

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

Monday, December 15, 2025

**Kingsburg Elementary Charter School District Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Constance Lunde, called the meeting to order at 4:00 p.m.

Board Members Present:

Constance Lunde, President
Brad Bergstrom, Member
Karyll Smith Quinn, Member
Frank Yanes, Member

Board Members Absent:

Reverend Edward Ezaki, Clerk

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Matt Stovall, Assistant Superintendent, Curriculum & Instruction, Special Projects
Bobby Rodriguez, Assistant Superintendent, Business Services
Erin Pasillas, Director of Special Education & Student Services
Sarah Ballard, Director of Human Resources

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to approve the December 15, 2025, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;

Motion Carried: 4-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1 Dr. Sever introduced our talented Rafer Johnson Junior High students who auditioned and have been accepted to the 2026 California All State Honor Choir. The Governing Board

- also had the pleasure of hearing two songs from our Chamber Choir, directed by Jacob Pasalakis the Rafer Johnson Junior High and Regan Elementary Choir Director.
- 5.1.2 Dr. Sever announced Lincoln Elementary School has been recognized in the 2025 California Honor Roll, which is a list of the top 25% of California schools.
 - 5.1.3 Dr. Sever congratulated Reagan Elementary School who has exited Differentiated Assistance. He thanked Matt, Erin, Kerry, Amie and the Reagan staff for all of their hard work.
 - 5.1.4 Enrollment is up 31 students, bringing the total to 2,131 students.
 - 5.1.5 We will have 26 student teachers from Kingsburg High School's Intro to Teaching Class starting after winter break.
 - 5.1.6 We are very pleased to have recognized our 2025-2026 Educators of the Year: Administrator of the Year- Erin Pasillas, Educator of the Year- Michelle Stone and Employee of the Year- Mac Vaquera.
 - 5.1.7 Christmas festivities are in full spirit and as you know our district goes above and beyond during the holidays! Congratulations to WASHINGTON on their 1st place float win during the Santa Lucia Parade in the Swedish category and we can't forget LINCOLN coming in 2nd place in the Swedish category. Reagan also came in 1st place in the Winter Wonderland category.
 - 5.1.8 Our new music teachers Sarah Anderson and Katie Engstrom are doing an AMAZING job!
 - 5.1.9 All of the Christmas performance across the sites have been WONDERFUL!
 - 5.1.10 Dr. Sever formally thanked the KHS Dickens Carolers he saw perform for the Reagan students; they are FANASTIC!
6. Assistant Superintendent- Curriculum & Instruction, Special Projects' Report
- 6.1. The district will be hosting Wellness Day, the day after Christmas break at the Rafer Gym. This is an enjoyable 3-hour event and includes many actives such as yoga, art, pickleball and more. Teachers and certificated staff enjoy this time to recharge. KECSD ball caps were distributed and employees are encouraged to wear them to the activities. Board members are welcome to attend.
 - 6.2. KROB will kick off March 2 – March 23, "A Boy Called Bat," Author Elena K. Arnold will hold assemblies at all school sites.
 - 6.3. Our Math Adoption Committee with members from TK-8th grade have been working hard and putting in extra hours as they prepare to pilot and test new math curriculums. Fresno County Superintendents of Schools (FCSS) hosted a math publishers fair. The team selected their top two curriculums to test and field testing will commence in January. All teachers will get a vote in May to decide what the new curriculum will be. The team is excited to have a new quality math curriculum for all students. A special thanks to the committee for working so hard.
7. Assistant Superintendent- Business Services' Report
- 7.1. The Food Service staff did an amazing job doing scratch cooking with a Thanksgiving meal, bringing samples for the district office. The food service audit was just completed and there were no penalties. A big shout to the food service team they did a great job on the annual district holiday luncheon.
 - 7.2. Maintenance did a great job putting in TV's for the After School Program in classrooms. Thank you to Laura North who is allowing flexibility in using the TV's during the school day.
 - 7.3. Concrete: Starting next week, the district office will get new concrete around the flag pole, it will all match with no joint lines. The bushes behind existing concrete will be replaced. The blue poles will be removed and skateboard plates will go in their place.
 - 7.4. Central Valley Home School Fence: Up for approval is an 8-foot chain link fence that will go in front of the Caltrans fence from corner of McDonald's all the way to back side of Island Community Day School.
 - 7.5. Rafer Johnson Junior High: Over Thanksgiving break, a handful of rooms were fumigated. It went well and hopefully this solved an ongoing termite problem.

- 7.6. Heaters: Thanks to Danny McIntyre, the MOT and grounds shops now have thermal heaters to use while working during cold days.
 - 7.7. Lincoln Elementary School: Power will be shut off over break and generators will be set up to keep the walk-in functioning.
 - 7.8. Washington Elementary School: Room 14 and room 15's HVAC had to be replaced, just in time for gingerbread house making with families in the classroom.
 - 7.9. Other projects: Rafer Johnson Junior High softball concrete, doors, changing district office signage with new logo, making areas look more appealing and more modern.
8. Student Services- Dylan Albani, Board Certified Behavior Analyst (BCBA)
- 8.1. The Board received a presentation from Dylan Albani, the District's Board Certified Behavior Analyst (BCBA), a nationally certified professional at the master's level with an 18 month certification process. The district goal is to increase student independence and eliminate disruptive behaviors through data-driven interventions. Behavior Team Intervention Members include: a BCBA, school counselors and Behavior Support Assistants (BSA's). The district BCBA develops legally compliant Functional Behavior Assessments (FBAs) and Behavior Intervention Plans (BIPs) while building staff capacity across all three tiers of support. Data indicates a positive downward trend in the need for intensive interventions: FBAs have decreased from 12 in the 2023-24 school year to 4 so far in 2025-26, and BIPs have dropped from 17 to 6 in the same period. Highlighted successes include a Washington Elementary TK student who reduced incidents from 15 per day to less than once per week, and a Rafer Johnson student who successfully promoted from 8th grade after eliminating chronic 40-minute behaviors. All behavior plans and district decisions remain strictly driven by data to ensure effective student outcomes and reduced restrictive placements.
9. The Board Member Reports
- 9.1. Mrs. Lunde has been busy attending several programs over the holidays. She said everything has been well done and well attended. A site visit was conducted with Dr. Sever and Fresno County Superintendent candidate, Dr. Eimear O'Brien. She was very impressed with our facilities and grounds.
 - 9.2. Mr. Yanes was impressed with the new music teachers, they are fully charged and will return.
 - 9.3. Mr. Bergstrom conducted a couple of walk throughs, one at Lincoln Elementary and one at Reagan Elementary, both of which were very impressive. He also attended a Thanksgiving celebration in Mrs. Goodbar's Kindergarten class at Washington Elementary and had a lot of fun.
 - 9.4. Mrs. Smith Quinn conducted a site visit at Roosevelt Elementary School. She was amazed at what first graders are learning. She also attended a couple of concerts and agreed with Mr. Yanes, that all of our music teachers are doing an amazing job.

CONVENE ORGANIZATIONAL MEETING

10. Election of Officers
- 10.1. President- Rev. Edward Ezaki
 - 10.2. Clerk- Karyll Smith Quinn
 - 10.3. Secretary- Dr. Wesley Sever

Moved: Mr. Frank Yanes; Seconded: Mr. Bergstrom, to nominate Reverend Ezaki for as President, Mrs. Karyll Smith Quinn for Clerk, and Dr. Sever for Secretary for 2026.

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes;
Motion Carried: 4-0

11. Consider Approval of Statement of Facts

Moved: Mr. Bergstrom; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;
Motion Carried: 4-0

12. Consider Approval of Voting Certificate: Representative and Alternate Representative – County Committee on School District Organization
Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;
Motion Carried: 4-0

13. Consider Approval of Authorized Signature and Mailing Permits
Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;
Motion Carried: 4-0

14. Consider Approval of Proposed 2026 Board Meeting Dates

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;
Motion Carried: 4-0

RECONVENE REGULAR MEETING

ACTION

15. Consent Agenda
- 15.1. Minutes – November 3, 2025 Board Meeting
 - 15.2. Cash Balances
 - 15.3. Budget Report
 - 15.4. Accounts Payable Report
 - 15.5. Request to Surplus Equipment
 - 15.6. Agreement with Author Elana K. Arnold for Kingsburg Reads One Book Events
 - 15.7. Comprehensive School Safety Plans
 - 15.8. Agency Agreement Between TCOE and KECSD for Intern Teachers and Support
 - 15.9. Student Teacher Agreement with Grand Canyon University for Student Teacher Placement
 - 15.10. Quote from Funds for Learning for E-Rate Consulting Services

Items 15.1.- 15.10.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;
Motion Carried: 4-0

BUSINESS SERVICES

16. Consider Adoption and Certification of 2025-26 First Interim Budget Report

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;

Motion Carried: 4-0

17. Consider Adoption of Resolution No. 26-09: In the Matter of Reviewing Development Fees on Residential and Commercial and Industrial Development Collected During the 2024-2025 School Year

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;

Motion Carried: 4-0

18. Consider Approval of Proposal from Sequoia Construction for Concrete Repair at the District Office

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;

Motion Carried: 4-0

19. Consider Approval of Quote from Strategic Mechanical for HVAC Improvements at Roosevelt School

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;

Motion Carried: 4-0

20. Consider Approval of Proposal from Valley Fence Co. for Chain Link Fence at Island Community Day School

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;

Motion Carried: 4-0

21. Consider Approval of Proposal from DC Inspections, Inc. for Solar Project Concrete at: Washington, Roosevelt, Lincoln, and Rafer Johnson Junior High School

Moved: Mr. Bergstrom; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;

Motion Carried: 4-0

22. Consider Approval of Proposal from M.C.I. Inspections for Solar Project Compliance Consulting

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;
Motion Carried: 4-0

ADMINISTRATIVE SERVICES

- 23. Consider Approval of Board Policies/Administrative Regulations/Exhibits
 - 23.1. BP 4119.24 – Maintaining Appropriate Adult-Student Interaction
 - 23.2. AR 5144.1 – Suspension and Expulsion/Due Process

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;
Motion Carried: 4-0

PUBLIC COMMENT

- 24. Public Comment on Agendized and Non-Agendized Items
 - 24.1. No comments were received from the public.
- 25. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, January 12, 2026, 4:00 p.m., Professional Development Building

CLOSED SESSION

- 26. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
- 27. Anticipated Litigation (Government Code Section 54956.9(b))
- 28. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)
 - 28.1. The Governing Board Will Meet in Closed Session to Consider Student Expulsion Recommendations per California Education Codes 48916, 49073-49079
 - 28.1.1.1 Case No. 26-03
- 29. Public Employee Employment
 - 29.1. Certificated Personnel
 - 29.1.1. Consider Approval of Request to Hire: .75 FTE K-8 Teacher, Central Valley Home School
- 30. Public Employee Employment
 - 30.1. Classified Personnel
 - 30.1.1. Consider Acceptance of Resignation: Paraprofessional- RSP, Reagan Elementary
 - 30.1.2. Consider Acceptance of Resignation: Cafeteria Helper, Rafer Johnson Junior High
 - 30.1.3. Consider Acceptance of Resignation: Paraprofessional- TK, Washington School
 - 30.1.4. Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary
 - 30.1.5. Consider Approval of Request to Hire: Cafeteria Helper, Roosevelt Elementary
 - 30.1.6. Consider Approval of Request to Hire: Paraprofessional-TK, Washington School
- 31. Pupil Personnel
 - 31.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
 - 31.1.1. Consider Approval of 2025-26 New Attendance Requests – Site-Based Program
 - 31.1.2. Consider Approval of 2025-26 New Attendance Requests – Central Valley Home School

32. Public Employee Performance Evaluation (Government Code Section 54957)

- 32.1. Superintendent – The Superintendent's Evaluation form and packet were delivered by Dr. Sever November 3rd. The Board will compile comments during Closed Session and report out.

RECONVENE PUBLIC SESSION

ACTION

33. Report of Actions Taken in Closed Session:

Action taken on agenda item 28.1.1.:

Moved: Mrs. Lunde; Seconded: Mr. Yanes to take the following action:

- Case 26-03- The Governing Board of the Kingsburg Elementary Charter School District made the decision to accept the stipulated expulsion of the student from the Kingsburg Elementary Charter School District's comprehensive program for two semesters (the remainder of the 2025-2026 school year.) Enforcement of the expulsion will be suspended so that the student may enroll at Island Community Day School.

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes;

Motion Carried: 4-0

Action taken on agenda item 29.1.1.:

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom to take the following action:

- Approved Request to Hire: Lisa Hofer, .75 FTE K-8 Teacher, Central Valley Home School

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes;

Motion Carried: 4-0

Action taken on agenda item 30.1.1- 30.1.6:

Moved: Mrs. Lunde; Seconded: Mr. Yanes to take the following action:

- Accepted Resignation: Destiny Zuniga, Paraprofessional- RSP, Reagan Elementary
- Accepted Resignation: Norma Pinedo, Cafeteria Helper, Rafer Johnson Junior High
- Accepted Resignation: Kansas Montoya, Paraprofessional- TK, Washington School
- Approved Request to Hire: Mirjana Marks, Paraprofessional- Categorical, Reagan Elementary
- Approved Request to Hire: Kassandra Still, Cafeteria Helper, Roosevelt Elementary
- Approved Request to Hire: Domingo Sepeda, Paraprofessional-TK, Washington School

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes;

Motion Carried: 4-0

Action taken on agenda items 31.1.1. – 31.1.2.:

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom, to take the following action:

- 2025-26 New Attendance Requests – Site-Based Program – Approved all requests.
- 2025-26 New Attendance Requests – Central Valley Home School – Waitlisted two requests; approved all other requests.

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;
Motion Carried: 4-0

Action taken on agenda items 32.1.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- The board evaluated the Superintendent, Dr. Wesley Sever. As a result of his positive evaluation and according to his contract, he will receive a 2.5% step and column (the average of a certificated staff member) and a one-year extension to his three-year contract to July 2029.

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes;
Motion Carried: 4-0

34. Adjourn

Meeting was adjourned at 6:39 p.m.