5/14/2026

MOUNT PLEASANT ELEMENTARY SCHOOL DISTRICT

2026-2027 Payroll Schedule

		DUE DATES FOR TIMESHEETS		
		Payroll Cutoff Dates & Timesheet Due Dates From Employees to Administrator	From Management Extended Duty Approval & PERSONNEL Adjustment To PAYROLL	Pay Dates
MONTH/YEAR	PAY PERIOD	Due End of Work Day	Due by 3:00PM	12:00PM to 3:00 PM*
2026	**To include summer school time 6/2025**			
JULY	**6/12/26 - 7/15/26	Wed, Jul 15	Thu, Jul 16	Fri, Jul 31
AUGUST	7/16/26-8/7/26	Fri, Aug 07	Mon, Aug 10	Mon, Aug 31
SEPTEMBER	8/8/26 - 9/8/26	Tue, Sep 08	Wed, Sep 09	Wed, Sep 30
OCTOBER	9/9/26 - 10/7/26	Wed, Oct 07	Thu, Oct 08	Fri, Oct 30
NOVEMBER	10/8/26- 11/4/26	Wed, Nov 04	Thu, Nov 05	Mon, Nov 30
DECEMBER	11/5/26 - 12/3/26	Thu, Dec 03	Fri, Dec 04	Fri, Dec 18
2027				
JANUARY	12/4/26- 1/8/27	Fri, Jan 08	Mon, Jan 11	Fri, Jan 29
FEBRUARY	1/9/27 - 2/5/27	Fri, Feb 05	Mon, Feb 08	Fri, Feb 26
MARCH	2/6/27 - 3/8/27	Mon, Mar 08	Tue, Mar 09	Tue, Mar 30
APRIL	3/9/27 - 4/7/27	Wed, Apr 07	Thu, Apr 08	Fri, Apr 30
MAY	4/8/27 - 5/7/27	Fri, May 07	Mon, May 10	Fri, May 28
JUNE	5/8/27 - 6/11/27	Fri, Jun 11	Fri, Jun 11	Wed, Jun 30

* Please submit your extended duty hours within 60 days
* Please DO NOT report hours performed after the cutoff date.
* Sub/Hourly Paychecks will be available for pick-up at the DO from 12:00PM to 3:00PM

*November, December- EARLY closing due to holidays.

This Schedule is Subject to Change

PLEASE KEEP THIS INFORMATION FOR REFERENCE