Jefferson County School District 509J
UNITE. ENGAGE. SOAR.

2026-2027 BOARD MEETING AGENDA
Jefferson County School District 509-J
Monday, July 13, 2026

Hybrid: In-person and Electronic via Zoom available for both meetings

ACCESS ZOOM MEETING HERE

Phone: 253 215 8782 US (Tacoma)
Meeting ID: 813 0199 4456 Passcode: 887829

MEETING LOCATION:
Jefferson County School District 509J
445 SE Buff Street, Madras, OR 97741

2026-2027 Board of Directors:
Jacob Struck, Regina Mitchell, Kevin Richards, Laurie Danzuka and Courtney Snead

REGULAR SESSION @5:30PM

[NOTE: 2026-2027 FY Organizational Meeting Only – No Work Session this month]

1. **WELCOME - REGULAR SESSION / PLEDGE OF ALLEGIANCE /BOARD MEMBER ROLL CALL**
2. **AGENDA ADOPTION**
3. **2026/2027 JCSD 509J BOARD OFFICER NOMINATIONS**
   - 3.1. Chair
   - 3.2. Vice-Chair
4. **INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS**
   - 4.1. **2026-2027 Board Leadership Schedule JCSD 509J**
   - 4.2. **OSBA Summer School 2026, Share** *[Friday, July 10, 2026 in Redmond]*
   - 4.3. **JCSD 509J – Jefferson County Treasury Investment Service Agreement and Fund Transfer Authorization** (July 1, 2026 – until revoked) **– *Action Item***
   - 4.4. **Budget Committee Vacancies Update / Current Interest – *Potential Action Item***
     - 4.4.1. Danni Katchia (resigned, vacant 6/30/2026) – *vacant following resignation due to move.*
     - 4.4.2. Sean Gallagher (term ended 6/30/2026) – *has expressed interest in continuing.*
     - 4.4.3. Marissa Wilson (term ended 6/30/2026) – *has expressed interest in continuing.*
5. **Immediate 2026-2027 Policy Updates** [due to FY update Title VI and Title IX Coordinator] **– *Action Items***
   - 5.1. GBA – Equal Employment Opportunity & GBA-AR – Veteran's Preference
   - 5.2. JBA/GBN and GBN/JBA – Sexual Harassment
     - 5.2.1. JBA/GBN-AR(1) and GBN/JBA-AR(1) – Sexual Harassment Complaint Procedure
6. **OSBA Policy Updates** (April 2026, Vol. 72. No. 1 sch) – [1st Read Only]
   - 6.1. BBAA – Individual Board Member's Authority & Responsibilities, Delete & replace w/new

AMERICANS WITH DISABILITIES ACT: Please contact Tessa Bailey at 541.475-6192 if you need accommodations to participate in the board meeting. Please call at least two days prior to the scheduled meeting date. Thank you

6.2. CBG – Evaluation of the Superintendent (Required)

6.3. DBEA – Budget Committee (Highly Recommended)

6.4. EBB – Integrated Pest Management (Required)

7. Financial/Business Policy Upkeep - CFO Recommended Policy Updates – [1st Read Only]

7.1. DD – Grant Funding Proposal and Applications *[readopted 7/23/2018]*

7.2. DJ – District Purchasing *[readopted 7/23/2018]*

7.2.1. DJ-AR(1) – Purchasing Procedures *[readopted 10/11/2021]*

7.2.2. DJ-AR(2) – Purchasing Card (P-Card) Procedures *[readopted 10/11/2021]*

7.2.3. DJ-AR(3) – Expenditure of District Funds for Meals, Refreshments and Gifts *[readopted 10/11/2021]*

7.3. DJC – Bidding Requirements [Reviewed by CFO, recommending to readopt without changes]

7.3.1. DJC-AR – Special Procurements and Exemptions from Competitive Bidding [revised/reviewed 7/23/2018]

7.4. DLC – Expense Reimbursements [Reviewed by CFO, recommending to readopt without changes]

7.4.1. DLC-AR – Expense Reimbursement *[revised/reviewed 7/23/2018]*

7.5. DJCA – Personal Services Contracts *[revised/reviewed 7/23/2018*]

7.5.1. DJCA-AR – Personal Services Contracts [Reviewed by CFO, recommending to readopt without changes]

8. HEARING OF CITIZENS / DELEGATIONS / PUBLIC COMMENT [2-OPTIONS]

OPTION 1: Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others, and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. The Chair has authority to keep order and impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs may be heard, but no complaints concerning specific personnel, the visitor will be directed to the appropriate means for filing complaints as necessary.

OPTION 2: Jefferson County School District 509-J will accept public comment in writing prior to the meeting. Written comments must be received online (via the comment link on the agenda) by 1:00 pm [the date of the board meeting] and may be read during the public comment section of the meeting. Comments or complaints regarding specific people or personnel WILL NOT be accepted, please refer to the district complaint policy. Please submit your COMMENT HERE

9. ACTION ITEMS

9.1. **CONSENT AGENDA**

9.1.1. Approval of Regular Session Board Meeting Minutes of **June 8, 2026**

9.1.2. Personnel Action

9.1.3. Resolution #27-03, Misc. Grants & Donations ($6,000)

9.1.4. Financial Report

9.2. **Resolution 27-01, 2026-2027 Annual Procedures**

9.3. **JCSD 509J – Jefferson County Treasury Investment Service Agreement and Fund Transfer**

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Authorization (July 1, 2026 – until revoked)

9.4. **Resolution 27-02, Resolution to Declare Surplus Property, FY26-27**

9.5. **Contract Amendment / Extension Agreement with Aloha Produce of Central Oregon** (August 31, 2026 to August 31, 2027)

9.6. **Contract Amendment / Extension Agreement with Eberhard's Dairy Products** (August 31, 2026 to August 31, 2027)

9.7. **Budget Committee Vacancies / Declare Vacancy & Recognize Current Interest**

9.7.1. Danni Katchia (resigned, vacant 6/30/2026) – *declare & post vacancy.*

9.7.2. Sean Gallagher (term ended 6/30/2026) – *has expressed interest in continuing.*

9.7.3. Marissa Wilson (term ended 6/30/2026) – *has expressed interest in continuing.*

9.8. **Immediate 2026-2027 Policy Updates** [due to FY update Title VI and Title IX Coordinator]

9.8.1. GBA – Equal Employment Opportunity

9.8.2. JBA/GBN and GBN/JBA – Sexual Harassment

9.8.3. JBA/GBN-AR(1) and GBN/JBA-AR(1) – Sexual Harassment Complaint Procedure

10. BOARD & SUPERINTENDENT HIGHLIGHTS

11. REMINDERS / PLANNING AHEAD, MARK YOUR CALENDAR

- Board Leadership – **Tuesday, August 4, 2026 @9am** *(Board chair & board member)*
- JCSD 509J 2026-2027 Board Retreat/Meeting – **Thursday, August 13, 2026 @COCC,** *8:30AM-1230PM*

***Important Note**: Dates, times and locations of the events listed are subject to change with little or no notice, please check the JCSD 509J website for school board, individual school and performing arts center information on the various events scheduled throughout our district: https://www.jcsd.k12.or.us/*

12. MEETING CLOSURE/ADJOURNED

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