



Soft Skills Learned through the Project SEARCH program

- ❖ **Social and Communication**
 - Demonstrating appropriate written communication skills
 - Identifying and practicing appropriate conversation topics
 - Demonstrating appropriate nonverbal communication skills
 - Demonstrating active listening skills across settings
 - Identifying different types of relationships, feelings associated with each type, and appropriate/inappropriate ways to touch in each relationship
- ❖ **Self-advocacy**
 - Demonstrating an understanding of one's disability
 - Communicating strengths and needs in the workplace
 - Identifying natural supports (supervisor, coworker)
- ❖ **Team Building**
 - Communicating within a team
 - Demonstrating conflict resolution skills
 - Following directions
 - Performing role within a team
- ❖ **Employee Skills**
 - Complying with confidentiality requirements
 - Demonstrating ability to prioritize, plan, and complete assigned tasks
 - Self-monitoring required professional behaviors and respect (social norms, interacting with co-workers, changes in schedule, hygiene)
 - Managing work schedule (breaks, arrival and departure, restroom)
 - Giving, receiving, and complying with constructive feedback
 - Identifying "Chain of Command" for each internship
 - Asking employment-related questions appropriately (requesting time off, needing assistance)
 - Demonstrating appropriate conversation skills in work settings (introducing oneself, giving and receiving compliments, breakroom conversations)

Interns also learn skills in the areas of Workplace Safety, Technology, Financial Literacy, Health and Wellness, and Preparing for Employment.

Questions? Contact Amy Nicely, Project SEARCH Instructor, at projectsearch@escoco.org