# Readiness Survey

| Administrative Questions | Response | Priority RANKING OR TIMELINE |
|---|---|---|
| **A. Prevention refers to proactive activities designed to prepare a school for effective, timely responses to students who may be at risk for suicide.** | | |
| 1. Does your school have an up-to-date crisis response plan? COMMENTS: | ◯ YES ◯ NO ◯ NEED TO CONSIDER | |
| 2. Does the crisis response plan have solid administrative support? COMMENTS: | ◯ YES ◯ NO ◯ NEED TO CONSIDER | |
| 3a. Does the crisis response plan have written protocols on how to manage suicidal (student and/or staff) behavior? COMMENTS: | ◯ YES ◯ NO ◯ NEED TO CONSIDER | |
| 3b. Does the crisis response plan have written protocols on how to manage a suicidal (student and/or staff) attempt **on** campus? COMMENTS: | ◯ YES ◯ NO ◯ NEED TO CONSIDER | |
| 3c. Does the crisis response plan have written protocols on how to manage a suicidal (student and/or staff) attempt **off** campus? COMMENTS: | ◯ YES ◯ NO ◯ NEED TO CONSIDER | |
| 4a. Does your school have a crisis team? COMMENTS: | ◯ YES ◯ NO ◯ NEED TO CONSIDER | |



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| 4b. Are individuals from both the school and the community involved in the crisis team?<br>COMMENTS: | YES<br>NO<br>NEED TO CONSIDER | |
| 5. Are crisis team members provided with training?<br>COMMENTS: | YES<br>NO<br>NEED TO CONSIDER | |
| 6. Are substitute crisis team members identified in case regular members are not available due to absence, conference attendance, vacation, and so forth?<br>COMMENTS: | YES<br>NO<br>NEED TO CONSIDER | |
| 7. Do crisis team members have copies of school floor plans for their use and/or to provide to local law enforcement, if needed?<br>COMMENTS: | YES<br>NO<br>NEED TO CONSIDER | |
| 8. Does the crisis team meet and practice tabletop (simulation) exercises on a regular basis?<br>COMMENTS: | YES<br>NO<br>NEED TO CONSIDER | |





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| 9. Are copies of the school crisis plan readily accessible to all school personnel?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 10a. Is there an established method for distributing protocols that includes who should receive them?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 10b. Is there a plan for providing new staff with these protocols?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 11. Has school administration provided clear direction about legal rights and obligations of administrators, faculty, and staff in assisting with a suicidal student?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 12. Is someone designated to track the number of suicides, suicide attempts, and/or referrals for suicidal behavior?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 13. Has a policy for maintaining confidentiality of sensitive student information been created and disseminated to all school personnel?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |





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| 14. Does the school have a formal memorandum of agreement (MOA) with a local crisis service provider(s) outlining the services to be provided to the school system such as risk assessments, crisis management, and/or debriefing school staff in the aftermath of a crisis?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 15. Does the MOA include guidelines for how the school receives feedback on the outcomes of the referrals that are made?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 16. Have school administrators, faculty, and staff received education and training in suicide prevention?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 17a. Has an effective student suicide prevention education program been incorporated into the school's comprehensive health education program?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 17b. Does the prevention education program focus on building help-seeking skills?<br>*Note:* The student component should be introduced only after protocols have been established, MOAs are in place, staff education has occurred, and key staff have been identified as those who can help with suicidal behavior.<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |





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| 18. Has a discussion with law enforcement occurred so that you know what to expect from the local law enforcement agency in the event of a crisis in school buildings or on school grounds?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 19. Has the traffic pattern to and from the school been reviewed with emergency response personnel?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 20a. Has a communication plan been developed in case phone lines to the school are jammed with incoming calls during a crisis?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 20b. Is there a procedure for handling parents/guardians who show up at school unannounced to sign out students during a crisis?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| **B. Intervention refers to an outline of specific actions to be implemented in response to suicidal behavior.** | | |
| 21. Do school procedures/protocols identify key people within each building as contacts to help when suicidal behavior occurs?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 22. Do school procedures designate someone to contact the parents/guardians when suicide risk is suspected?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |



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| 23. Does the school have procedures for when parents/guardians are unreachable?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 24. Does the school have procedures for when parents/guardians refuse to get help for their child?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 25. Does the school provide information to parents/guardians about the importance of removing lethal means (dangerous items that could be used in a suicide act) from their home?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 26a. Does the school have a system to alert staff of an emergency while school is in session?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 26b. Have volunteers and substitutes been informed about the intervention system?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 27. Are there protocols concerning how to help students re-enter school after an absence or hospitalization for a mental health disorder, including suicidal behavior?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |





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| 28. Are there systems/teams in place to address the needs of students who are exhibiting high-risk behaviors, such as substance use or addiction, depression, or self-injury?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| **C. Postvention refers to a sequence of planned support and interventions carried out in the aftermath of a suicide (or other tragic death) with the intention of preventing suicide contagion.** | | |
| 29a. Do the protocols in your school include a section about working with the media?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 29b. Has a spokesperson been designated?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 29c. Is there a backup for that person?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 30a. In the event of a suicide, are there established protocols for identifying close friends and other vulnerable students and plans to support them?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 30b. Does this protocol include students at other buildings?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |



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| 30c. Does this protocol include staff members who might be affected due to either their relationship with the youth or their own experience with suicide in their families?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 31. Do the protocols consider the fact that, following a suicide, whole-school and/or permanent memorials are not recommended?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |

| Staff-Related Questions | Response | Priority RANKING OR TIMELINE |
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| 1. Have all staff members received training about suicide prevention?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 2. Have all staff members been provided copies of the school protocols?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |
| 3a. Have trained resource staff members been identified as contacts for when a staff member or student wants to ask about suicidal behavior?<br>COMMENTS: | ◯ YES<br>◯ NO<br>◯ NEED TO CONSIDER | |





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