

Board of Trustees Douglas County School District

FINANCES

PAYMENT OF VALID OBLIGATIONS

The Board of Trustees directs the prompt payment of valid obligations of the District for goods, services, and other unauthorized expenditures, consistent with Nevada statutes governing school-district finances.

The Board shall prescribe procedures for the approval of orders for payment and the signing of cumulative voucher sheets, and may delegate to the superintendent, chief financial officer, or their designees the authority to approve and sign orders as permitted by law.

The Board authorizes the use of expedited payment procedures, including payment prior to formal Board ratification when necessary to obtain lawful discounts, avoid penalties or service charges, or pay obligations previously approved by the Board, as provided in NRS 387.310 and related statutes.

Payments made under expedited procedures shall be presented to the Board for review and ratification at the next regularly scheduled Board meeting or as soon thereafter as practicable.

The Board directs the superintendent and the chief financial officer to develop and maintain administrative regulations that implement this policy and the requirements of NRS Chapter 387, including procedures for approval of orders, signing of cumulative voucher sheets, issuance and cancellation of warrants, and required documentation.

See Administrative Regulations related to this Policy

Reference: NRS 386.290 (Powers of boards of trustees); NRS 387.310 (Orders for payment; vouchers; warrants; limitations); NRS 387.315 (Statements and invoices; liability of trustees); other applicable provisions of NRS Chapter 387.

Date Adopted: 03/11/14
Date Revised: 3/26/2026