HERITAGE SOUTHWEST INTERMEDIATE S/D
61682 Dailey Road
Cassopolis, Michigan 49031
269-445-6204
MINUTES OF THE BOARD OF EDUCATION
June 24, 2026

Call to Order	Mr. Dyes called the regular meeting of the Heritage Southwest Intermediate School District Board of Education to order at 10:00 a.m. in Conference Room #1 of the Administrative Services Center on Wednesday, June 24, 2026.
Roll Call	Members present: Ms. Dodd, Mr. Ross, Mr. Dyes, Mr. Garber, Ms. Cripe Members absent: None Administrators present: Mr. Hubbard, Ms. Butchbaker, Mr. Jasper
Declaration of a Quorum	Mr. Dyes declared a quorum of the Board.
Pledge to the Flag	Pledge to the Flag was recited.
Approval of Agenda	Moved by Mr. Ross, supported by Ms. Dodd, to approve the agenda as presented. All in favor. Motion carried.
Communi-cations to the Board	None
Communi-cation from the Audience	None
Presentations	Special Education Update Superintendent went over the handout on department updates for June 2026. Early Childhood Update Superintendent went over the handout on department updates for June 2026.
Approval of Minutes	Moved by Ms. Dodd, supported by Mr. Ross, to approve the May 20, 2026 Regular Meeting and Closed Session minutes as presented. All in favor. Motion carried.
2025-26 Final Budget Amendments	Moved by Ms. Dodd, supported by Ms. Cripe, that the Board of Education adopt the 2025-26 Final Budget Amendments as presented and that the special details of these Budget Amendments be kept on file in the superintendent's office. Roll Call Vote: Ayes: Ms. Cripe, Mr. Garber, Mr. Dyes, Mr. Ross, Ms. Dodd Nays: None All in favor. Motion carried.
2026-27 Budgets	Moved by Ms. Dodd, supported by Mr. Ross, that the Board of Education adopt the 2026-27 Budgets as presented and that the special details of these Budgets be kept on file in the superintendent's office. Adoption of the General Fund budget will include an ad valorem property tax levy not to exceed .1967 mills on all taxable property. The purpose of this levy is to support the General Fund budget operating expenses. Adoption of the Special Education Fund budget will include an ad valorem property tax levy not to exceed 1.9710 mills on all taxable property. The purpose of this levy is to support the Special Education Fund budget operating expenses. Roll Call Vote: Ayes: Mr. Dyes, Mr. Garber, Ms. Cripe, Ms. Dodd, Mr. Ross Nays: None All in favor. Motion carried.
Treasurer's Report	Moved by Ms. Cripe, supported by Mr. Garber, to accept the Treasurer's Report as presented. All in favor. Motion carried.
Payment of Bills	Moved by Mr. Ross, supported by Ms. Cripe, that the Board of Education hereby approves payment of bills which includes General Fund totaling $367,308.42 and Special Ed Fund totaling $386,361.91. Roll Call Vote. Ayes: Ms. Dodd, Mr. Dyes, Mr. Garber, Mr. Ross, Ms. Cripe Nays: None All in favor. Motion carried.

Hirings

Moved by Mr. Ross, supported by Ms. Dodd, that the Board of Education approve the hiring of Micah Lambert, Alexandria Merkel-Fisher, Antonette Green, and Elaine Emerson upon appropriate unprofessional conduct review and criminal background check as recommended by the administration.
Roll Call Vote. Ayes: Mr. Garber, Mr. Dyes, Ms. Cripe, Mr. Ross, Ms. Dodd
Nays: None
All in favor. Motion carried.

Support Staff Agreement/Contracts

Moved by Ms. Cripe, supported by Mr. Ross, that the Board of Education approve the Support Staff Agreement for three years 2026-2029 and Non-Affiliate Contracts for one year 2026-2027.
Roll Call Vote. Ayes: Mr. Dyes, Ms. Dodd, Ms. Cripe, Mr. Garber, Mr. Ross
Nays: None
All in favor. Motion carried.

Check Signature Authorization

Moved by Mr. Ross,, supported by Mr. Garber, that the Board of Education authorize Rebecca DePas, Chief Financial Officer, to sign checks for Accounts Payable, Payroll, Student Activities, and Edustaff Accounts effective July 1, 2026.
Roll Call Vote. Ayes: Ms. Dodd, Mr. Dyes, Mr. Ross, Mr. Garber, Ms. Cripe
Nays: None
All in favor. Motion carried.

1st Reading of Policy

Moved by Ms. Dodd, supported by Mr. Garber, that the Board of Education approve the 1st Reading of Vol. 37, No. 2, PO8390.
Roll Call Vote. Ayes: Mr. Ross, Ms. Cripe, Mr. Garber, Mr. Dyes, Ms. Dodd
Nays: None
All in favor. Motion carried.

Vehicle Purchase

Moved by Mr. Ross, supported by Mr. Garber, that the Board of Education accept the bid from Tapper Ford for a 2027 Transit low roof all-wheel drive Passenger Van for a cost of $70,417.
Roll Call Vote. Ayes: Ms. Cripe, Ms. Dodd, Mr. Dyes, Mr. Garber, Mr. Ross
Nays: None
All in favor. Motion carried.

Annual Meeting Date

Moved by Ms. Cripe, supported by Mr. Ross, that the Board of Education set the annual meeting date for Wednesday, July 15, 2026, at 10:00 a.m. with regular meeting to follow. All in favor. Motion carried.

Adjournment

Moved by Mr. Ross, supported by Ms. Dodd, to adjourn at 10:58 a.m. All in favor. Motion carried.

Respectfully submitted,

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Debra Cripe
Secretary

These minutes are subject to board approval.