

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**Tuesday, October 13, 2025**

**Kingsburg Elementary Charter School District Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m. – PUBLIC SESSION**

**5:00 p.m. – CLOSED SESSION**

**6:00 p.m. – PUBLIC SESSION**

(Please note: Designated times are approximate)

**MINUTES**

*In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 897-2331. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.*

*Public records relating to a public session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1310 Stroud Avenue, Kingsburg, California.*

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

**1. Call to Order and Roll Call**

Board President, Constance Lunde, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Constance Lunde, President  
Brad Bergstrom, Member  
Karyll Smith Quinn, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Dr. Wesley Sever, Superintendent  
Matt Stovall, Assistant Superintendent, Curriculum & Instructions, Special Projects  
Bobby Rodriguez, Assistant Superintendent, Business Services  
Erin Pasillas, Director of Special Education and Student Services  
Sarah Ballard, Director of Human Resources  
Jason Wood, Director of Technology

**2. Pledge of Allegiance**

**3. Moment of Contemplative Silence**

**4. Approval of Agenda**

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to approve the October 15, 2025, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes  
Motion Carried: 4-0

## **DISCUSSION**

### **5. Superintendent's Report**

- 5.1. Dr. Sever invited Board Members to Bilingual Night on October 21, 2025, at Rafer Johnson Jr. High
- 5.2. Reagan Safety Day was a success. We had a lot of first responders attending, and even a helicopter came to campus.
- 5.3. The Rafer Choir concert was really nice. The gym looked really nice, and the sound system worked really well. A lot of parents attended the concert.
- 5.4. Communications/Recognitions
  - 5.4.1. Student Recognition- 2024-25 California Assessment of Student Performance and Progress (CAASPP) Test Perfect Scores – We would like to take a moment to introduce students who scored perfect on the California Assessment of Student Performance and Progress (CAASPP) test at the end of last year. Each of these students achieved a perfect score in one or even two of the following areas: ELA, Math, and Science. Achieving a perfect score on the CAASPP Test is a tremendous accomplishment. These students have bright futures ahead of them, and we are proud to have them as part of our District. Last year, 10 students got perfect scores. This year, we had 19 students with perfect scores in our district.
    - Brianne Alvarado- Math, currently grade 4 at Reagan Elementary
    - Elliott Bartel- BOTH Math and ELA, currently grade 4 at Reagan Elementary
    - Julian Bunnell- BOTH Math and ELA, currently grade 4 at Reagan Elementary
    - Donovan Krum- Math, currently grade 4 at Reagan Elementary
    - Micah LeDuc- ELA, currently grade 4 at Reagan Elementary
    - Evelyn Manuszak- BOTH Math and ELA, currently grade 4 at Reagan Elementary
    - Andrew Groft- ELA, currently grade 5 at Reagan Elementary
    - Sultana Jaber- ELA, currently grade 5 at Reagan Elementary
    - Sofia Macias Ortiz- ELA, currently grade 5 at Reagan Elementary
    - Emmett Parkinson- BOTH Math and ELA, currently grade 5 at Reagan Elementary
    - Giovanna Ruiz Valdivia - ELA, currently grade 5 at Reagan Johnson Jr. High
    - Rozlyn Schofield- ELA, currently grade 5 at Reagan
    - Ricardo Valenzuela- ELA, currently grade 5 at Reagan
    - Irina James- ELA, currently grade 6 at Reagan
    - Liahona Nelson- Math and Science, currently grade 6 at Reagan
    - Eden Parkinson- ELA, currently grade 6 at Reagan
    - Evelyn Wood- ELA, currently grade 6 at Reagan
    - Arden Guenthner- Math, currently 7 grade at Rafer
    - Ada Maher- BOTH Math and ELA, currently 7 grade at Rafer

## **ADJOURN FOR BRIEF RECEPTION**

(Note to the Public: Students were introduced to the Board, after which we had a brief reception. The meeting was temporarily suspended mid-agenda for this event.)

## **RECONVENE PUBLIC SESSION**

6. Assistant Superintendent- Curriculum & Instruction, Special Projects Report
  - 6.1. Local Indicators-Updated Teacher Assignment Monitoring Outcome (TAMO)
  - 6.2. Mr. Stovall shared a presentation with information about the data for Kingsburg Elementary Charter School District regarding the Teacher Assignment Monitoring Outcome.
  - 6.3. An update on the music program was provided, covering "Music Events" and "Music Progression".

- 6.4. The district's FPM review results from the California Department of Education (CDE) were presented. The review resulted in 0 findings.
  - 6.5. The district's process for math curriculum adoption was outlined.
  - 6.6. TK-8 Teachers on the Math committee will review the math curriculum on November 4<sup>th</sup> at the Fresno State Library.
  - 6.7. Information for the Champions Bilingual Night Celebration was shared.
7. Assistant Superintendent- Business Services Report
    - 7.1. We celebrated National School Lunch Week. The food service department is working really hard to make menu items more attractive to kids. The team is preparing some of the items in the school menu from scratch. Food tastes a lot better than it did in the past. The kids love seeing more options.
    - 7.2. Projects around the district: The solar panel projects around the district are looking great. The solar panels will provide shaded areas for students and staff. The solar panels will be lit and will provide lighted parking areas for our visitors. Reagan and CVHS are the only two school sites that do not have a solar project going on right now.
    - 7.3. Reagan Elementary has a brand-new classroom. We were able build this classroom utilizing LCAP and developer fees.
    - 7.4. Kids and staff are enjoying the new concrete area at Reagan. A huge thank you to the grounds team for cleaning the new concrete area before recess, so it was ready for the kids to enjoy.
    - 7.5. The tech offices are complete. The tech team now has three full offices. Thank you for their patience with this project. The tech department has been patiently waiting for its offices for the last three years.
    - 7.6. District Financial Analysis. ISOM Advisors met with the District to introduce the new director, Jon White, as Rex Despain will be retiring at the end of the calendar year. Rex has been instrumental in the passing of our GO Bonds in the past and, most recently, the COP for our solar projects around the district. They provided information on our bond capacity (up to \$23 million) and discussed timelines for a possible 2026 or 2028 GO Bond. This bond would help the District stay in hardship to qualify for modernization funding, but it would not receive money for approximately 4 years. ISOM Advisors and the District will be meeting with Schoolworks to discuss the next steps in getting in line for modernization money, as most of our sites need upgrades.
  8. Board Member Reports

Mrs. Connie Lunde attended the Rafer Choir Concert. She was impressed by how good the gym looks. The sound was great and the kids did an excellent job. Mrs. Lunde also went to visit CVHS and was pleased to see that the teachers are doing well. Mr. Yanes mentioned that the solar panels look really good and provide shade for the kids. Mr. Yanes asked if the round pillars for the solar panels would be padded.

## **ADJOURN FOR PUBLIC HEARING**

### **PUBLIC HEARING**

Quarterly Report on Williams Uniform Complaints.  
No comments were received from the public.

## **RECONVENE PUBLIC SESSION**

### **ACTION**

**NOTICE TO PUBLIC – CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion will enact all consent agenda items. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the board, staff or public request specific items to be discussed or moved from the consent agenda for separate action. The district administration recommends approval of the following consent agenda items:*

**9. Consent Agenda**

- 9.1. Consider Approval of Minutes – September 15, 2025 Board Meeting
- 9.2. Consider Approval of Cash Balances
- 9.3. Consider Approval of Budget Report
- 9.4. Consider Approval of Accounts Payable Report
- 9.5. Consider Approval of Request to Surplus Equipment
- 9.6. Consider Approval of Contract from Aeries- Cloud Hosting Configuration Fees
  - 9.6.1. This charge covers the one-time implementation fee for transitioning our Aeries service from district self-hosting to Aeries cloud-hosting. While we have historically self-hosted, Aeries now requires all customers to transition to their cloud-hosted service. A benefit of transforming at this time is that Aeries' hosting services have significantly improved over the years, addressing many of the initial drawbacks and concerns we had.
- 9.7. Consider Approval of Quote from General Audit Tool (GAT+) to Provide Additional Support to Google's Security Measures
  - 9.7.1. This service offers enhanced, real-time visibility beyond what the native Google Admin Console provides. This includes identifying externally-owned files shared within our domain and revealing the current sharing status of all files, not just event logs. GAT+ also enables bulk remediation, allowing us to quickly identify and resolve security issues at scale, such as modifying file permissions, archiving Classrooms, or generating detailed user logs. Additionally, GAT+ supports automated workflows for account onboarding and offboarding, as well as other security enforcement tasks.
- 9.8. Consider Approval of 2025-2026 School Fundraisers: Washington Preschool, Washington, Roosevelt, Lincoln, Reagan, Rafer, and Central Valley Home School

All items are routine. Should you have any specific questions regarding Consent Agenda items, please feel free to call prior to the meeting. For questions regarding the Accounts Payable Report, please contact Mac Vaquera.

**HUMAN RESOURCES**

**10. Consider Approval of New/Revised Job Description**

**10.1. Early Intervention Teacher- Preschool- New**

A new job description was created for the Early Intervention Teacher-Preschool Position. Following a recent resignation, it was discovered that this position was under the same job description as our State Preschool Teacher. The positions have similarities but are different, and Erin wanted to be sure the job description clearly reflected the duties of the position.

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Smith Quinn – Yes; Mrs. Lunde – Yes; Mr. Yanes – Yes  
Motion Carried: 4-0

**10.2. Administrative Assistant- Curriculum & Instruction, Special Projects**

A revised job description was created for the Administrative Assistant-Curriculum & Instruction, Special Projects position. As we have job postings, each job description will be reviewed and updated to reflect the current duties of the position and include consistent formatting with previously revised job descriptions.

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Smith Quinn – Yes; Mrs. Lunde – Yes; Mr. Yanes – Yes  
Motion Carried: 4-0

11. Consider Approval of Request to Offer a \$4,000 Retirement Incentive if Employee Submits Letter of Resignation for the Purposes of Retirement by February 2, 2026, at 4:00 p.m., Completes Their 2025-26 Contract, and Has a Retirement Date No Later Than June 30, 2026

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Smith Quinn – Yes; Mrs. Lunde – Yes; Mr. Yanes – Yes  
Motion Carried: 4-0

## **ADMINISTRATIVE SERVICES**

12. Consider Approval of Quarterly Report on Williams Uniform Complaints– No complaints were received last quarter.

## **PUBLIC COMMENT**

### **PUBLIC COMMENT**

*The Public Comment portion of the agenda provides an opportunity for the public to address the Governing Board on items within the Board's jurisdiction and which are not already on the agenda. The Board of Education is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Board does not respond to public comment at this time. Concerns will be referred to the Superintendent's office for review and response. Our policy states that during the public comment portion of the Board meeting, speakers should limit their comments to three (3) minutes with a total of fifteen (15) minutes per issue allowed. That policy will be enforced for all speakers. Any person who wishes to speak during this time should rise; state their name, and the subject of their remarks.*

13. Public Comment on Agendized and Non-Agendized Items  
13.1. Mr. Matthew Montion addressed the board.

14. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, November 3, 2025, 4:00 p.m., Professional Development Building

## **CLOSED SESSION**

### **REVIEW OF PERSONNEL MATTERS PURSUANT TO GOVERNMENT CODES 11126 AND 54957**

*Review of personnel matters is limited to consideration of the appointment, employment, evaluation of performance, change of status, or dismissal of a public employee; or to hear "complaints or charges brought against such employee by another person or employee unless the employee requests a public session."*

15. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
16. Anticipated Litigation (Government Code Section 54956.9(b))
17. Public Employee Employment
  - 17.1. Certificated Personnel
    - 17.1.1. Consider Approval of Request to Hire: Dominique Sidoti Early Intervention Preschool Teacher, Washington Elementary
  - 17.2. Classified Personnel
    - 17.2.1. Consider Acceptance of Resignation: Paraprofessional- Categorical, Lincoln Elementary
    - 17.2.2. Consider Acceptance of Resignation: Paraprofessional- Categorical, Lincoln Elementary
    - 17.2.3. Consider Acceptance of Resignation: Paraprofessional- Intervention, Lincoln Elementary

- 17.2.4. Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education
- 17.2.5. Consider Approval of Request to Hire: Assistant Secretary- Expanded Learning and English Learner Services
- 17.2.6. Consider Approval of Request to Hire: Cafeteria Helper, Reagan
- 17.2.7. Consider Approval of Request to Hire: Paraprofessional- Lincoln Elementary
- 17.2.8. Consider Approval of Request to Hire: Paraprofessional- Lincoln Elementary

18. Pupil Personnel

18.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146). Please see the recommendations listed on the Excel spreadsheets.

18.1.1. Consider Approval of 2025-26 New Attendance Requests – Site-Based Program

18.1.2. Consider Approval of 2025-26 New Attendance Requests – Central Valley Home School

## **RECONVENE PUBLIC SESSION**

### **ACTION**

19. Report of Actions Taken in Closed Session

Action taken on agenda item 17.1.1

No action taken

Action taken on agenda items 17.2.1. – 17.2.8.

Moved: Mr. Yanes; Seconded: Mr. Bergstrom to take the following action:

- Accepted Resignation: Karen Rogers, Paraprofessional-Categorical, Lincoln Elementary
- Accepted Resignation: Jennifer Brooks, Paraprofessional-Categorical, Lincoln Elementary
- Accepted Resignation: Christina Lampa, Paraprofessional-Intervention, Lincoln Elementary
- Approved request to Hire: Preston Ingrao, Paraprofessional-RSP, Special Education
- Approved request to Hire: Angie Hernandez, Assistant Secretary-Expanded Learning and English Learner Services
- Approved request to Hire: Julissa Lopez, Cafeteria Helper, Reagan
- Approved request to Hire: Rosa Banales, Paraprofessional-Lincoln Elementary
- Approved request to Hire: Kayauna Cortez, Paraprofessional- Lincoln Elementary

Mr. Bergstrom – Yes; Mr. Yanes – Yes; Mrs. Smith Quinn – Yes; Mrs. Lunde – Yes

Motion Carried: 4-0

Action taken on agenda items 18.1.1.-18.1.2

Moved: Mr. Yanes; Seconded: Mr. Bergstrom to take the following action:

- 2025-26 New Attendance Requests – Site-Based Program – Approved all requests
- 2025-26 New Attendance Requests – Central Valley Home School – Waitlisted one request; approved all other requests.

20. Adjourn

The meeting was adjourned at 5:40 p.m.

