

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

Monday, September 15, 2025

**Kingsburg Elementary Charter School District Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

3:30 p.m. – PUBLIC SESSION

4:30 p.m. – CLOSED SESSION

5:30 p.m. – PUBLIC SESSION

(Please note: Designated times are approximate)

MINUTES

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 897-2331. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to a public session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1310 Stroud Avenue, Kingsburg, California.

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call

Board President, Constance Lunde, called the meeting to order at 3:30 p.m.

Board Members Present:

Constance Lunde, President
Reverend Edward Ezaki, Clerk
Brad Bergstrom, Member
Karyll Smith Quinn, Member
Frank Yanes, Member

District Office Administrators Present:

Dr. Wesley Sever, Superintendent
Matt Stovall, Assistant Superintendent, Curriculum & Instruction, Special Projects
Bobby Rodriguez, Assistant Superintendent, Business Services
Erin Pasillas, Director of Special Education and Student Services
Sarah Ballard, Director of Human Resources
Jason Wood, Director of Technology

2. Pledge of Allegiance

3. Moment of Contemplative Silence

4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to approve the September 15, 2025, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report

- 5.1. Dr Sever shared that we are excited to welcome 43 exceptional individuals to Kingsburg Elementary! Our Principals and Directors introduced these new staff members, and we couldn't be more thrilled to have them join our school community. A heartfelt thank you to each of these individuals for choosing Kingsburg!
- 5.2. The District theme this year is Relentless. Dr. Sever meets with each employee when they get hired, and during their discussion, he learns that each person has overcome significant challenges.

ADJOURN FOR NEW EMPLOYEE RECEPTION

RECONVENE PUBLIC SESSION

6. Assistant Superintendent- Curriculum & Instruction, Special Projects' Report

- 6.1. The annual Williams visits went really well. It was confirmed that all school sites have the necessary curriculum materials to support student learning.
- 6.2. Kingsburg Elementary Charter School District follows local policies and procedures for handling Williams Complaints.
- 6.3. Adoption of District's annual Uniform Complaint Procedures (UCP) for the 2025-26 school year; The California Department of Education requires these procedures. It ensures the District maintains a legally compliant process for the filing, investigation, and resolution of complaints regarding state and federal educational programs.
- 6.4. We have added music classes to grades TK through first grade in our district. These two music instructors will be attending a Professional Learning Community at the Fresno County Superintendent of Schools.
- 6.5. Mr. Stovall updated the Board on the Expanded Learning Enrollment. A total of 714 students are currently enrolled in the After-School Program.
- 6.6. To better support students who require additional academic assistance, we will be implementing an after-school intervention program. The intervention program will offer targeted instruction during two 90-minute sessions each week.

7. Assistant Superintendent- Business Services' Report

- 7.1. Around the District:
 - 7.1.1. The temporary fencing for the solar project at Lincoln and Roosevelt is up.
 - 7.1.2. The project at Rafer and Washington will begin on September 19 with the installation of the temporary fence.
 - 7.1.3. The projects will go through November with Switch Gear changeover at Lincoln occurring during Winter Break.
 - 7.1.4. The Reagan concrete project for the pickleball and basketball courts is moving along. The concrete portion is now complete. It must wait 30 days for it to cure. Once that portion is complete, we will have the final court striping according to our plans.
 - 7.1.5. The window shades at Lincoln are in, and we are waiting for confirmation from American Window Systems as to when they will be installed.
 - 7.1.6. We are in the process of safely disposing of all expired and unused chemicals from the science class. We are disposing of the chemicals in accordance with safety regulations. We are securing a certified vendor for the removal and disposal of the chemicals.
 - 7.1.7. A new food item will be added to the Rafer Johnson Jr. High lunch menu.
 - 7.1.8. New menu items will be added to all school sites in October.

- 7.1.9. SUN BUCKS is a new summer program where families can get up to \$120 in grocery benefits per eligible school-age child if they qualify. Information will go out for families next week. This is a federal program and there will be no cost for the School District.

8. Board Member Reports

- 8.1. The Board members enjoyed doing site visits. Rev. Ezaki was impressed by what he saw at Rafer Johnson Jr. High. It is a huge difference from when he subbed there after COVID. He has not felt so good about public education in years. Mr. Brad Bergstrom was really impressed by what he saw at Washington. In a short period of time everything looks like it is flowing. Rev. Ezaki mentioned that Erin Pasillas has been recognized for the help she provides to the schools. Mrs. Karyl Smith Quinn visited CVHS for a short time.

ADJOURN PUBLIC SESSION

PUBLIC HEARING

Sufficiency of Instructional Materials and Williams Settlement Instructional Materials

No comments were received from the public.

RECONVENE PUBLIC SESSION

ACTION

9. Consent Agenda

- 9.1. Consider Approval of Minutes – August 18, 2025 Board Meeting
- 9.2. Consider Approval of Cash Balances
- 9.3. Consider Approval of Budget Report
- 9.4. Consider Approval of Accounts Payable Report
- 9.5. Consider Approval of Request for Surplus Equipment
- 9.6. Consider Approval of Overnight Trip-Rafer Johnson Jr. High Catalina Island Marine Institute for MESA
- 9.7. Consider Approval of Memorandum of Understanding with Delivering Smiles Inc. for Kindergarten Oral Health Screening
- 9.8. Consider Approval of 2025-2026 Revised Stipend Schedule

Items 9.1. – 9.8.:

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom

Approved: Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

BUSINESS SERVICES

10. Consider Adoption of Resolution 26-03 GANN Limit

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

11. Consider Approval of 2024-2025 Unaudited Actuals

Moved: Rev. Ezaki; Seconded: Mr. Yanes

Approved: Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

12. Consider Approval of Proposal from Valley Elevator for Washington Elementary Elevator Lift

Moved: Rev. Ezaki; Seconded: Mr. Yanes

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

13. Consider Approval of Proposition 28 Annual Report

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

14. Consider Approval of Invoices from Koala Tree Service

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

CURRICULUM & INSTRUCTION

15. Consider Approval of Purchase from J's Communications, Inc. for Handheld Radios for the Expanded Learning Program

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

16. Consider Approval of Williams Complaint Policies and Procedures

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

17. Consider Adoption of the 2025-26 Uniform Complaint Procedures (UCP) Policies and Procedures- Investigations

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

18. Consider Adoption of Resolution No. 26-04: Regarding Sufficiency of Textbooks or Instructional Materials

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

19. Consider Approval of Memorandum of Understanding with Laton Arts Central California for Folklorico Dance Instruction for the Expanded Learning Opportunities Program

Moved: Mr. Frank Yanes; Seconded: Rev. Ezaki

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

HUMAN RESOURCES

20. Consider Approval of Increasing the District Cap for Health and Welfare Benefits Starting with the 2025-2026 Plan Year

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

21. Consider Adoption of Resolution No. 26-05: In the Matter of Designating Unsalaries Persons Specifically Authorized to Perform Volunteer Services Without Pay for the School District as Employees for the Limited Purpose of Qualifying for Workers' Compensation Insurance Coverage

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

22. Consider Approval of New/Revised Job Description

22.1. Administrative Assistant – Expanded Learning and English Learner Services - Revised

22.2. Assistant Secretary – Expanded Learning and English Learner Services – New

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

ADMINISTRATIVE SERVICES

23. Consider Approval of Board Policies/Administrative Regulations/Exhibits

23.1. E 1330(a): Application and Agreement for Use of School Facilities

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

PUBLIC COMMENT

24. Public Comment on Agendized and Non-Agendized Items

24.1. No comments were received from the public.

25. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, October 13, 2025, 4:00 p.m., Professional Development Building

CLOSED SESSION

26. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

27. Anticipated Litigation (Government Code Section 54956.9(b))

28. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)

28.1. The Governing Board Will Meet in Closed Session to Consider Student Expulsion

Recommendations per California Education Codes 48916, 49073-49079

28.1.1. Case No. 26-01

The Board of Education of the Kingsburg Elementary Charter School District decided to accept the stipulated expulsion of the student from the Kingsburg Elementary School District's comprehensive program for two semesters (the remainder of the 2025-2026 school year).

Enforcement of the expulsion will be suspended so that the student may enroll at Island Community Day School for the remainder of this semester and return to Rafer on a suspended expulsion contract for Spring, pending completion of contract at Island.

29. Public Employee Employment (Government Code Section 54957)

29.1. Certificated Personnel

29.1.1. Consider Approval of 2025-2026 Fall Student Teachers

29.1.2. Consider Acceptance of Resignation: Early Intervention Preschool Teacher, Washington School

29.2. Classified Personnel

29.2.1. Consider Acceptance of Resignation: Paraprofessional- RSP, Special Education

29.2.2. Consider Approval of Request to Hire: Paraprofessional-General (TK), Washington School

30. Pupil Personnel

30.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

- 30.1.1. Consider Approval of 2025-26 New Attendance Requests – Site-Based Program
- 30.1.2. Consider Approval of 2025-26 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

31. Report of Actions Taken in Closed Session

Action taken on agenda items 29.1.1. – 29.2.2.:

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom, to take the following action:

- Approved 2025-2026 Fall Student Teachers
- Accepted Resignation: Grace Pena, Early Intervention Preschool Teacher
- Approved Request to Hire: Alexandra Mendoza, Paraprofessional-RSP, Special Education
- Approved Request to Hire: Vanessa Maravilla, Paraprofessional-General (TK), Washington School

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 30.1.1 – 30.1.2.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom to take the following action:

- 2025-26 New Attendance Requests – Site Based Program – Waitlisted one request; approved all other requests.
- 2025-26 New Attendance Requests – Central Valley Home School – Waitlisted one request; approved all other requests.

Rev. Ezaki – Yes; Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

32. Adjourn

Meeting was adjourned at 6:41 p.m.