



SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

398 B St. South San Francisco, CA 94080

(650) 877-8700

www.ssfusd.org

Dr. Shawnterra Moore, Superintendent

South San Francisco Unified School District and City of South San Francisco

Special Subcommittee Meeting 398 B Street, South San Francisco District Office Board Room

Wednesday, July 15, 2026
2:30 p.m.

The community is invited to participate in this meeting in-person.

The meeting will be streamed live and you can view it by visiting this web page streaming link:

https://ssfusd-org.zoom.us/webinar/register/WN_1nR2xaY7RxOGV6WkJ7MUeg

(The link will be active shortly before 2:30 p.m. on July 15)

- A. CALL TO ORDER – 2:30 p.m.**
- B. ROLL CALL**
- C. PLEDGE OF ALLEGIANCE**
- D. PUBLIC COMMENTS**

Special Meeting Comments:

In accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

MATTERS FOR CONSIDERATION

- 1. Motion to approve the Minutes for March 25, 2026**
- 2. District Strategic Plan priorities and updates**

Board of Trustees

Amanda Anthony · Chialin Hsieh · Amy Lam · Patricia A. Murray · Mina A. Richardson

- 3. Recent District & City successes and recognitions**
- 4. Potential impacts of Vehicle License Fee (VLF) funding changes on City and District programs**
- 5. E-bike safety**
- 6. Safe Routes to School – City of SSF Engineering Team**

ADJOURNMENT

Pursuant to Government Code 54954.2, Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, should contact the Superintendent's office, at least three working days prior to the meeting at (650) 877-8705. Notification in advance of this meeting will enable the District to make reasonable arrangements to ensure accessibility.

Board of Trustees

Amanda Anthony · Chialin Hsieh · Amy Lam · Patricia A. Murray · Mina A. Richardson



MINUTES

SPECIAL MEETING

SCHOOL DISTRICT LIAISON STANDING COMMITTEE OF THE CITY COUNCIL

WEDNESDAY, MARCH 25, 2026
3:30 p.m.

**City Hall, City Manager's Conference Room
400 Grand Avenue, South San Francisco, CA**

CALL TO ORDER

3:33 p.m.

ROLL CALL

Mayor Addiego, present
Councilmember Nicolas, present
Board President Murray, present
Board Clerk Lam, present

AGENDA REVIEW

No changes.

PUBLIC COMMENTS

None.

MATTERS FOR CONSIDERATION

1. Motion to approve the Minutes for March 6, 2025, and September 30, 2025.

Motion – Mayor Addiego / Second – Board Clerk Lam: to approve the minutes. The motion carried unanimously.

2. School Area Traffic and Transportation Safety Improvements. (Eunejune Kim, Director of Public Works)

Senior Engineer Chou presented the report and reviewed the City's Safe Routes to School efforts, including infrastructure upgrades, walk audits, pilot projects, and educational programs aimed at improving safety and encouraging walking and biking to school. He noted the City has invested over \$13 million in Safe Routes to School capital projects over the past five years, much of which was secured through grant funding. The Standing Committee requested project timelines and grant application information to share with the community.

Associate Engineer Wilson reviewed ongoing traffic and safety challenges during school pick-up and drop-off periods, including congestion, unsafe driving behavior, and conflicts between vehicles and pedestrians, using Westborough Middle School as a case study. Committee members discussed school prioritization and collaboration efforts with school principals, staff, students, and families through walk audits and outreach efforts to identify safety concerns and potential improvements.

Staff reported that the City and the South San Francisco Unified School District are partnering through the San Mateo County Office of Education School Travel Fellowship to develop a toolkit of potential traffic management and safety strategies for schools, including future pilot programs. Staff and committee members emphasized the importance of continued collaboration to support future safety improvements.

3. E-bike Discussion. (Scott Campbell, Police Chief)

Chief Campbell presented an update on e-bikes and related safety concerns affecting youth throughout South San Francisco and San Mateo County. He reviewed the different classifications of e-bikes, e-motos, and e-scooters, clarified applicable regulations, and discussed recent collisions involving youth riders. He reported that the Police Department conducted school campus audits identifying multiple e-scooters and e-motos at middle and high schools and are coordinating with school administrators to identify students and contact parents to provide education on safety and legal requirements.

Chief Campbell reviewed current outreach and education efforts, including participation in countywide e-bike safety meetings and the City's public awareness campaign. He outlined potential future collaboration with the School District, such as PTA presentations, safety videos, workshops, and community assemblies, to increase awareness among students and families. Staff and committee members also discussed broader education strategies, emphasizing continued collaboration and community engagement to improve youth safety.

4. Update on Expanded Learning Opportunity Program (ELOP) for 2026/27 School Year. (Greg Mediati, Director of Parks and Recreation)

Youth Enrichment Services Recreation Supervisor Morrison provided an update on the Expanded Learning Opportunity Program (ELOP) partnership with the School District. She reported current enrollment of 181 students across six schools integrated within existing licensed and ASES programs. She also noted plans to increase enrollment to approximately 300 students in 2026–27, subject to staffing capacity constraints and ongoing challenges in the childcare workforce.

Director Mediati noted the City is exploring cost recovery within the program, with approximately \$1.9 million in total program costs. Staff emphasized that while the ELOP grant helps offset direct costs, school-age care remains a high-demand service with limited capacity, and the City continues to receive more requests than available spaces.

Committee members and staff discussed the importance of City–School District partnership in providing on-campus before- and after-school care and emphasized continued collaboration to meet childcare needs and reduce transportation barriers.

5. Future meeting dates, discussion and approval. (Marie Patea, Management Analyst)

Management Analyst Patea proposed 2026 meeting dates for consideration. After discussion of scheduling conflicts, the Committee directed staff to explore holding meetings on Mondays at 6:00 p.m. and return with updated options for consideration.

ADJOURNMENT

Being no further business, Mayor Addiego adjourned the meeting at 4:46 p.m.

Submitted:

Approved:

Jazmine Miranda, Assistant City Clerk
City of South San Francisco

Mark Addiego, Mayor
City of South San Francisco

Approved by the School District Liaison Committee: ____ / ____ / ____