Cesar Chavez Public Charter School for Public Policy

Draft Board of Trustees Meeting Minutes

June 17 , 2026, from 5:30 — 7:30 pm

Location: Zoom

Board Members Present: Dr. Amina Brown, Dr. Antonio Ellis, Peter Anderson, Gerardo (Jerry) Luna, James Jordan, Marullus Williams, Dana Krien, Natalie Gordon

Others Present: Camila Camborda (Special Guest), Sanjay Mitchell, Maya June, DeQuetta Tyree

Board Members Absent: Barry Brinkley, Lonell Johnson, Frances Whalen, Michael Russell, Amber Haywood

Called to Order: 5:34 PM

Approval of Agenda: Upon motion and second, all board members present voted to approve the Agenda.

Consent Agenda: The Board reviewed the following consent agenda items: (1) Approve meeting minutes for May 2026. (2) March (April?) 2026 Financials and Supplemental Financial Reports.

Upon motion and second, all board members present voted to approve the Consent Agenda

Discussion Items: School Highlights: Mr. Mitchell highlighted end of school year items (graduation/ promotion, symposium, fellowship) and upcoming events at Chavez like summer boost and summer school. Mentioned that Chavez was the only charter school in Washington DC with a polling site. Showing Chavez's commitment to Public Policy.

Enrollment Update: Mr. Mitchell also reviewed current applications and enrollment projections. As of 6/16 Chavez has a potential of 196 more applications in the pipeline, 43 pending full enrollment, 126 returning that need to complete enrollment (anywhere from dc residency form to they need to complete infosnap). Mr. Mitchell and Dequetta Tyree discuss the enrollment efforts taking place (enrollment tables, crab events, etc.) to help us gain 100 to 120 more students enrolled before the start of the school year.

Strategic Plan Update: Mr. Mitchell and Camilla Camborda discussed the 3-year strategic plan. Three emerging themes- curriculum, culture, and school operations– which lead to 5 strategic areas: 1. Strengthen academic offerings 2. Build a coherent public policy identity 3. Develop a sense of safety and belonging 4. Adopt structures and systems 5. Diversify School Funding Resources.

Board Action: Chavez Schools Board of Trustees approved and adopted the three-year Strategic Plan for 2026–2029, developed through the Strategic Planning process and facilitated by Lincoln-Square Group, and direct the administration to

incorporate the plan's goals and priorities into annual operating plans and performance measures.

Financial Updates: Jerry reported on the financials through the end of April, with no concerns noted. The Finance Committee has been working on the FY27 Budget, including payroll reconciliation and end-of-year maintenance processes. The school is projected to end the year strongly: Debt Service Coverage Ratio (DSCR) is at 1.38 against the required M&T Loan covenant minimum of 1.15, and cash on hand is at 186 days against the required minimum of 90.

FY27 Budget Priorities (Mr. Mitchell): High-quality instruction, CLSD Grant implementation, professional development, attendance intervention, and SBAC implementation (targeted for end of next school year).

Budget Analysis: Enrollment was budgeted at 358 students, with anticipated actual enrollment of 368. The current staffing model can accommodate up to 20 additional students above the 358 baseline.

Priorities include increasing staffing capacity and literacy grant support: growing middle school teachers from 8 to 13, instructional coaches from 2 to 5, and adding a middle school assistant principal and a development/grants manager.

On revenue and expenses: the mayor's proposed budget includes a 2.55% UPSF increase and an increase to facilities revenue (amount TBD). Federal title grants have increased, and the school received a grant supporting Summer Boost programming. FY27 targets remain a 1.15 DSCR covenant and 90 days cash on hand, with a goal of ending each year with a cash increase of $150,000+ to pay down loan principal.

CLSD Grant Review: $651,000 over the next 3-4 years. Grant requirements include hiring one literacy coach and a department grant manager, providing a literacy PD stipend for all staff, contracted literacy support, stipends for additional literacy work and teacher literacy coaching, and family literacy coaching.

FY27 Budget Summary: Net income of -$60,000, projected cash on hand of 175 days, and a debt service coverage ratio of 1.21. Increased staffing will raise the salary line.

Board Action: Chavez Schools Board of Trustees approved and adopted the Fiscal Year 2027 (FY27) Budget as presented, and authorized the administration to implement the budget in accordance with applicable laws, regulations, and Board policies.

Vote to end the Open Meeting and Move Into Closed Session: Per Sections (b) (10) and (b) (12) of the DC Open Meetings Act - (b) (10) “to discuss the appointment, employment, assignment, promotion, performance evaluation... of public charter school personnel, where the public body is the board of trustees of a public charter school”; and (b) (12) to “train and develop members of a public body and staff.” Motion was approved unanimously.

Meeting Adjourned: 6:23 PM

Next Meeting: Board Retreat July 21, 2026 Location TBD