the attendance of other employees at conferences for the 2026-2027 school year.

Recommended Action: That pending any question, the members of the Board of Education approves the authorizations listed above.

Motion: **Ayes:** **Abstentions:**

Second: **Nayes:**

9. Bonding of Personnel - The Following bonding of personnel is in effect for the 2026-2027 school year

9.1 The District Treasurer, District Tax Collector and the Superintendent are bonded for the 2026-2027 school year.

Recommended Action: That pending any question, the members of the Board of Education approves the bonding as listed above.

Motion: **Ayes:** **Abstentions:**

Second: **Nayes:**

10. Adjournment: Motion to adjourn at_____by _____and seconded by _____.