



St JPII PTO – Minutes for PTO Monthly Meeting

“Speak Life”

April 7, 2026

Location: St. Jude Hall



Opening Prayer: Given by Mrs. Rebecca Bogard, Principal

Meeting called to order at 8:42 AM

Meeting minutes : March 2026 general meeting minutes. Motion made by Kelly Willbanks and 2nd by Jacquelyn Olexa

March Minutes will be filed.

Attendees	Amber Leech, Joyce Holicek, Sandra Vreedenburgh, Victoria Forkner, Thomas Payne, Tiffany Doucette, Aida Patino, Jacquelyn Olexa, Angelica Fahy, Leticia Shirley, Kelly Willbanks, Valentina Lares, Nicole Roca, Jessica Valle, Pam Berman, Gwen Montesino, Katie Kubiak, Sophia Evans, Megan McClintic
President , Sandra Vreedenburgh PTO@jp2.org	Mrs. Bogard’s message: gratitude to PTO President’s Report: • 2026-2027 Board and Committee positions: talked about new members and welcomed them. Sandra will extend invitation by email to have new members join last meeting so we can meet them; Kathy Forbes will take over the library from Stephanie Dunn starting next school year, rather than for the 2027-2028 year • Faculty Snacks: this year, always have it planned - even on non-ED days; so we will offer it every month if approved by Mrs. Bogard • FFL will change name to “Thankful Thursday” as it will now occur on Thursdays • Middle School Cane’s Spirit Day: April 17; 39 students have signed up so far; flyer to go out in next week’s Tuesday folders • April Wishlist winners: Mrs. Jackson, Mrs. Sara Nunez and Mrs. Padula • Message from Development about 2028 Gala - if interested in helping reach out to Brittany Haley. Gala meetings begin at end of 2027 • Answers and updates to last month’s questions:

	○ Cost of FITS shirts - costs covered by PTO ○ Saints Store sweatshirts for M-Th - looking at uniform store first; TBD ○ Saints Store link for new families - confirmed Jessica Ande will send one at the end of May with this link. Kelly will create a print out flyer for Saints Welcome. Will send another communication at end of summer. ○ BB&B group photo op - May 6th: all kids who bought the t-shirt in their package, Caroline Waller will do pictures. Will add pics to the Saints Weekly and social media. Also will continue next year.
<i>President Elect, Aida Patino</i>	● N/A
<i>Past President, Tiffany Doucette</i>	● N/A
<i>Secretary, Amber Leech</i>	● Please sign in ● Review minutes prior to meeting
<i>Treasurer, Thomas Payne</i> PTOTreasurer@jp2.org	● Ending March balance: \$20,176.02 ● TAW/TAL will have receipts coming ● Covered for \$5K for Used Uniforms in 2026-2027 year (pulled from this year's PTO funds)
<i>Volunteer Coordinators, Mary Pham</i>	Not present Nothing to report
<i>Director of Promotions: Saint Store- Kelly Willbanks</i>	● Mrs. Hughes requested a Saints Store basket earlier this year, but will not need it for TARTS; reserved her request for next year. Aida will email and confirm next March ● Set up at CFB - \$900 in sales ● Saints Welcome - we have some inventory for the new families; will also have QR code to order online. ● Quotes for new items about ready for next year: new items include small StJP2 logo repeating on polo, possible sweatshirt, new dry fit ● Will update Acceptiva as needed ● Sandra will get answer on sweatshirts worn M-Th ● Send any ideas for non-clothing apparel to Kelly
<i>Hospitality - Nicole Roca, *Aida Patino, *Valentina Lares, Hilda Hickman. (*Also Faculty snacks)</i>	Nicole Roca: ● Next event will be the TAL: Spring (May) ● April update - first communion is that same day as

	TAL, and they may need SJH; we need to know what we are supposed to do. Question presented: Can we have lunch on Thursday? TBD Planning top secret luncheon
Communications - Jacquelyn Olexa stjp2pto@jp2.org	stjp2pto@jp2.org Deadline to submit an article for the newsletter is Thursday the week before Deadline for flyers in Tuesday folder is the Wednesday before by 3 pm Will be working on STUCO cupcake flyer and editing any other FITS blurbs
Room Parent Coordinators - Joyce Holicek & Megan Schuchardt roomparentcoordinators@jp2.org	Please copy Joyce H. and Megan S. on all room parent or volunteer correspondence roomparentcoordinators@jp2.org All volunteers must be approved in order to volunteer at our school for any activity, and RPCs help confirm volunteer-approval status. Megan is doing an amazing job!
FITS - Leticia Shirley fits@jp2.org	Leticia Shirley: Lead Amber Leech - Asst Thomas Payne - Asst All in on preparations! - Find the "Sun in the Fun" - Bogard will announce that day after Mass - T-shirts and bags are arriving today - Sponsor banners being printed - April 11th: size and color of t-shirts no longer guaranteed
Committees	
FFL (Hospitality Committee)	Analia Gugliotti - not present Nothing to report
Community Garden	Sandra Vreeddenburgh present - Kinder planted basil and 4th graders planted green beans right after we came back from Spring Break - Green beans growing, basil is slow, we also have sunflowers
Ambassador Families	Angelica Fahy present - All set with new family ambassadors - Will meet soon with new committee chairs for next year to train

<i>Art - A - La - Carte</i>	Jessica Valle present • Two new helpers for next year • Last AALC this Friday! • All is going well
<i>Birthday Bundle and Blessing</i>	Ofelia Hernandez - not present • Profit: \$5,297.15 • 255 ordered this year to date • Need to remind families: t-shirt sizes sell out, so need to order at the beginning of the school year. Plan ahead! • Can we put a calendar for PTO? Or PTO checklist possibly to help with reminders? Sandra to discuss with Mrs. Bogard
<i>Book Club</i>	Patricia Wolfe Dare - not present Nothing to report
<i>Bread Basket</i>	Pam Berman - present Nothing to report
<i>DARR Skate Party</i>	Payton Donoghue - not present Nothing to report
<i>Brick Pavers</i>	Megan Dominy - not present • \$1475 collected; with cost of bricks + shipping, profit of about \$800 - TBC once Megan receives actual invoice
<i>Saint Nicks Feast & Fest</i> <i>Tiffany Doucette, Kelly Willbanks, Thomas Payne</i>	• Nothing to report
<i>Library Aides</i>	Stephanie Dunn - not present • Kathy Forbes will be taking over starting next year
<i>Spirit Nights</i>	Veronica Villarreal - not present • \$146.64 from Cane's in December • 39 middle school have signed up for Cane's spirit lunch
<i>Poinsettia Chairman: Kristina Nelson</i>	Kristina Nelson - not present Nothing to report
<i>Used Uniforms: Joyce Holicek, Tiffany</i>	Tiffany Doucette, Joyce Holicek, Danily Carrero

<i>Doucette, Danily Carrero</i>	• \$127 in cash and \$561 in cc from last sale • Lower sale but to be expected • Will meet with new team to set new sale and collection dates for the summer - need to confirm with Mrs. McCurry and Mrs. Wiatrek - please provide 2 alternate dates as well: then Sandra will speak with Mrs. Wiatrek and Mrs. McCurry to confirm dates • Kelly would like to have a Promotions table during summer sale - Sandra to get approval from Mrs. Bogard
<i>Give By Shopping</i>	Nothing to report
<i>New Business</i>	<u>Upcoming:</u> • Art a la Carte: April 10, 2026 • Standardized testing: April 13-17, 2026 • Russo's Spirit Night: April 16, 2026 • Middle School Cane's Spirit Lunch: April 17, 2026 • Faculty Snacks: April 28, 2026 • Saints Welcome: April 30, 2026 • Teacher Appreciation Week: May 4-8, 2026

Adjournment : No further business for the board - Meeting adjourned at 9:22AM motion made by Gwen Montesino and 2nd by Victoria Forkner. Motion passes.**If you have any questions, concerns, or ideas, please email PTO@jp2.org

Board Norms for Reference

- Respect time
- Flexibility - Meetings held in SJH unless conflict
- Stick to agenda
- Attend
- Come prepared – all the updates of people who report to you
- Minutes – will be sent within 1 week
- Agenda – get in on time, need more than a day before, all materials sent you will be talking about
- Motions - Secretary will have motion slips if something needs to be voted on
- No side conversations

PTO Executive Board 2025-2026

President	Sandra Vreedenburg
------------------	---------------------------

President-Elect	Aida Patino
Secretary	Amber Leech
Past President	Tiffany Doucette
Treasurer	Thomas Payne
Director of Communications	Jacquelyn Olexa
Directors of Hospitality	Nicole Roca, Valentina Lares, Aida Patino, Hilda Hickman
Volunteer Coordinators	Mary Pham
Room Parent Coordinators	Megan Schuchart, Joyce Holicek
Fun in the Sun	Leticia Shirley