

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

Monday, November 3, 2025

**Kingsburg Elementary Charter School District Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m. – PUBLIC SESSION

5:00 p.m. – CLOSED SESSION

6:00 p.m. – PUBLIC SESSION

(Please note: Designated times are approximate)

MINUTES

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 897-2331. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to a public session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1310 Stroud Avenue, Kingsburg, California.

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call

Board President, Constance Lunde, called the meeting to order at 4:02 p.m.

Board Members Present:

Constance Lunde, President
Reverend Edward Ezaki, Clerk
Brad Bergstrom, Member
Karyll Smith Quinn, Member
Frank Yanes, Member

District Office Administrators Present:

Dr. Wesley Sever, Superintendent
Matt Stovall, Assistant Superintendent, Curriculum & Instructions, Special Projects
Erin Pasillas, Director of Special Education and Student Services
Sarah Ballard, Director of Human Resources
Jason Wood, Director of Technology

2. Pledge of Allegiance

3. Moment of Contemplative Silence

4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to approve the November 3, 2025, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes; Rev. Ezaki – Yes

Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report

5.1. Communications/Recognitions

- 5.1.1. Student Recognition – 2024-25 California Assessment of Student Performance and Progress (CAASP) Test Perfect Scores
 - Ada Maher – Math and ELA, currently 7th grade at Rafer
- 5.1.2. Educator of the Year Ceremony will be held on Thursday, November 23, at the Saroyan Theatre.
- 5.1.2. Shirley Esau called the District Office to formally praise the Lincoln 3rd grade classes.
- 5.1.3. Information was shared about the presentation from Author Antonio Lopez.
- 5.1.4. Dr. Sever shared that the Kiwanis Club held a New Teacher Appreciation Dinner on Tuesday, October 28, to welcome the district's new teachers formally.
- 5.1.5. The bat-shaped chicken nuggets served for lunch on Halloween were a lot of fun for students.
- 5.1.6. The solar power shutdown remains on schedule. Reminders will be sent to each site on the dates that their sites will be affected.
- 5.1.7. Jason Wood presented an overview of the various uses of Artificial Intelligence.

6. Assistant Superintendent- Curriculum & Instruction, Special Projects Report

- 6.1. Mr. Stovall shared the results from the 2025 Annual report for Fresno County – Williams Legislation.
- 6.2. The next DELAC meeting will have a special presentation by Antonio Lopez, author of *Pablito: The Journey of an English Learner*.

7. Assistant Superintendent- Business Services Report

8. Board Member Reports

- 8.1. The Board Members enjoyed attending to different events around the district:
 - Vaping Information Night at Rafer
 - Halloween Parade at Washington, Roosevelt and Lincoln
 - Bullying Presentation at Reagan
 - Family Math Festival at Lincoln
 - Pumpkin Decorating Contest at Rafer
 - Elementary Feeder School Night at Kingsburg High School

9. First Reading: Board Policies/Administrative Regulations/Exhibits

- 9.1. BP 4119.24- Maintaining Appropriate Adult-Student Interactions
- 9.2. AR 5144.1- Suspension and Expulsion/Due Process

ACTION

NOTICE TO PUBLIC – CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion will enact all consent agenda items. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the board, staff or public request specific items to be discussed or moved from the consent agenda for separate action. The district administration recommends approval of the following consent agenda items:

10. Consent Agenda

- 10.1. Consider Approval of Minutes – October 13, 2025 Board Meeting
- 10.2. Consider Approval of Cash Balances
- 10.3. Consider Approval of Budget Report
- 10.4. Consider Approval of Accounts Payable Report

- 10.5. Consider Approval of Request to Surplus Equipment
- 10.6. Consider Approval of Parsec Real 3 Year Contract
- 10.7. Consider Approval of 2026-2027 and 2027-2028 School Calendars
- 10.8. Consider Approval of Agreement with Amy Balmanno, MS, NCSP LEP 3747 Licensed Educational Psychologist

Items 10.1. – 10.8.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Bergstrom – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

BUSINESS SERVICES

- 11. Consider Approval of Sequoia Construction – Rafer Johnson Jr. High School to remove dirt and set-up new concrete

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Bergstrom – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

- 12. Consider Approval of Wellness Policy that outlines the District’s approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity

Moved: Mrs. Smith Quinn; Seconded: Rev. Ezaki

Approved: Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Bergstrom – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

- 13. Consider Approval of EMCOR Services to remove the gas/electric wall mount

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom

Approved: Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Bergstrom – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

- 14. Consider Approval of four (4) Nick’s Carryall 700 HP AC Custom Golf Carts for the District

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Bergstrom – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

15. Consider Approval of Resolution 26-07, CSPP Continued Funding Application (CFA) and Authorized Signers

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Bergstrom – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

16. Consider Approval of Resolution 26-08, San Joaquin Valley Air Pollution Control District Signer

Approved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Bergstrom – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

CURRICULUM & INSTRUCTION

17. Consider Approval of 2025 Annual Report for Fresno County – Williams Legislation

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Bergstrom – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

HUMAN RESOURCES

18. Consider Approval of Revised 2025-26 Certificated Salary Schedule

We have added a new hourly rate for ELOP Intervention Teacher- \$60/hr. This must be placed on the salary schedule in order for the pay to be CalSTRS creditable.

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Bergstrom – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

19. Consider Approval of Revised Job Descriptions

A revised job description was created for the Behavior Support Assistant and Executive Assistant to the Superintendent positions. As we have job postings, each job description will be reviewed and updated to reflect the current duties of the position and include consistent formatting with previously revised job descriptions.

19.1. Executive Assistant to the Superintendent

19.2. Behavior Support Assistant

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Bergstrom – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

ADMINISTRATIVE SERVICES

20. Consider Adoption of Resolution No. 26-06: In the Matter of Setting the Day and Time of the Annual Organizational Meeting of the Board

This annual resolution setting the date and time of the Annual Organizational Meeting of the Board is required by the County Office.

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Bergstrom – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

PUBLIC COMMENT

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The Public Comment portion of the agenda provides an opportunity for the public to address the Governing Board on items within the Board's jurisdiction and which are not already on the agenda. The Board of Education is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Board does not respond to public comment at this time. Concerns will be referred to the Superintendent's office for review and response. Our policy states that during the public comment portion of the Board meeting, speakers should limit their comments to three (3) minutes with a total of fifteen (15) minutes per issue allowed. That policy will be enforced for all speakers. Any person who wishes to speak during this time should rise; state their name, and the subject of their remarks.

21. Public Comment on Agendized and Non-Agendized Items

21.1. No comments were received from the public.

22. Set Date, Time, and Location of Next Regularly Scheduled Board and Organizational Meeting:

Monday, December 15, 2025, 4:00 p.m., Professional Development Building

CLOSED SESSION

REVIEW OF PERSONNEL MATTERS PURSUANT TO GOVERNMENT CODES 11126 AND 54957

Review of personnel matters is limited to consideration of the appointment, employment, evaluation of performance, change of status, or dismissal of a public employee; or to hear "complaints or charges brought against such employee by another person or employee unless the employee requests a public session."

23. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

24. Anticipated Litigation (Government Code Section 54956.9(b))

25. Public Employee Employment

25.1. Classified Personnel

25.1.1. Consider Acceptance of Resignation: Executive Assistant to the Superintendent, District Office

25.1.2. Consider Acceptance of Resignation: Behavior Support Assistant, Reagan Elementary

26. Pupil Personnel

- 26.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146). Please see the recommendations listed on the Excel spreadsheets.
- 26.1.1. Consider Approval of 2025-26 New Attendance Requests – Site-Based Program
- 26.1.2. Consider Approval of 2025-26 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

27. Report of Actions Taken in Closed Session

Action taken on agenda items 25.1.1. – 25.1.2.

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom, to take the following action:

- Accepted Resignation: Maria Gutierrez, Executive Assistant to the Superintendent, District Office
- Accepted Resignation: Jonathan Rangel, Behavior Support Assistant, Reagan Elementary

Approved: Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Bergstrom – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 26.1.1 – 26.1.2

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom, to take the following action:

- 2025-26 New Attendance Requests – Site Based Program – Approved all requests.
- 2025-26 New Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Bergstrom – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

28. Adjourn

The meeting was adjourned at 5:55 p.m.