CARROLL SPRINGS

August/September newsletter

From the Office

Dear Carroll Springs School Families,

We are excited to kick off the 2026-2027 school year! We have been busy this summer getting ready for the new school year. Our custodial team has been working hard to get ready for the arrival of our staff and students.

We will have an open house on Friday, August 28th from 1:30-2:00. This will be a time to tour the school and meet your child's teacher.

September 1st is Back to School Night from 5:00-7:00 for all families to learn about expectations for your child's learning success this school year.

Sincerely,
Melissa Freeman, Principal

Need to Get in Touch?

Carroll Springs School
495 S. Center Street
Westminster, MD 21157
(P) 410-751-3620
(F) 751-3928

Need to contact a teacher or administrator?
Check out our Staff Directory

To report an absence, please use CSSAttendance@carrollk12.org

Nursing News

We are excited to welcome you to the 2026-2027 school year. **Please submit all school year 2026-2027 medical forms by AUGUST 26th** to the nurses by fax (410-751-3928) or email at KarenStAndre@carrollk12.org and NancyGillespie@carrollk12.org.

The medical forms must be **dated after July 1, 2026 and signed** by the healthcare provider.

Medical forms can be found on the Carroll Springs School website under Resources/Parent Resources. Parent Resources - Carroll Springs School

Medications and medical supplies can be dropped off the week of August 24th between the hours of 8:30 and 3:30 with the exception of August 26th (all day) and the morning of August 27th as the nurses will be out of the building.

General supplies such as diapers, pull ups, change of clothing, etc. can be brought anytime between 8:30 and 3:30 the week of August 24th or be sent with your child on the first day of school. **Please send in at least one change of clothes for your child, labeled with their name.**

Please feel free to call, email, or check in at the main office during the school year if you have questions or information related to your child's health plan or needs. If you are in the building and need to speak to one of us, please have the office call us and refrain from stopping into the nurse's suite. We enjoy seeing you when you are in the building and touching base about your child's needs, but we often have students in the health room receiving treatment and we need to ensure their privacy.

Nurse Nancy and Nurse Karen

Upcoming Important Dates

August 26- Medical Orders due to Nurses
August 28- Open House 1:30-2:00
August 31- First Day of School
September 1- Back to School Night 5:00-7:00
September 7- School Closed, Labor Day
September 18- Early dismissal for students
October 13- Conference Night, 3:35-6:35
October 15- Early dismissal for students
October 16- School closed for students
October 29- Fall Picture Day

Cafeteria News

Applications for free and reduced priced meals are accepted throughout the school year.
APPLY for Meal Benefits online at:
www.myschoolapps.com

Parent Drop Off

Students can be dropped off beginning at 8:05 until 8:35. If you arrive after 8:35, you will need to sign your child into school in the main office.

For students in the BELLS program, please walk your child to the main entrance and a staff member will be there to greet you and assist your child to class.

For students in the LFI program, please bring your child to the double doors closest to the handicap parking (Door 3) and a staff member will be there to greet you and assist your child to class.

Parent Pick Up

Students for parent pick up will be dismissed at 3:05.
For students in the BELLS program, please come inside the main entrance and a staff member will release your child to you.

For students in the LFI program, please come to the double doors closest to the handicap parking (Door 3) and a staff member will release your child to you.

Important Dates and Frequently Asked Questions

Informational Calendar
Student/Parent Handbook Best for answering all of those random questions! Where to check for snow day info, contacts for resources, various regulations for reference and more!

Carroll County Public Schools 2026-2027 School Calendar. All the important dates! School closures, early dismissals and report card distribution.

Volunteers and Visitors

All visitors to the school must come to the main entrance and ring the doorbell.

Upon entering, proceed to the office to sign in. Visitors must show a photo ID.

Any school volunteers must complete CCPS Volunteer Training at least 7 days prior to volunteering in the school

Notice of Non-Discrimination

The Board of Education of Carroll County does not engage in discrimination that is unlawful or contrary to Maryland State Department of Education guidance on the basis of age, color, genetic information, marital status, mental or physical disability, ancestry or national origin, race, religion, sex, sexual orientation, gender identity, or gender expression. The Board of Education of Carroll County is firmly committed to creating equal employment and educational opportunities for all persons by providing an environment that supports optimal academic achievement and productive work and is free from any form of unlawful discrimination, including access to school facilities, educational programs, and extracurricular activities.

The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Human Resources, 125 North Court Street, Westminster, Maryland 21157, (410) 751-3070.

CONSENT AND RELEASE

2026-2027

Permission to Photograph, Videotape or Audiotape

Throughout the school year, the Carroll County Public School System frequently covers school activities and may use your child's photograph, video image, or voice for educational, informational, or public relations purposes, with or without identification by name.

If you do not wish to have your child's voice reproduced on tape or to have his/her image appear in such things as a video or a photograph, or on the school or school system website or social media, please notify the school principal in writing. It is assumed that parents and guardians consent to their children being audiotaped, photographed, videotaped, or having their image placed on a school website or social media by the school system unless such notification is received.

There are also occasions when the media cover certain school events (such as when a government leader visits a school). If you do not wish to have your child's name or likeness published by the media, you should address your concerns directly to the school involved so that the media is so advised. Please be advised that the school system has no control over the media when they are covering activities such as sporting events and musical programs that are open to the public.

Use of Student Work on Websites or in Publications

There may be times throughout the year when the Carroll County Public School System wishes to display student work on school websites, social media, or in publications. If you do not wish to have your child's art, poetry, writing, etc. appear on school websites, social media, or in publications, please notify the school principal in writing. It is assumed that parents and guardians consent to their child's work being displayed on school websites, social media, or in publications unless such notification is received.

Revised 6/30/17

CARROLL SPRINGS
Refrigerator Page

School Phone: Phone 410-751-3620 Fax 410-751-3928
School Website: css.carrollk12.org
School Hours: 8:05 First bell rings; doors open for students
8:35 Second bell rings and instruction begins
3:05 Dismissal
Office Hours: The office is staffed between 7:30 and 4:00

Contacts

Mrs. Freeman, Principal
Mrs. Meixsell, **Registrar**
Mrs. St. Andre, **School Nurse**
Mrs. Gillespie, **School Nurse**

2025-2026 Report Card Dates

	Marking Period Ends	Report Cards Sent Home
Quarter 1	11/4	11/11
Quarter 2	1/22	1/29
Quarter 3	4/7	4/14
Quarter 4	6/11	6/11

Early Dismissal Days

September 18
October 15
November 4
November 20
November 25
December 14
December 23
February 12
March 12
April 7
April 30
May 28
June 11
Dismissal at 12:20

Parent Teacher Conferences

October 13
November 18
February 3 (9)

Absence/Late/Leaving Early

If your child will be absent, late, or picked up early- please send an email to **CSSattendance@carrollk12.org** with your child's first and last name, teacher, the reason and time of arrival/departure.