Kasson-Mantorville Schools
101 16th Street NE
Kasson MN 55944-1610
507-634-2961

Staff Debriefing Meeting: Physical holding

Date of Incident: Date of Debriefing:
Student:
School: Age: Grade: Date of Birth:

Directions: Following the use of a restrictive procedure, as soon as possible and in accordance with the district plan, the staff person who implemented or oversaw the physical holding or seclusion shall conduct a post-use debriefing. The debriefing must include at least one staff member who has knowledge of behaviors and was not involved in the incident. https://www.revisor.mn.gov/statutes/2009/cite/125A.0942

At the time of the incident
Was student on an IEP?
☐ Yes ☐ No
Was IEP implemented correctly?
☐ Yes ☐ No
Was a BIP/PBSP/BSP in place?
☐ Yes ☐ No
Was BIP/PBSP/BSP implemented correctly?
☐ Yes ☐ No

Description of incident
Identify the antecedents, triggers, and proactive interventions used prior to escalation

Briefly describe the impact of these less restrictive interventions

What behavior necessitated the use of a restrictive procedure?

Describe student and staff behavior during the incident

What actions helped or didn't help?

Describe the procedure used to return the student to their routine activity

Did an injury of staff occur?
☐ Yes ☐ No
Did an injury of student(s) occur?
☐ Yes ☐ No
If an injury occurred, describe the injury and the action taken after the injury, follow your district procedure regarding injury to student and staff (ex: work injury hotline, building nurse consulted, hospital visit, etc.)

Was the hold the response to an emergency situation?
☐ Yes ☐ No
Was the hold the least restrictive intervention?
☐ Yes ☐ No
Did the hold end when the threat of harm ended?
☐ Yes ☐ No
Is the behavior likely to reoccur?
☐ Yes ☐ No
Describe follow-up or corrective action needed to prevent the need for future use of restrictive procedures

Behavior history
Were restrictive procedures used on 2 separate school days in 30 calendar days?
☐ Yes ☐ No
Does the team see this as a pattern?
☐ Yes ☐ No
Does the child's IEP team need to meet?
☐ Yes ☐ No

Staff attending debriefing
(should include one individual not involved in the incident)
Facilitator:

Name	Title