



**SPRINGFIELD**

**PUBLIC SCHOOLS**

Every Student, Every Day

**BOARD OF EDUCATION**  
**July 13, 2026**  
**Administration Building Board Room**  
**640 A Street, Springfield, OR 97477**

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[En español](#)

**5:00 PM Special Meeting - Virtual**

**Streaming Meeting URL:** <http://www.vimeo.com/SpringfieldPS>

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**AGENDA**

**TAB**

- |                                                        |                            |
|--------------------------------------------------------|----------------------------|
| <b>1. Call Meeting to Order</b>                        | Board Chair Jonathan Light |
| <b>A. Pledge of Allegiance</b>                         | Chair Light                |
| <b>B. Land Acknowledgement</b>                         | Chair Light                |
| <b>2. Action Item</b>                                  |                            |
| <b>A. Declare Board Vacancy, Resolution #26-27.002</b> | Chair Light                |
| <b>3. Discussion</b>                                   |                            |
| <b>A. Board Vacancy, Timeline and Process</b>          | Brian Richardson           |
| <b>4. Next Meetings:</b>                               |                            |
| August 10, 2026 - Regular Meeting at 6:00 PM           |                            |
| <b>5. Adjournment</b>                                  | Chair Light                |



**SPRINGFIELD**

**PUBLIC SCHOOLS**

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**JUNTA DE EDUCACIÓN**

**13 de julio de 2026**

**Sala de Juntas del Edificio de Administración**

**640 A Street, Springfield, OR 97477**

**[En español](#)**

**5:00PM Reunión Especial - Virtual**

**URL de la reunión en streaming: <http://www.vimeo.com/SpringfieldPS>**

**AGENDA**

**PESTAÑA**

- |                                                                      |                                       |
|----------------------------------------------------------------------|---------------------------------------|
| <b>1. Orden de la reunión</b>                                        | Presidente de la Junta Jonathan Light |
| <b>A. Juramento a la Bandera</b>                                     | Presidente Light                      |
| <b>B. Reconocimiento de tierras</b>                                  | Presidente Light                      |
| <b>2. Punto de acción</b>                                            |                                       |
| <b>A. Declarar vacante en la junta, Resolución #26-27. @@@</b>       | Presidente Light                      |
| <b>3. Discusión</b>                                                  |                                       |
| <b>A. Vacantes, plazos y procesos en la Junta</b>                    | Brian Richardson                      |
| <b>4. Próximas reuniones:</b>                                        |                                       |
| 10 de agosto de 2026 - Reunión de negocios de la Junta a las 6:00 PM |                                       |
| <b>5. Suspensión de la sesión</b>                                    | Presidente Light                      |

Las Escuelas Públicas de Springfield son un centro educativo y empleador de igualdad de oportunidades.

Las personas que tengan preguntas o solicitudes de necesidades especiales y alojamiento en las reuniones de la Junta deben contactar con la Oficina del Superintendente;

640 A Street, Springfield, OR 97477; Teléfono: (541) 726-3201. El contacto debe realizarse con 72 horas de antelación al evento.

RESOLUTION #26-27.002

DATE: July 13, 2026

Accept Resignation of Nicole De Graff from Position 4  
and Declare a Vacancy

**RELEVANT DATA:**

Nicole De Graff, the duly elected representative of Position 4 on the Springfield Public Schools Board of Directors, resigns, effective immediately.

Board Policy BBC, Board Member Resignation, outlines the process for accepting resignations and declaring vacancies on the Board – announce the resignation and declare the vacancy at a Board meeting.

**RECOMMENDATION:**

It is recommended that the Board of Directors declare a vacancy for Position 4, effectively immediately.

**SUBMITTED & RECOMMENDED BY:**

Shawn Stover  
Interim Superintendent

## Position 4 Board Vacancy – Appointment Options and Timelines

This document is provided for Board consideration and outlines proposed timelines for filling the vacant Position 4 seat on the Springfield Public Schools Board of Directors.

### Executive Summary

The Board of Directors is responsible for filling Board vacancies in accordance with Policy BBE: Vacancies on the Board. Each proposal assumes the Board accepts Director Nicole De Graff's resignation, declares the vacancy on July 13, 2026, and opens the application process on July 14, 2026.

The proposals provide varying levels of urgency, community outreach, and Board review while aligning with the Board's regular meeting schedule whenever practical.

The Board is asked to review the proposed timelines and determine the preferred process and schedule for filling the Position 4 vacancy. Upon general agreement, staff will proceed with implementation, including public notice, application intake, interview coordination, and appointment logistics.

### Proposal Comparison

- **Proposal 1 – One-Week Recruitment and Appointment Timeline:** Prioritizes the quickest appointment to restore a full Board before the August retreat.
- **Proposal 2 – Two-Week Recruitment and Appointment Timeline:** Balances efficiency with a two week recruitment period while preserving the August retreat schedule.
- **Proposal 3 – Regular August Appointment:** Uses the August 10 Business Meeting for interviews and appointment.
- **Proposal 4 – Extended Recruitment:** Provides additional outreach and Board review before the August 24 Work Session.
- **Proposal 5 – Maximum Recruitment:** Provides the longest recruitment period while completing the appointment at the September 14 Business Meeting.

Per Policy BBE, the appointee must be a legally registered voter and a resident within the District for one year immediately preceding the appointment. The appointee will serve until June 30, 2027.

### Board Vacancy Timeline – One-Week Recruitment and Appointment

| Board Meeting / Date           | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| July 13, 2026<br>Board Meeting | <ul style="list-style-type: none"> <li>The Board accepts the resignation and declares the vacancy.</li> <li>The Board determines a process and timeline for filling the vacant position.</li> </ul>                                                                                                                                                                                                                                                                                                                                                       |
| July 14                        | <ul style="list-style-type: none"> <li>A news release will be sent to the media.</li> <li>Application information will be posted on the District website.</li> <li>A news post will be generated on the District website.</li> <li>Application information will be shared via social media/newsletters.</li> </ul>                                                                                                                                                                                                                                        |
| July 14 to 21                  | <ul style="list-style-type: none"> <li>Applications (paper and email) will be received by the Board secretary and date-stamped.</li> <li>Eligible applicants must be legally registered voters and residents within the District for one year immediately preceding the appointment.</li> <li>Applicants cannot be current Springfield Public Schools staff members.</li> <li>Staff will work with Board leadership to finalize interview questions.</li> <li>Applications must be received by the Board Secretary by 12 p.m. on July 21, 2026</li> </ul> |
| July 22 to 27                  | <ul style="list-style-type: none"> <li>Board members will individually review applications.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| July 27<br>Special Meeting     | <ul style="list-style-type: none"> <li>The Board conducts interviews, which may occur at special meeting.</li> <li>The Board votes to select the candidate.</li> <li>The Board administers the oath of office.</li> </ul>                                                                                                                                                                                                                                                                                                                                 |
| August 5                       | <ul style="list-style-type: none"> <li>Board retreat.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

### Board Vacancy Timeline – Two-Week Recruitment and Appointment

| Board Meeting / Date        | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| July 13<br>Board Meeting    | <ul style="list-style-type: none"> <li>The Board accepts the resignation and declares the vacancy.</li> <li>The Board determines a process and timeline for filling the vacant position.</li> </ul>                                                                                                                                                                                                                                                                                                                                                       |
| July 14                     | <ul style="list-style-type: none"> <li>A news release will be sent to the media.</li> <li>Application information will be posted on the District website.</li> <li>A news post will be generated on the District website.</li> <li>Application information will be shared via social media/newsletters.</li> </ul>                                                                                                                                                                                                                                        |
| July 14 to 28               | <ul style="list-style-type: none"> <li>Applications (paper and email) will be received by the Board secretary and date-stamped.</li> <li>Eligible applicants must be legally registered voters and residents within the District for one year immediately preceding the appointment.</li> <li>Applicants cannot be current Springfield Public Schools staff members.</li> <li>Staff will work with Board leadership to finalize interview questions.</li> <li>Applications must be received by the Board Secretary by 12 p.m. on July 28, 2026</li> </ul> |
| July 29 to August 3         | <ul style="list-style-type: none"> <li>Board members will individually review applications.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| August 3<br>Special Meeting | <ul style="list-style-type: none"> <li>The Board conducts interviews, which may occur at special meeting.</li> <li>The Board votes to select the candidate.</li> <li>The Board administers the oath of office.</li> </ul>                                                                                                                                                                                                                                                                                                                                 |
| August 5                    | <ul style="list-style-type: none"> <li>Board retreat.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

### Board Vacancy Timeline – Regular August Appointment

| Board Meeting / Date         | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| July 13<br>Board Meeting     | <ul style="list-style-type: none"> <li>The Board accepts the resignation and declares the vacancy.</li> <li>The Board determines a process and timeline for filling the vacant position.</li> </ul>                                                                                                                                                                                                                                                                                                                                                        |
| July 14                      | <ul style="list-style-type: none"> <li>A news release will be sent to the media.</li> <li>Application information will be posted on the District website.</li> <li>A news post will be generated on the District website.</li> <li>Application information will be shared via social media/newsletters.</li> </ul>                                                                                                                                                                                                                                         |
| July 14 to August 5          | <ul style="list-style-type: none"> <li>Applications (paper and email) will be received by the Board secretary and date-stamped.</li> <li>Eligible applicants must be legally registered voters and residents within the District for one year immediately preceding the appointment.</li> <li>Applicants cannot be current Springfield Public Schools staff members.</li> <li>Staff will work with Board leadership to finalize interview questions.</li> <li>Applications must be received by the Board Secretary by 12 p.m. on August 5, 2026</li> </ul> |
| August 6 to 10               | <ul style="list-style-type: none"> <li>Board members will individually review applications.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| August 10<br>Regular Meeting | <ul style="list-style-type: none"> <li>The Board conducts interviews, which may occur at the regular meeting.</li> <li>The Board votes to select the candidate.</li> <li>The Board administers the oath of office.</li> </ul>                                                                                                                                                                                                                                                                                                                              |
| Following Week               | <ul style="list-style-type: none"> <li>Board retreat.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

### Board Vacancy Timeline – Extended Recruitment

| Board Meeting / Date      | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| July 13<br>Board Meeting  | <ul style="list-style-type: none"> <li>The Board accepts the resignation and declares the vacancy.</li> <li>The Board determines a process and timeline for filling the vacant position.</li> </ul>                                                                                                                                                                                                                                                                                                                                                         |
| July 14                   | <ul style="list-style-type: none"> <li>A news release will be sent to the media.</li> <li>Application information will be posted on the District website.</li> <li>A news post will be generated on the District website.</li> <li>Application information will be shared via social media/newsletters.</li> </ul>                                                                                                                                                                                                                                          |
| July 14 to August 14      | <ul style="list-style-type: none"> <li>Applications (paper and email) will be received by the Board secretary and date-stamped.</li> <li>Eligible applicants must be legally registered voters and residents within the District for one year immediately preceding the appointment.</li> <li>Applicants cannot be current Springfield Public Schools staff members.</li> <li>Staff will work with Board leadership to finalize interview questions.</li> <li>Applications must be received by the Board Secretary by 12 p.m. on August 14, 2026</li> </ul> |
| August 15 to 24           | <ul style="list-style-type: none"> <li>Board members will individually review applications.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| August 24<br>Work Session | <ul style="list-style-type: none"> <li>The Board conducts interviews, which may occur at Work Session.</li> <li>The Board votes to select the candidate.</li> <li>The Board administers the oath of office.</li> </ul>                                                                                                                                                                                                                                                                                                                                      |
| Following Week            | <ul style="list-style-type: none"> <li>Board retreat.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

### Board Vacancy Timeline – Maximum Recruitment

| Board Meeting / Date                                  | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| July 13<br>Board Meeting                              | <ul style="list-style-type: none"> <li>The Board accepts the resignation and declares the vacancy.</li> <li>The Board determines a process and timeline for filling the vacant position.</li> </ul>                                                                                                                                                                                                                                                                                                                                                           |
| July 14                                               | <ul style="list-style-type: none"> <li>A news release will be sent to the media.</li> <li>Application information will be posted on the District website.</li> <li>A news post will be generated on the District website.</li> <li>Application information will be shared via social media/newsletters.</li> </ul>                                                                                                                                                                                                                                            |
| July 14 to September 8                                | <ul style="list-style-type: none"> <li>Applications (paper and email) will be received by the Board secretary and date-stamped.</li> <li>Eligible applicants must be legally registered voters and residents within the District for one year immediately preceding the appointment.</li> <li>Applicants cannot be current Springfield Public Schools staff members.</li> <li>Staff will work with Board leadership to finalize interview questions.</li> <li>Applications must be received by the Board Secretary by 12 p.m. on September 8, 2026</li> </ul> |
| September 9 to 11                                     | <ul style="list-style-type: none"> <li>Board members will individually review applications.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| September 14<br>Regular Board Meeting/Special Meeting | <ul style="list-style-type: none"> <li>The Board conducts interviews, which may occur at special meeting.</li> <li>The Board votes to select the candidate.</li> <li>The Board administers the oath of office.</li> </ul>                                                                                                                                                                                                                                                                                                                                     |
| Following Week                                        | <ul style="list-style-type: none"> <li>Board retreat.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |