HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
SPECIAL DISTRICT MEETING MINUTES
Hollis Middle School Gymnasium
June 17, 2026

Hollis Brookline Coop School Board
Holly Deurloo Babcock, Chair
Kate Stoll, Vice Chair
Amy Kellner, Secretary
Rob Mann
Tom Solon
Cindy VanCoughnett
Beth Williams

Hollis Brookline Middle School
Patrick West, Principal
Allie Buschmann, Assistant Principal

Hollis Brookline Coop High School
Jacob Hess, Principal
Yolanda Flamino, Assistant Principal
Cole Etten, Assistant Principal
Traci Lane, Assistant Principal

SAU Administration
Gina Bergskaug, Superintendent
Dorothy Flaherty, Assistant Superintendent
Lance Flamino, Business Administrator

Meeting Officials
Drew Mason, Moderator
Alison Minutelli, District Counsel
Diane Leavitt, School District Clerk

The Hollis Brookline Cooperative School Special District meeting was called to order at 6:15pm by the Moderator, Drew Mason, at the Hollis Middle School gymnasium. The meeting was started with the Pledge of Allegiance.

Holly Deurloo Babcock, School Board Chair, introduced members of the School Board.

Superintendent of Schools, Gina Bergskaug, gave an explanation as to why a Special School District meeting was needed. Superintendent took full responsibility for the posting of an unsigned warrant in the MS27 budget. The warrant was posted, but without board member signatures. This is a procedural defect. Superintendent worked with Legal Counsel and the Secretary of State to remedy the procedural defect. The legal requirement to remedy the procedural defect, is to hold a public Special School District meeting.

Superintendent, Gina Bergskaug, introduced SAU #41 staff.

Moderator, Drew Mason introduced District Counsel, Alison Minutelli and School District Clerk, Diane Leavitt. Moderator recognized Supervisors of the Checklist, ballot clerks, assistant moderators and counters.

Moderator went over the upcoming political calendar. State Primary Election will be on September 8, 2026. and the General Election will be on November 10, 2026. Legislature has passed, and the Governor has signed, a bill to move the state-wide Primary starting in 2028, to the second Tuesday of June.

Moderator went over the Rules of the Meeting. Shall we adopt the rules as approved by the March COOP annual meeting in March?

Jonathan Mulla motioned to adopt the rules of the meeting as written. Seconded by Christopher Hoffman.

Joe Garruba motioned to amend the rules of the meeting as follows. After motion to end debate, to let all those in line to speak for 1 minute. Seconded by Aaron Penkacik. Joe Garruba spoke to his amendment. Discussion ensued.

Moderator brought motion to amend the rules to end debate and everyone already in line gets 1 minute to speak to a vote. **NOT CARRIED** by a card vote.

Moderator brought motion to adopt the Rules of the Meeting as approved by the March Hollis Brookline COOP annual meeting. **CARRIED** by a card vote.

Article 1. Special Warrant Article: Shall the district vote to cure the procedural defect caused by the lack of board member signatures on the warrant posting related to the March 19, 2026, Annual Meeting?

Holly Deurloo Babcock motioned to bring Article 1 to the floor. Seconded by Amy Kellner.

Alison Minutelli, School District Attorney, clarified the potential outcome of the procedural defect.

Petition in writing was submitted to have a secret ballot vote on Warrant Article 1. The following Hollis voters who signed the petition to have a secret ballot vote were Aaron Penkacik, Sherri Penkacik, Charlie Stevens, Mark Constantian, Charlotte Constantian, David Parry, Nancy Parry.

Joe Garruba asked a question as to why the lack of signatures was not brought to the public's attention in a timely manner? In the event that we do not authorize this warrant, what is the penalty for board members who would allow spending without specific appropriation line items?

Liz Barbaur motioned a point of order, to not allow the moderator to speak to the question. Gina Bergskaug, School Superintendent answered the question. School District Attorney, Alison Minutelli answered the question.

Moderator made a motion to bring Article 1 to a secret ballot vote. **YES – 171 NO – 94 CARRIED** by a secret ballot vote.

Meeting ended at 6:45pm. 277 voters from Hollis

Respectfully submitted,



Diane T. Leavitt
School District Clerk