

York International

Parent & Student Handbook



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www.mapleton.us/yorkinternational

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Mission & Vision



As a globally minded school, the York International Community firmly believes that through each educator's unyielding commitment to academic excellence and personal growth, **all students will be empowered to lead purposeful lives.**



In partnership with the community and families, York International commits to:

- Fostering the unique potential of every child.
- Ensuring that all students are challenged and supported in their pursuit of academic success.
- Implementing engaging, rigorous instruction.
- Building on a foundation of meaningful relationships and joy in learning.

York International Students are Caring & Knowledgeable Thinkers!

At York International we embrace a positive and asset-based approach to our community. We believe in fostering a safe, inclusive, and respectful environment for all students, staff, and faculty. As members of this community, we commit ourselves to upholding the following principles:

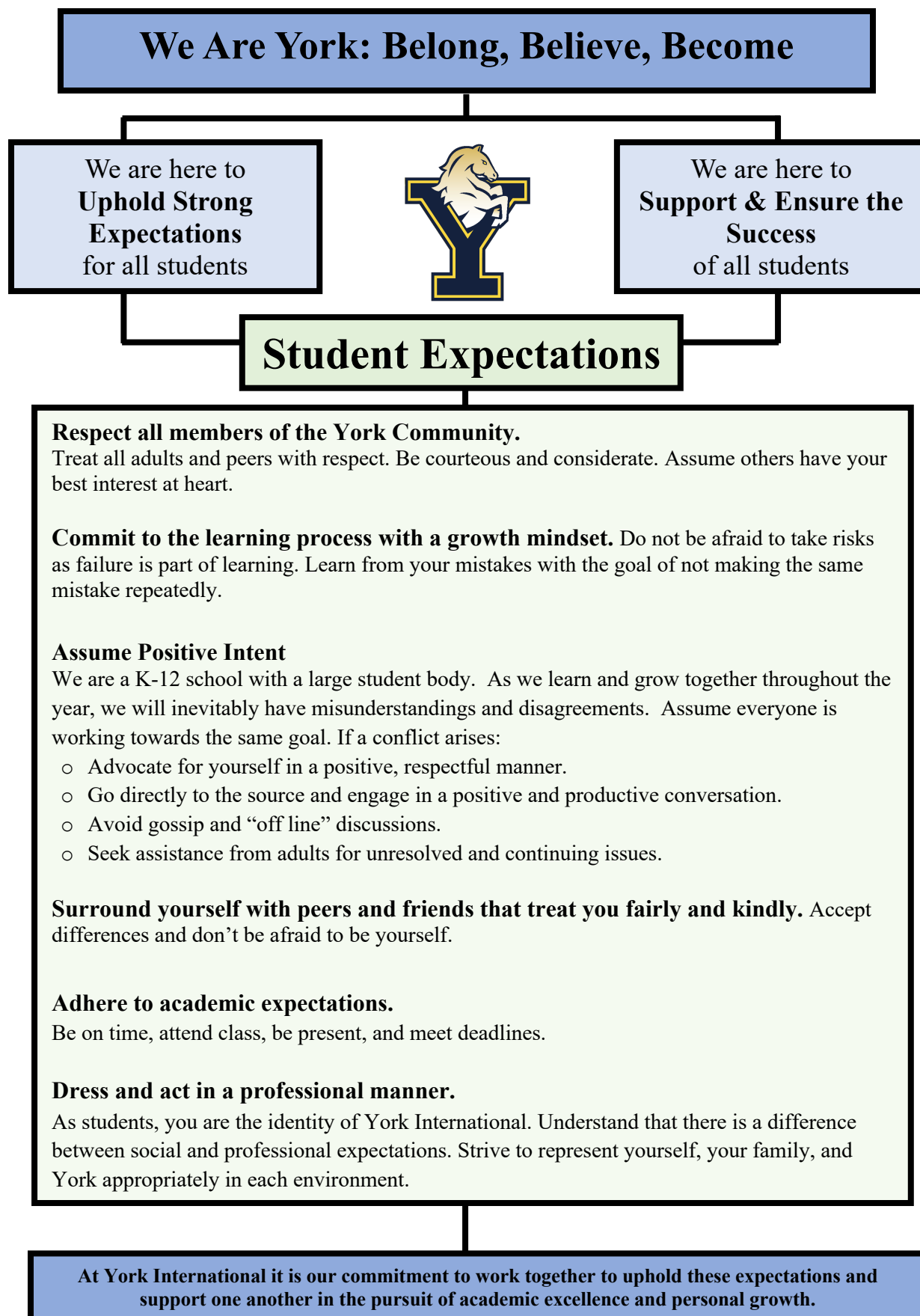
- Treating one another with kindness, empathy, and compassion, recognizing that our differences are what make us stronger.
- Actively listening and valuing diverse perspectives, seeking to learn from one another's experiences and backgrounds.
- Demonstrating integrity by being honest, trustworthy, and accountable for our actions.
- Prioritizing personal growth and academic excellence, embracing challenges and supporting each other's educational journeys.
- Promoting a culture of responsibility, by taking care of our school facilities, showing respect for our resources, and actively participating in community service initiatives.



By adhering to these principles, we contribute to a positive and supportive York community where everyone can thrive.

The contents of this handbook will provide guidance and support for a safe learning environment. Students and their parents/guardians are encouraged to read the contents of this handbook and discuss them for understanding and positive, productive use throughout the year.

Student Expectations



Academic Success

Successful Student Actions

Classes at York International are highly engaging and interactive, with the expectation that students will be academically challenged to reach their full potential. The following includes a list of some helpful tips for success, but the number one tip is **GOOD ATTENDANCE**.

Planning and Organization

- Use a planner every day.
- Track and prioritize upcoming tasks, assignments, assessments, homework, etc.
- Check Infinite Campus at least once per week.

During Class

- Participate at least once per day. Advocate for yourself!
- Pay attention (pencil in hand, paper in front of you at all times).
- Be organized.
- Put forth effort on everything, especially the small assignments.

Outside of Class (academic)

- Ask for help. Don't struggle in silence.
- Prepare for class discussions and seminars.
- Get organized.
- Attend office hours, lab or writing center as available.
- Edit and revise your work.
- Communication! – It is highly encouraged that students and parents utilize all York communication apps.

When Absent

- Email teacher or check Canvas or identified platform by teacher.
- Try to get as much completed as possible by using Canvas (or identified platform) or asking another classmate.
- Come to office hours as available.

Mandatory Academic Support

- Teachers have the option of requiring students to attend office hours if students are failing or are in danger of failing a class. Students will be notified in writing when they are required to attend office hours.

95% or Better Attendance - Active Participation – Quality Effort - Organization

Academic Success

Being Prepared to Learn Every Day

Coming to school every day prepared to learn is of paramount importance in fostering academic success and personal growth. It sets the foundation for a productive and enriching educational experience. By arriving with the necessary materials, such as books, notebooks, and writing utensils, students demonstrate their commitment to actively engage in the learning process. Preparedness also extends to mental readiness, where students arrive with a positive mindset, curiosity, and a willingness to participate. When students are prepared, they can fully immerse themselves in the lesson, absorb new knowledge, and actively contribute to class discussions. Furthermore, being prepared enables students to make the most of their time in school, maximizing their learning potential and increasing the likelihood of achieving their educational goals. Consistently arriving prepared to learn establishes discipline, responsibility, and a strong work ethic, qualities that are essential not only for academic success but also for future endeavors in higher education or the professional world. As such, York International requires that all students come to school every day prepared to learn by doing the following:

- Bring a backpack containing all necessary school supplies:
 - Appropriate clothing and footwear needed to participate in classes or outdoor recess.
 - Writing utensils, erasers, etc.
 - Notebooks and binders for notetaking and storage of schoolwork.
 - Chromebook/iPads
 - Grades 9-12 – bring a fully charged school supplied Chromebook (& charger) daily.
 - Grades K-8 – school supplied iPads/Chromebooks are stored at school. Grades 6-8 may check out Chromebooks for home use. If checked out, they must return to school the following day.
 - Other classroom specific materials required by teachers.
- Complete homework, projects, and other assignments in a timely manner.
- Participate in all classroom learning activities designed and prepared by York teachers. Disengagement or refusal to participate academically in classes is not an option at York.

***Families unable to purchase the necessary school supplies should contact the York front office for assistance. York has a large supply of extra backpacks already packed with school supplies.**

Communication

Effective communication is crucial in the public-school setting as it plays a pivotal role in fostering a conducive learning environment and ensuring the holistic development of students:

- Teacher communication with students is vital for creating a supportive and engaging classroom atmosphere. Through clear and open communication, teachers can effectively convey instructions, clarify concepts, and provide feedback, enabling students to thrive academically and emotionally.
- Teacher communication with parents is essential in establishing a strong home-school partnership. By keeping parents informed about their child's progress, both academically and behaviorally, teachers can ensure that parents are actively involved in their child's education.
- Student communication with teachers allows students to seek guidance, share concerns, and actively participate in their own learning journey.
- Parent communication with the school is crucial for addressing safety concerns, academic queries, absences, assignments, and projects.

To facilitate strong communication, York utilizes the Mapleton-supplied Finalsite XR application (formerly Blackboard). To facilitate the smooth functioning of this application, it is vital that families keep their contact information updated with the York front office.

- High school students at York are asked to communicate directly with teachers for academic purposes. To facilitate this, they are asked to keep their cell phone numbers updated in Infinite Campus. This number will be used in the following ways:
 - For one-way Finalsite messages reminding them about important due dates, tests, field trips, etc.
 - Two-way communication via TalkingPoints is utilized by some teachers to provide after-hours support.
 - Mapleton staff will NEVER use their personal cell phones to communicate with students.

Academic Success

Academic Honesty (Cheating)

In teaching, learning, and assessment, academic honesty serves to promote personal integrity and engender respect for others and the integrity of their work. Upholding academic honesty also helps to ensure that all students have an equal opportunity to demonstrate the knowledge and skill they acquire during their studies.

Academic misconduct includes:

- Plagiarism - the representation, intentionally or unwittingly, of the ideas, words or work of another person without proper, clear and explicit acknowledgment
- Collusion - supporting academic misconduct by another student, as in allowing one's work to be copied or submitted for assessment by another
- Duplication of work - the presentation of the same work for different assessment components
- Any other behavior that gives an unfair advantage to a student or that affects the results of another student (falsifying data, misconduct during an examination, creating fake reflections, utilizing AI without teacher permission for assignments).

York students will:

- Understand the difference between group and individual assignments
- Understand when it's appropriate to seek help
- Understand appropriate uses of technology
- Cite all sources using APA or MLA format depending on the grade level or content.
- Know what actions constitute cheating and abide by these policies
- Take appropriate action when witnessing academic dishonesty
- Follow appropriate procedures that align with assessment tasks and assignment completion
- Use CANVAS tools/AI tools, when instructed to by a teacher, to check for citing errors

In instances where academic dishonesty occurs, the following procedures will be implemented:

- **Every Instance:**
 - Parent will be contacted (teacher)
 - Administration will be alerted to all details of the dishonest act (teacher)
 - Student will have the right to appeal the consequences of the dishonest act by immediately meeting with school administration. (student)
 - Student will receive a zero for the original assignment and be expected to complete a secondary assignment to hold them accountable for the learning.
 - When a secondary assignment is completed by the student that score will replace the originally documented zero.
 - Student will meet with teacher and administration to repair trust.
- **Items to be considered based on circumstances repeated dishonest acts:**
 - Meeting with teacher, parents, and school administration to create academic contract.
 - Student will give back to the school program through assigned community service.
 - In School or Out of School Suspension
 - Inability to complete secondary assignment for full credit.

Academic Success

Grading & Assessment

Assessment is for learning. Data gathered from assessments is used for reflection and planning by parents, teachers, and students to ensure continued pursuit of overall success. To provide students with opportunities to achieve at high levels, teachers develop rigorous tasks that embrace a variety of assessment strategies.

- York teachers use the following forms of assessment:
 - a. Pre-assessment:** Pre-assessment allows teachers to gather information on a student's prior knowledge, preconceptions, and attitudes about the topic or concept.
 - b. Formative assessment:** Formative assessments will be used throughout the learning process to assess a student's ongoing understanding of the material during learning and are used to provide teachers with data/information to aid in planning the next stage in the learning process.
 - c. Student self-assessment:** Students will assess their own learning and progress throughout their high school career.
 - d. Summative assessment:** Summative assessments will be designed to show students' final understanding, abilities, mastery and proficiency of a central idea/concept of a unit. The assessment allows students to apply their knowledge and skills, rather than only recall facts. Students will be made aware of the expectations, such as the task and related subject area strands, of the summative assessment at the beginning of a unit or concept. Summative assessments may include exams, projects, presentations, seminars, or essays. Students will be given the opportunity to demonstrate mastery in a variety of ways, ensuring that learning is accurately measured.
- **Rubrics:** All grade 6-12 summative assessments will have an accompanying task-specific rubric. Students will aid in developing such assessment tools whenever possible. Rubrics will be based on York's approved standard 4-point rubric and will include specific details about the assessment that must be met. The use of exemplars and benchmarks will further inform students of expected outcomes. Rubrics will have 4 possible achievement levels.

Grading Philosophy: Grading is the translation of the information from a grade 6-12 student's assessments into an overall evaluation of a student's standards-based knowledge and skills at the end of every semester. Grades are reported in Infinite Campus on an ongoing basis to communicate ongoing progress to parents and students. Grades should only represent learning, growth, and mastery. Grades should not represent behavior, perceived effort/participation, or anything else unrelated to learning. Failing or otherwise low grades are not used to 'motivate' struggling students.

- Grades for York students will be calculated based on the conversion of a student's average 4-point assessment scores using the approved York grade scale conversion. This grade scale ensures consistency of rigor and expectations across content areas and grade levels.
- Gradebooks for students in grades 6-12 will be composed of up to 60% formative assessments and at least 40% summative assessments.

Academic Success

Academic Makeup Work and Tests

It is the student's responsibility to make up all work missed during absence. The student will check with the course syllabus and teacher when they return from their absence.

During an absence:

- Students shall be allowed to make up work missed during excused absences for full credit.
- Students will be given the same number of days they were absent PLUS ONE ADDITIONAL DAY to make up those assignments which were assigned on the day of the absence. The make-up period begins on the next school day following an absence. When a student is absent less than three days s/he will receive make-up work when s/he returns to school, if it has been requested.
- Students with foreseeable or planned absences must communicate with teachers in advance of the absence to develop a plan for any missed assessments, exams, or major deadlines.
- Individual teachers may grant extra time for make-up assignments in hardship cases.
- Projects that are assigned prior to a student's absence are to be turned in on the due date or upon the student's return date to school.

During an out-of-school suspension:

- Students will be allowed to make up work during an out-of-school suspension.

Assessment retake opportunities:

- York teachers grades 6-12 provide for assessment retake opportunities, which encourages learning, growth and mastery of the content. Students have two weeks (as measured from the day a graded assessment is returned to a student) to retake any summative assessment. The assessment retake process is a collaborative process in which students first reflect on their assessment preparation and performance, and then conference with teachers to improve assessment preparation and to design an assessment retake that is rigorous, targeted, and aligned to student strengths. Through reflection and teacher input, students will determine how to prepare for the retake.
- To be eligible for an assessment retake:
 - the student MUST take or turn in the assessment on time, or;
 - the student must have negotiated an extended deadline.

Homework Expectations

Homework is utilized in all grade levels at York International to provide students with purposeful practice in their learning. Although homework may not be assigned in every class each day, students can expect to have homework. The following are the pillars of the York International class work/homework policy:

- Purpose: To practice, elaborate, and/or enrich newly introduced material
- Amount: Realistic and achievable
- Relevancy: Meaningful and goal-oriented
- Feedback: Timely in nature

Academic Success

Attendance Procedures

Attendance will be in accordance with School Board Policy. **It is the students' and parents' responsibility to be at school and on time to all classes daily.**

An absence becomes an unexcused absence, when a parent does not notify the school and/or the absence doesn't meet the requirements outlined for excused absences in [Mapleton Board Policy JH / JHB](#). The Attendance Office phone line is open 24 hours a day. Advanced notice of an excused absence is greatly appreciated. **Attendance Office Phone Number 303-853-1624**

If a student becomes ill, the Health Aide or one of the Main Office personnel will notify the Attendance Office to excuse the student from classes missed. Students who have a fever, are vomiting or have diarrhea while at school, will be expected to be picked up.

PARENTS/GUARDIANS AND ADMINISTRATORS ARE THE ONLY ADULTS WHO CAN EXCUSE STUDENTS FROM SCHOOL. STUDENTS WHO DO NOT FOLLOW THIS PROCEDURE AND GO HOME ON THEIR OWN WITHOUT PERMISSION FROM THE HEALTH AIDE, ATTENDANCE CLERK OR ONE OF THE MAIN OFFICE PERSONNEL WILL BE CONSIDERED UNEXCUSED (TRUANT).

Excused absences

Parents/Guardians have the responsibility to contact the school to excuse an absence, preferably the day of the student's absence. The school may require documentation to support an excuse. Excused absences are defined in the [Mapleton Board Policy JH / JHB](#). Excused absences include, but are not limited to:

1. Illness or injury of the student.
2. Family emergencies or death in the family.
3. Medical or dental appointments that cannot be scheduled outside of school hours.
4. Religious observances.
5. Court appearances.
6. School-sponsored events or activities.
7. Other absences as approved by the school administration.

*Students who have missed more than 10% of school days excused or unexcused will be required to show documentation for any future absences to be excused.

Unexcused absences

Unexcused absences are periods or days missed without parent or administrator permission.

Include, but are not limited to:	Consequences Include, but are not limited to:
1. Truancy or skipping school without valid cause. 2. Absences without notification from parents/guardians. 3. Absences that do not meet the criteria for an excused absence regardless of parent or guardian permission. 4. Vacation or travel	• Parent/guardian contact • Inability to retake missed assessments or turn in missed assignments • Letter home (Quarterly) • Attendance contract (parent and administrator meet with student) • Referral to administrator • Possible Referral to District Interagency/ Truancy Court

Tardies

As per Board Policy, students are expected to be in the classroom before class begins. Excessive tardies will result in disciplinary action.

High School protocol

All high school teachers close and lock classroom doors as soon as instruction begins. This allows them to begin class immediately without interruptions from late students. If a student is late to class and is locked out of the classroom, they are expected to fill out the classroom tardy log and wait for the teacher to let them into the classroom.

Academic Success

Graduation Requirements

Subject Area	Number of Credits
English	4
Mathematics	3
Social Studies	3
Science	4
Phys. Ed./Health	.5 Phys. Ed. / .5 Health
Foreign Language	1
Electives	5.5
Capstone Exhibition	0.5
Total Credits	22

Graduation Requirements (Matrix)

Credits	Core	Grade Level
3.0	—	Fresh. To Soph.
8.5	4.5	Soph. to Junior
14	8.5	Junior to Senior

**22 total credits (14 core credits) are needed to graduate from Mapleton Public Schools

Additional Requirements

Students must demonstrate proficiency (P) on the following requirements in order to graduate:

- Sophomore Passages
- Financial Literacy
- Extended Essay/Capstone (senior year)

Core Class Standard Progression

Grade	English	Math	Science	Social Studies	Misc.	Electives
K-8	Grade Level Specific	Grade Level Specific	Grade Level Specific	Grade Level Specific	n/a	Grade Level Specific
9	English 9	Algebra I	Earth Science & Biology offered in alternating years	World Geo. / US History	Spanish & Princ. of Engineering	Not available
10	English 10	Geometry		World History	Physical Ed.	Available to students on track for graduation
11	English 11	Algebra II	DCAC Electronics, Robotics, and Applied Engineering	Civics / Economics	n/a	
12	English 12	Stats / Pre-Calc.	Chemistry	n/a	n/a	

*All students grades 9-12 must be enrolled in an English and Math course every semester regardless of total accumulation of graduation credits.

**The State of Colorado requires high school students to be enrolled in a minimum of 5 classes per semester to be considered full-time students.

Elective & Specials Opportunities (Subject to Change Each Semester)

Elementary (K-5)	Middle School (6-8)	High School (9-12)
• Visual Arts • Music • Physical Education • Library	• Visual Arts • Music (Band, Orchestra, Choir) • Physical Education • Design • Book Club • Health	• Music (Band, Orchestra, Choir) • Weight Training • Sports Science • Fitness & Conditioning • Positive PE • Spanish III & AP Spanish
		• Visual Arts • Photography • ROTC • Drawing & Painting • AP English • Pre-Calculus • Principles of Leadership • Intro to Engineering • Coding I • Comparative Religions • Psychology • Latin Amer. History • Crime Scene Invest.

Academic Success

Concurrent Enrollment Opportunities

Students in grades 11 and 12 have the opportunity to apply to take a college course during their time at York International. In collaboration with the Post-Secondary Options Coach students will use their graduation plan and post-secondary goals to apply semesterly for college courses funded by Mapleton Public Schools.

Advanced Placements (AP) Opportunities

Each year the York International High School staff reviews students' interests, needs, and educational goals to determine offering Advanced Placement courses that support students in accessing the spring AP Exams.

Multi-Tiered System of Support

York International is committed to helping all students be successful learners. As part of that commitment, our school uses a structure known as Multi-Tiered Systems of Support (MTSS). Multi-Tiered System of Support (MTSS) is a layered continuum of academic and behavioral support that meets ALL learners' needs.

In a multi-tiered system of instruction and support, teachers provide quality instruction across three layers that are universally designed, differentiated, culturally and linguistically responsive, and aligned to grade-level content standards. MTSS is a framework that provides equitable access to high-quality, grade-level academic, and behavioral instruction and support for all students.

This process allows all schools to provide students across the continuum of need with a variety of academic and behavioral supports based on their specific learning needs. These supports are organized into three levels referred to as "Layers." This helps educators to respond appropriately and provide students with the assistance they need to prosper in the classroom.

- **Universal Support** is the high-quality instruction provided by general education teachers that all students receive as part of their regular school day. We call this core instruction.
- **Targeted Support** interventions are provided when District-based assessments indicate that a student needs additional academic support. Classroom teachers and/or other school staff work together to provide this support to small groups of students. This support is provided in regular time increments referred to as an intervention cycle and occurs during a designated time within a school day.
- **Concentrated Support** incorporates problem-solving structures and supports to address needs not met in Universal or Targeted interventions.

MTSS emphasizes the principle that all students can learn when:

- All teachers differentiate instruction to enhance learning within a research-based core curriculum.
- Early access to a layered continuum of support of research-based interventions is provided.
- A problem-solving approach that depends on the use of reliable data and the progress monitoring of learners to assess the effects of interventions is used.

Gifted & Talented Supports

Students qualifying for gifted and talented services collaboratively develop an Advanced Learning Plan with the school, family, and student to identify meaningful "affective" and "strength" goals.

- **Personal Development Goals** – students select an area of interest to learn about, or a skill even outside of school.
- **Academic Goals** - Communicated to teachers and a plan is developed for supporting / tracking progress.
- Most importantly, ALPs are unique and focused on each individual student.

School Day Logistics

School Day

Classes begin at **8:15am**

Dismissal is at **3:25pm**

*Students supervised 7:55am – 3:30pm unless involved in extracurricular activity.

Before School Drop-off and After School Pick-up

- **FOR THE SAFETY OF YOUR CHILD, NO ADULTS MAY BE IN THE BUILDING WITHOUT A VISITOR'S PASS.** Parents and guardians entering the building **MUST** buzz in and enter through the main entrance of the building and check in at the main office to obtain a visitor's pass. Parents **should not** escort their student to class or wait in front of the classroom to pick up their student.
- Students must be dropped off and picked up at their designated location outside of the building. *Please check with your child's teacher about the drop-off/pick-up location for his/her class.
- In the event of inclement weather, students may enter through the main entrance.
- If students are eating breakfast, they may also enter through the main entrance.
- Parents and guardians should use the street parking or utilize the student parking lot at the rear of the building. Please do not park in the staff parking lot.
- Student access to the building is available from 7:55 am to 3:30 pm. Students will not be allowed in the building after 3:30, unless they are working with a teacher. Please make every effort to pick up your student by 3:30.

Checking your student in and out

If your student comes to school late or needs to leave early they must sign in/out of the main office. No student will be released to persons NOT listed on their emergency contact list. Individuals checking students out **MUST** be at least 18 years old and provide a valid photo ID. We apologize, but we will avoid pulling your student out of class early for checkout. It is our school policy to let the students remain in the classroom until a parent/guardian comes into the office to retrieve the student, **NO EXCEPTIONS**.

Breakfast Procedures

York International serves breakfast free to all students from 7:55 to 8:10 a.m. in the York Cafeteria on school days. All food must be eaten in the cafeteria. When finished with breakfast, students are to go to their designated locations until the first bell rings. **Students are expected to be ON TIME to class, even if they are eating breakfast.** Students are not allowed in the halls or classrooms before school starts without a note from the teacher.

Lunch and Lunchtime Procedures

York International serves hot lunches in the cafeteria daily. Lunch menus can be located on the Mapleton website. All students are offered free lunch and may bring cash to purchase snacks from the lunchroom cart. All food must be eaten in the cafeteria. Students may not take food outside or to the classroom without a written pass. Staff members will reinforce behavioral expectations with students. Any 11th or 12th grader who uses their privileges to pick up lunch off campus cannot bring it back to eat during classroom time – the food must be consumed during their lunch period.

School Day Logistics

Lunches Delivered to York

Lunch is provided daily within the York Cafeteria. Parents may drop off lunch to students in the front office during appropriate lunch hours but may not have food delivered to the school. If lunch is dropped off after lunch hours, the students will not be able to bring it to their classroom or leave class to eat in the office. Food being dropped off outside of lunch hours can be a major disruption to the learning environment and to the work of our front office staff. Students will not be allowed to order food and have it delivered to school as this is also difficult for the front office to manage and can cause disruption.

Violations of this policy can be subject to disciplinary procedures.

Off-Campus lunch privilege information will be sent home with 11th & 12th grade students. Freshmen and Sophomores are not eligible for off-campus lunch.

Student Off-Hour Periods

Students in the 11th and 12th Grades who have an off-hour period during the day must be in good academic and behavioral standing, and leave and return through the main entrance on time. If a student decides to stay at York International during their off-hour period, they must spend this time in the York Library, the cafeteria or in a classroom under teacher supervision.

Books, Materials and Equipment

School equipment damaged by the student because of carelessness will be paid for by the student at the time it occurs. If school material is lost, stolen or damaged, please report as soon as possible to 303-853-1600. Please see laptop and iPad permission slips and Student Use of Internet and Electronic Communication Agreement at the back of this handbook.

Internet Use

Each student will have access to the Internet to supplement curriculum materials. Students and parents will be asked to sign the Internet Usage Agreements included in their registration packet. Mapleton's Student Use of Internet and Electronic Communications policy can be found in the district SBS handbook pg.12.

Student Sale of Goods on Campus

York Students do not have the ability to sell any goods on campus without direct approval from the School Director. Approval will only be granted if the sale of goods aligns with a school-sanctioned club and/or organization for fundraising purposes.

School Day Logistics

Mapleton-Issued Student Online Devices

Students at York International will be issued an online device each year in the form of an iPad (K-1) or Chromebook (2-12). It is the responsibility of each student and family to ensure that the issued online device is kept in good working condition.

Student Online Device Responsibilities:

- Every student is responsible for the appropriate use of his or her Chromebook both at school or at home. The Chromebook is to be used for educational purposes only. Please review School Board Policy **JS: Student Use of the Internet and Electronic Communications** for additional information. The assignment and use of a Chromebook is considered to be a privilege.
- **Students are responsible for keeping track of the Chromebook and taking precautions to keep it safe.** If you store the Chromebook in a backpack, make certain the backpack is never left unattended.
- **The top repair requests for Chromebooks:** Cracked casing; cracked screens; damaged or missing keys; and beverage spills on keyboards. To avoid these issues:
 - Do not place anything on the keyboard before closing the lid (i.e. pen, pencil, disks).
 - Do not eat or drink while using your Chromebook.
 - When using USB storage devices or connecting the power cord to the Chromebook, carefully remove and attach these devices.
- **It is expected that all High School Chromebooks will be fully charged for the start of every school day.** Failure to charge the Chromebook is equivalent to not being prepared for class.
- **Students should not carry Chromebooks while the screen is open.**
- **Any personal information or material on the Chromebook is the sole responsibility of the student and should not interfere with Chromebook usage or schoolwork.** The student is responsible for backing up any personal information, data, music, and photos.
- **Students should not loan the Chromebook to anyone (including family members) and should not share login or password information for any website or services.**
- **Do not lean on the top of the Chromebook when it is closed.**
- **Do not poke the screen.**
- **Be careful not to drop or throw the Chromebook or bag containing the Chromebook.**
- **Inappropriate language and materials used as screensavers and/or desktop images are not permitted on Chromebooks.**

*Purposeful destruction of or damage to student-issued Chromebook will result in a meeting with student, family, and York Administration to determine plan of repair and/or replacement.

(This plan may include financial or community service responsibilities equal to the original cost of the device.)

As unforeseen issues do arise, any technology support needed will be directed to the Mapleton District Technology Department for support. Students may be issued a loaner device, if available, until the original device is repaired/fixed. **Mapleton Technology Department** – (303) 853-1057 helpdesk@mapleton.us

Parent Online Device Responsibilities:

- Supervise students' use of Chromebook at home.
- Discuss appropriate use of the internet at home.
- Contact the school with any questions regarding maintenance or functionality of the device.
When needed, contact the Mapleton Technology department to request needed repairs or assistance.

School Day Logistics

Library Media Center Services

Students are allowed to have one to three items at a time checked out. Materials may be renewed once. Students with overdue books will not be allowed to check out materials. Students will be required to pay the replacement cost of any lost items.

The library has computers available for academic use only. Students must have a signed Internet Usage agreement on file to use York International library computers. Printing of academic material is allowed with permission. The Director reserves the right to limit printing if the printing becomes too excessive.

School Closing

In rare instances, the Superintendent and/or Director will need to close York International on an emergency basis for a variety of reasons, such as inclement weather and power failure. If an emergency occurs while school is in session, students are to remain with the teacher in the classroom until the school administrator has given official dismissal. No student will be allowed to go home without permission of both the parent/guardian and school administrator. Call the school to contact your student. Parents who are seeking information regarding the possibility of emergency school closure are urged to listen to one of the following (note: media may post as “Mapleton Public Schools or Adams School District 1”

You may also go to www.mapleton.us for school information.

Late Starts

On rare occasions the Superintendent may call for an unplanned late start day due to weather or power failure. On these days classes for students will begin on a two-hour delay at 10:15am. All classes will be in session on a late start day and attendance will be taken as normal.

Physical Education Policy

Students are encouraged to wear athletic socks and appropriate gym shoes.

Tennis shoes must have laces or fasteners and non-marking soles (no slip-ons).

- BE SAFE - RESPECT OTHERS - RESPECT EQUIPMENT - BE A GOOD SPORT
- BE A RISK-TAKER - BE KNOWLEDGEABLE

Student Involvement

Athletics/Activities

We encourage all students to participate in middle school and high school athletics and activities. For questions concerning athletics, visit the Mapleton Athletics website (www.mapleton.us) or contact Mapleton Public Schools Athletic Director Pat Weir at 303-853-1248.

Athletic Eligibility at York

Middle school student athletes must be in good academic and behavioral standing, defined by passing all classes for a grading period and no office referrals. Eligibility for the upcoming week will be determined on the last day of the previous week.

High school athletes must be enrolled, attending, and passing a minimum of five classes during the semester that the student is competing. Additionally, he/she must have taken five classes the previous semester. Athletes must also adhere to the Interscholastic Athletic Competition Code and Team Agreements.

21st Century Grant Programming

York International is proud and honored to be awarded grant funding from the state of Colorado to support extra-curricular programming each year. This funding supports specific clubs, events, and parent involvement opportunities. Our goal is to continually work with students' interests, academic, and attendance needs to ensure opportunities are available K-12 each year. Students are encouraged each semester to register for any program of their choice! Past programs include:

**Libros & Lectoras - Girls on the Run - LiterARTsy - Mat Ball/Basketball
Soccer Club - Dance Club - 3D Printing - La Raza - Robotics Club - Photography Club -
Summer High School Credit Recovery Classes**

York Clubs

York International sponsors a wide variety of student clubs and organizations grades K-12. Each year students are encouraged to propose new club or organization ideas to the York Administration for approval within the months of August and September. Annual Clubs at York include:

**Elementary, Middle School, & High School Student Councils - GSA -
Secondary Sources of Strength - Yearbook Club - National Honor's Society - D & D**

Mapleton District Clubs

Mapleton Public Schools provides opportunities for students at all schools to come together in the form of engaging clubs, leadership groups, and displays of achievement. Students at specific grade levels are encouraged each year to get involved! District Clubs include:

**High School Debate Team (9-12) - SOS Snowboarding Club - Science Fair (K-12)
Art Show (K-12) - Spelling Bee (4-8) - High School Class Representatives (9-12)**

Mapleton Performing Arts

Mapleton Public Schools is proud to offer a robust Performing Arts program to all registered Mapleton students grades 6-12. These programs include band, choir, and orchestra, with grades 7-12 participating in our Zero Hour program at either our Skyview Campus or at our new Mapleton Arts Center (MAC) on the Broadway Campus. 6th grade students are offered band, choir and orchestra as beginning classes in all of our K-6 and K-8 schools during the normal school day. In addition, extra-curricular after-school opportunities include Drama, Color Guard, Mariachi and Jazz Band. These programs emphasize the art of live performance.

Student Involvement

Junior Air Force ROTC

Mapleton students in grades 9-12 are encouraged to get involved as a Junior ROTC Air Force Cadet. This program includes a daily class within a student's schedule.

National Honor Society

The National Honor Society of York International is a duly chartered and affiliated chapter of this prestigious national organization. Membership is open to those students who meet the required standards in four areas of evaluation: scholarship, leadership, service, and character. Standards for selection are established by the national office of NHS and have been revised to meet our local chapter needs. Students are selected to be members by a 5-member Faculty Council, appointed by the director, which bestows this honor upon qualified students on behalf of our school each year after first semester grades are posted.

Students in the 10th, 11th, or 12th grades are eligible for membership. For the scholarship criterion, a student must have a cumulative GPA of 3.5 or better on a 4.0 scale. Those students who meet this criterion are invited to complete a student activity information form that provides the Faculty Council with information regarding the candidate's leadership and service. A history of leadership experiences and participation in school or community service is also required.

To evaluate a candidate's character, the Faculty Council uses two forms of input. First, school disciplinary records are reviewed. Second, students will also be asked to provide two letters of recommendation from either a school staff member or community member the student has worked with. Faculty Council will review the student activity information, discipline records, and letters of recommendation to determine membership. A majority vote of the Council is necessary for selection.

Following notification, new members are required to maintain the same level of performance in all four criteria that led to their selection. This obligation includes regular attendance at chapter meetings held during the school year, participation in chapter service projects, and completing the required number of individual volunteer hours as determined by Faculty Council. Students or parents who have questions regarding the selection process or membership obligations can contact the main office at 303-853-1600.



Research shows that student involvement in extra-curricular activities has a positive correlation with students' attendance, GPA, test scores, graduation rate, and expected educational goals.

Student Behavior

Behavioral Expectations

York International is committed to the academic and social development of all students and community members. At York International we specifically teach students behavioral expectations with verbal and visual reminders of hallway, classroom, bus, office, library media center, cafeteria, and playground expectations. Visual instructions will be posted throughout the school to remind students of the norms and expectations of York International. We seek to reinforce positive behavior, not punish bad behavior. Students will be expected to participate in a variety of teaching and re-teaching exercises to learn the behavioral expectations (this will occur throughout the school year).

To ensure a positive and safe learning environment that helps facilitate self-discipline, encourage academic success, and promote school wellness, York International will enforce School District policies, procedures, and school rules related to expected student behavior. Consequences will be administered by staff and administration in circumstances where a student exhibits behavior contrary to these policies/rules.

The Board of Education has determined that certain acts of conduct are considered disruptive. Those acts include being clearly dangerous to the welfare, safety, or morals of other students or being contrary to the authority of school personnel, or both. These acts constitute grounds for suspension or expulsion. Please refer to Mapleton SBS Handbook (pg. 25-27) for complete details.

Behavior Management Policies

Supporting and modeling positive student behavior is the shared responsibility of the entire York Community. We stand firm behind the belief that all York staff members share the responsibility of educating students on appropriate behaviors. They build relationships with students, model appropriate behavior along with addressing inappropriate behavior, and enforce the rules in the Student Handbook to maintain a safe environment focused on learning.

Within the classroom, teachers are the main source of authority. It is understood that when students are outside of the classroom but still in school, the source of authority will be shared by all staff members. In this effort, York staff will support positive behaviors:

- Focus on building positive relationships with all students.
- Communicate caring and empathy, even in the most difficult situations.
- Be a positive presence and model positive behavior.
- Recognize positive behavior and behavior that demonstrates individual growth.
- Provide strong, engaging, differentiated instruction to prevent most negative behaviors.
- Establish effective rituals, routines, and structures that support all students.
- Construct clear and concise behavior expectations in a collaborative manner.
- Communicate with parents early and often with both positive and constructive feedback.
- Treat students fairly and with dignity, and support students in their efforts to improve behavior as opposed to punishing them for negative behavior.

After attempting many times to build a relationship with struggling students, we try again!

In this positive, supportive community students are expected to treat all staff and peers with the respect and dignity deserved by all.

Student Behavior

Classroom Values, Management Plan, and Rules of Conduct

Each classroom teacher at York International, grades K-12, will develop and post three different documents: Classroom Values, a Behavior Management Plan, and Rules of Conduct for all students.

- *Classroom Values* help students understand why they are expected to follow certain rules, thus creating more incentive and motivation to follow the rules. Classroom values provide the rationale for rules.
- The *Rules of Conduct* will support the development of positive behaviors and align with the interventions below if expectations by students are not met.
- Teachers will approach all behavioral interventions with the understanding that all kids sometimes make bad choices and that all behavior is communication – we seek to understand what students are trying to communicate via their behavior.

Behavioral Intervention	
In-Class Intervention Methods	Teachers will utilize a variety of intervention techniques as outlined by the MTSS committee to redirect student behavior in the classroom: • Positive redirection – privately reminding students of the expectation. • Seat charts and flexible seating – adjusting where or how a student sits or stands. • Acknowledgments & rewards – recognizing and rewarding positive behavior when it happens. • Natural consequences – These will always be guided by the goals of learning and improved behavior, not creating further frustration and/or anger.
Secondary Green Folder Protocol	If a teacher has attempted Tier I behavior interventions in the classroom and a student is still repeatedly disrupting learning or refusing to engage in active classroom participation, the green folder protocol will be initiated. This protocol provides students with the <i>choice</i> of re-engaging with classroom expectations or <i>choosing</i> to exit the classroom and go to a partner classroom to refocus in an alternate environment. Student participation in the green folder protocol is a requirement and refusal to do so will result in an immediate meeting with York administration. Parents/Guardians will be contacted whenever a student exits a classroom with a green folder.
Teacher Call Home	Teachers will call home early and often when behavior challenges arise in the classroom. They will share updates and seek to collaborate with families to come to a deeper understanding of the student behaviors and to develop potential solutions.
Teacher Assigned Meeting	In seeking to understand what students are trying to communicate with their behavior, teachers may ask students to join them for a one-on-one meeting outside of regular class time, either during lunch, before or after school, or during the teacher's plan time.
Attendance Refocus	Attendance Refocus will be utilized to intervene with students in grades 6-12 who repeatedly make poor attendance decisions. Attendance Refocus will only be issued by the main office for reasons that include any of the following: • Attendance Report showing 1 unexcused absence or 5 unexcused tardies within a 1-week period. • Students repeatedly abusing hallway privileges. If a student receives an office-issued Attendance Refocus, they will be required to attend a one hour Refocus session the following week. This session will be monitored by school staff and students will be expected to complete academic work. Students and parents/guardians will receive notice of required attendance to the Attendance Refocus on Mondays. The notice will include the details of where and when the Attendance Refocus will take place. Attendance Refocus is mandatory – refusal to participate may result in further disciplinary action.
Meeting with Admin	Administration may choose to intervene and assist with student behavioral challenges in a variety of situations: the demonstrated behavior is a serious and egregious violation of the student code of conduct; repeated classroom interventions are not producing the desired changes in behavior; assistance is requested from a teacher, student, or parent/guardian. Administrative interventions may include but are not limited to, the following: Community Service, Behavior/Cell-Phone/Safety/Habitually Disruptive Contracts, Change in Student Schedule, Meeting with Family Members, In- or Out of School Suspension, and in extreme circumstances a recommendation for expulsion.

Public Displays of Affection (PDA)

Being overly affectionate in school creates an environment that is not conducive to concentration and learning, therefore students should refrain from inappropriate, intimate behaviors on campus or at school-related events & activities. Students are expected to show good taste and conduct themselves respectfully at all times.

Student Dress Code

York follows the Mapleton Dress Code Board of Education Policy JICA.

Mapleton Public Schools Student Dress Code Board of Education Policy JICA

Dress Code Philosophy

Mapleton Public Schools consists of several schools that are “small-by-design” to allow students to discover their abilities, embrace their talents, and explore their passions. Each small school within the District maintains their own philosophy and identity, while promoting the District’s collective philosophy. In an effort to provide an environment conducive to optimal and safe learning absent of unnecessary distraction, and in an effort toward the implementation, facilitation, and perpetuation of school unity, the Board of Education allows each school to establish their own dress code consistent with the school’s individual identity as long as the dress code meets the minimum standards and expectation outlined below. The District believes all students have the right to an equitable education and should be able to dress, and style their hair, in a manner that expresses their individuality without fear of unnecessary discipline or body shaming. Enforcement of this universal dress code shall not create disparities, reinforce stereotypes, or increase marginalization of any group, nor will it be more strictly enforced against students because of racial identity, ethnicity, gender identity, gender expression, gender nonconformity, sexual orientation, cultural identity, religious identity, household income or body type/size.

Dress Code Policy

The Board of Education recognizes that students and their parent(s)/guardian(s) are primarily responsible for determining the students’ personal appearance (clothing, hairstyle, jewelry, headgear, hats, book bags, etc.). Students’ hair/hairstyles will not be considered a cause for dress code violation. Schools are responsible for ensuring that a student’s personal appearance does not interfere with the health or safety of any student. At times, (spirit weeks, Halloween celebrations, etc.) schools may designate specific themed days for student attire. Students and staff are responsible for managing their own personal distractions and reactions. The following general standards will be in effect at all district schools grade PK-12:

Mandatory and Allowable Dress:

- Students must wear a top, bottom and footwear while on school premises
- Items typically worn as undergarments must be covered by a shirt or pants
- Some courses (PE, science lab, electives, etc.) and school-sponsored extracurricular activities may require adjustment to attire and hairstyles or specific attire (safety gear, athletic attire, uniforms, hair tied back, etc.)
- 6th – 12th grade students must have and display a District distributed student ID when on District properties.

Non-Allowable Dress:

- Items that expose private parts of the body (genitalia, nipples, or buttocks)
- Items that are typically associated with activities that are outside of the school environment, such as swimwear or biking shorts
- Items with sexually suggestive language or messages
- Items that promote illegal or violent conduct, including but not limited to, drugs, alcohol, tobacco, weapons and/or gang affiliation
- Items that depict hate speech, intimidation, or intolerance toward protected groups
- Items that are profane or legally libelous
- Items that make the students face unidentifiable such as dark sunglasses, cinched hoodies, or hats pulled below the brow (protective masks, clothing/headgear worn for religious and medical purposes are excepted)

These standards will be published and distributed to students, families, and staff at the beginning of each school year; a copy will be kept in each school building.

Dress Code Enforcement

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using the requirements outlined in this policy. School administration and staff shall not have discretion to vary the requirements in ways that lead to discriminatory enforcement. Staff shall not confront students on dress-code violations in a manner that unnecessarily disciplines or publicly shames the student. Students shall only be asked to change, cover, or remove their attire if they are wearing non-allowable items identified above. Under these circumstances students shall have the following options to comply with the dress code for the remainder of the day:

- Wear their own alternative clothing, if available at school
- Wear school provided clothing
- Call a parent or guardian to bring alternative clothing

Violation of this policy will result in parent/guardian notification of the violation; a parental conference may be held at the discretion of the building level administrator. More severe consequences may result from repeated or serious violations in accordance with policy, Policy JD/JR, Student Conduct and Discipline Code; JRR, Student Rights and Responsibilities; and Policy JDSE, Student Suspension/Expulsion.

Adopted November 16, 2021 by the Board of Education for Mapleton Public Schools.

Cell Phone / Electronics

Cell Phones/Electronics

York International holds all students to high academic standards. Our goal is to focus students on instruction every minute of every day. To help achieve this goal, we are committed to the following:

- All Personal Electronic Devices: (including, but not limited to) iPads, laptops, portable video game consoles, and cameras are prohibited for use at York International. They may be used before or after school. Personal laptops grades 9-12 must be approved by York Administration by requesting a meeting with the high school AP. Students will need to demonstrate a legitimate academic need for the device and receive the recommendation of their teachers.
- Cell Phones/Headphones: York International believes that personal technology devices may be useful tools for students before and after school and can play a vital communication role during emergency situations. However, use of cell phones in school situations must be regulated to assure that the use of such devices does not disrupt or interfere with the educational process or school operations.
 - **Grades K-5**: In accordance with the [Away for the Day](#) initiative, York believes that students do better academically and emotionally when they do not have access to their phones during the day. Students are not permitted to be in possession of cell phones, headphones and/or smart during the school day. Students with these devices should have them stored away in a backpack and turned off. Students may not access these devices from their backpack during the school day. Headphones / Smartwatches should be stored with students' personal items. A student may turn in any electronic device to the teacher for safe keeping if requested through administration. Any necessary parent communication during the day will be facilitated through the front office.
 - **Grades 6-8**: In accordance with the [Away for the Day](#) initiative, York believes that students do better academically and emotionally when they do not have access to their phones during the day. Student cell phones are required to be locked in the secure cabinet in each student's homeroom at the beginning of every school day or put away in their backpacks/pockets without being taken out. Students may pick up their devices during homeroom at the end of every school day (or sooner for early dismissal). Headphones are not permitted during class time unless a teacher specifically provides permission and the student connects to a music player that is not capable of connecting to the internet. Cell phones and headphones are not permitted in the hallways or during lunch. Student cell phones may be used before and after school.
 - **Grades 9-12**: Students are expected to use their district assigned Chromebooks (or an approved personal laptop) for internet based academic needs. To support student engagement with an environment free of distractions during class time, and in accordance with [Mapleton's board approved policy](#), mobile cellular phones:
 - Must be turned in to the classroom teacher at the beginning of every class period upon entry to the classroom or stored away in backpacks/pockets without being taken out. May be used before school, after school, during passing periods, and during lunch.
 - May not be used in bathrooms or any other location where such use could violate another person's reasonable expectation of privacy.
 - May not be used to take a photo image of anyone or record their voice without their knowledge or permission.
 - Student wireless ear buds may not be used or placed in ears during class time for any reason. They must be stored out of sight in a pocket or backpack.
 - Other personal internet enable devices, such as tablets, game systems, etc. are not permitted
 - during class time and must be turned off and in a student backpack.

Cell Phone / Electronics

- **Violations of student cell phone/electronic device policy**

- If a student chooses to use or possess an electronic device during an unauthorized time, it will be confiscated by the classroom teacher or other York staff as appropriate. No verbal warnings will be given.
 - 1st violation – device will be secured in the front office and may be picked up by the student upon dismissal at 3:25. Parent will be notified.
 - 2nd violation – device will be secured in the front office. Parent/guardian will be notified; device must be picked up by a parent/guardian. Device will not be returned to the student.
 - 3rd violation – Same as for 2nd violation. Additionally, student will be placed on a cell phone contract requiring the device to be turned into the front office for the entire academic day for a period of two weeks.
- Students who repeatedly violate York's cell phone policy may be placed on a customized "cell phone contract" to address the individual nature of a student's behavior with their cell phone.

***York International is not liable for any lost, stolen, or damaged electronic devices.**

***Student use of cell phones/electronics in public restrooms is strictly prohibited.**

***Student use of cell phone/electronic device to record a physical altercation, fight, bullying, or other conflict involving peers will result in the same consequences as the individuals involved in the altercation, along with the possibility of law enforcement involvement.**

Student & Campus Safety

Safe School's Policy

Certain apparel, accessories and symbols are likely to interfere with the safety and security of those who attend or participate in Mapleton schools, programs, and activities. Anything that can be interpreted as gang-related or offensive is strictly prohibited.

Bullying

"Bullying" will NOT be tolerated at York International! "Bullying" is defined as any written or verbal expression, physical or electronic act, gesture or a pattern, that is intended to coerce, intimidate, or cause physical, mental or emotional harm to any student.

- Bullying is prohibited on all District property, at District or school-sanctioned activities or events, when students are being transported in vehicles dispatched by the District or one of its schools or off school property when such conduct has a nexus to school or any District curricular or non-curricular activity or event.
- Instead of acting in retaliation, we ask you to PLEASE visit with your student about their bully-proofing strategies taught and practiced at school.
- Bully-proofing strategies are incorporated into the yearly scheduling utilizing the Mapleton District Olweus Curriculum for all students K-12.
- Parent books that align with our bully-proofing program are available for loan if requested.
- Our school's contact for any bullying or harassment reports or questions is Tyler Eaton, Director, or Mr. Ismael Aldana, Prevention Specialist. There is also an anonymous "hot line" to call if you are aware of any vandalism, safety concern or bullying situation at our school or in the community.
- Call Safe 2 Tell, 1-877-542-7233. Please help us keep our schools safe!

Safety - Fire, Lockdown and Tornado Drills

These drills must be taken seriously and all instructions carefully followed. If dangerous weather ever causes us to have to take cover, we would request the cooperation of the parent/guardian in such a situation. Staff and students will be unavailable until the conclusion of the drill. The office staff will locate your student at that time. We may be forced, however, to keep students for a period of time in order to maintain order and verify the whereabouts of all students.

1. Each room is equipped with instructions for evacuation during a fire drill. Students should familiarize themselves with these directions as soon as possible. Teachers are responsible for giving complete directions to be followed during the drill. Fire drills are held every month during school.
2. Tornado drills will be held in the fall and spring of each year. Each room is equipped with a map and instructions.
3. Lockdown/Secure drills will be held at least two times a year. These drills must be taken seriously and students must follow all instructions from their teachers. The safety of students and staff is foremost and can only be accomplished with full cooperation.
 - a. Lockdown: Students move away from sight, classroom door locked, lights out
 - b. Secure the Building: Students return inside building, business as usual, perimeter secured

*** Note: If the school is on a District-mandated secure OR lockdown, absolutely no one, including parents, will be allowed in or out of the building (no exceptions).**

Student & Campus Safety

Playground Guidelines

Our goal is to provide a safe playing environment for all students. Actions by a student that may endanger himself/herself or any other student will not be tolerated. For their own welfare and the welfare of other children, the following guidelines should be followed:

- Stay in playground areas that can be seen by the playground monitors at all times
Students are expected to play all games safely and respectfully according to the rules. (Basketball, four square, tag, football, etc.)
- Students are not allowed to play tag on the pavement – only in the grass area. One-finger-touch-tag only.
- Grade 6-12 students are not allowed to play on the playground equipment designated for elementary students at ANY time.
- Students who argue about rules will be removed from any recess activities.

York Campus Security

The safety and security of the York campus is the first and highest priority of York administration and staff. It is also expected to be the top priority of students and parents. Students, parents, staff, and administration all play a vital role in maintaining the safety of the York campus and are expected to abide by and maintain the following expectations:

- Exterior building doors may never be propped open for any reason.
- Only York staff may grant access to the building to any individual (including other students) from an exterior door. Students must NEVER open an exterior door for any other individual, even other students or friends.
- Visitors to York (anyone but enrolled students and staff) must enter through the front doors, check-in at the front office, and wear a visitor badge while in the building.
- **Students must enter the building through the front doors** *except* at the following times and locations:
 - 8:10-8:15
 - Front entrance
 - York high school doors (southwest of the basketball courts)
 - Courtyard (west of the high school doors)
 - Elementary blacktop (north side of building)
 - High school and middle school lunch times:
 - During approved lunch times, secondary students may enter the building through the bus lane doors ONLY when granted access by supervising staff. This provides access to inside spaces and restrooms.
 - During the last 5 minutes of lunch only, students may reenter academic spaces in the building via their morning entry point outlined above.
 - **Students who arrive to campus late (due to either an excused or unexcused tardy) must enter the building through the front doors only.**
- During outdoor recess, students must remain in supervised and approved locations only.
- York students must NEVER bring a guest to campus without the prior approval of building administration.
- Students must be in their assigned and expected locations at all times of the day, as defined by their infinite campus schedules.
- Students must never be in a classroom or other private space without the supervision of a York staff member (restrooms excepted).
- All York community members (students, staff, parents...) must report concerns for student, staff, or campus safety to York staff immediately, including concerns about: weapons, threats of violence, fighting (on or off campus), drug use, vandalism, or any other possible threats to the school community.

Parent / Family Partnerships

School Visits

Parents and Family Members are encouraged to visit York International to partner with staff in the education of their student! When visiting York, please support a safe and positive environment by abiding by the following guidelines:

- **Adult visiting York International during school hours for any reason must enter through the main doors, sign in, and wear a visible visitors pass during their time in the building.**
- Parents or Family Members requesting time with a teacher must schedule a meeting in advance with the teacher or the front office.
- During arrival we ask that parents do not walk their students down the hallway to classrooms, but rather encourage goodbyes for the day in the front entryway or outside.
- Parent or Family Members requesting to visit a classroom during school hours must coordinate a date and time with York Administration and the Classroom Teacher at least 24 hours in advance of the visit. **All classroom visits must be approved with York Administration before conducting a classroom visit.**
- If a parent or family member is visiting their student during breakfast or lunch, we ask that this takes place only in the York cafeteria.
- If any visitor on campus observes negative student behavior, please bring all details to the attention of York Administration instead of personally intervening.

Student Drop Off / Pick Up

- **FOR THE SAFETY OF YOUR CHILD, NO ADULTS MAY BE IN THE BUILDING WITHOUT A VISITOR'S PASS.** Parents and guardians entering the building **MUST** buzz in and enter through the main entrance of the building and check in at the main office to obtain a visitor's pass.
- Parents **should not** escort their student to class or wait in front of the classroom to pick up their student.
- Students must be dropped off and picked up at their designated location outside of the building. *Please check with your child's teacher about the drop-off/pick-up location for his/her class.
- In the event of inclement weather, students may enter through the main entrance.
- If students are eating breakfast, they may also enter through the main entrance.
- Parents and guardians should use the street parking or utilize the student parking lot at the rear of the building. Please do not park in the staff parking lot.
- Student access to the building is available from 7:55 am to 3:30 pm. Students will not be allowed in the building after 3:30, unless they are working with a teacher. Please make every effort to pick up your student by 3:30.

Volunteering at York

Parent and/or family volunteers are incredibly supportive at York International. A background check at the Mapleton Public Schools District Office is required to volunteer in classroom or on field trips. If interested, please contact the York front office at (303) 853-1600.

York Parent/Family SAAC

The School Accountability & Advisory Committee (SAAC) at York International takes pride in working collaboratively with families, students, teachers and administration to inform future planning, problem solve, and work on continuous improvement. Please check the York Website for meeting dates and times (www.mapleton.us/yorkinternational).

York Staff

Administration

Tyler Eaton Building Principal
John Reffel Secondary Assistant Principal
Jenn Malouff Elementary Assistant Principal

Office Staff

Mavis Johnson..... Secretary
Lili Lyall..... Health Aide
Maria Ramirez..... Office Clerk
Ana Guzman..... Office Clerk

Custodial Staff

Jose Rico Head Custodian
TBA..... Custodian
Francisco Medina Custodian

Teaching Staff

Rita Cobb..... Kindergarten Teacher
Emma Parker..... Kindergarten Teacher
Carrie Parker Kindergarten/First Teacher
Nicole Nemechek First grade Teacher
Kali Horn..... First grade Teacher
Cristina Ahrendt..... Second grade Teacher
Julie Barton..... Second grade Teacher
Kailey Pickering Third grade Teacher
Melanie Newton..... Third grade Teacher
Ysenne Craddock Fourth grade Teacher
Erin Cunningham..... Fourth grade Teacher
Ann Cacciatore Fifth grade Teacher
Jaylee Helms Fifth grade Teacher
Krystin Zwolinski..... IG / PYP Coordinator
Kelly Geerdes MS Science Teacher
Alex Buck..... MS Social Studies Teacher
Johanna Powell MS Math Teacher
Arleeta Lisman..... MS Math Teacher
Mandie Lavery MS Math Teacher
Peyton Jones MS ELA Teacher
Peggy Schuetz..... MS ELA Teacher
Matthew Calkins MS ELA Teacher
Nick Sabri Secondary Instructional Guide
Nick Corso Dean of School Culture
Alexis Stoffers..... HS ELA Teacher
Maggie Patrick..... HS ELA Teacher
Jade Snyder HS ELA Teacher
Josh Hirsch..... HS Social Studies Teacher
Andrew Koning..... HS Social Studies Teacher
Sydney Fellows HS Math Teacher
Liz Tarbutton..... HS Math Teacher
Arturo Hernandez.... HS Engineering/Art Teacher
Greg Reichmuth HS Engineering/Art Teacher
Dave Consiglio HS Science Teacher
Mark Feltner..... HS Science Teacher
Perla Mendoza HS Spanish Teacher
Sarah Hartman Secondary Instructional Guide
Rachel Getzinger..... K-8 PE Teacher
Sergio Panelo..... 9-12 PE Teacher
Jennifer Brehmer..... Art Teacher
Justin Lewis..... Music Teacher

Colby Lucy..... K-8 SPED Teacher
Hayley Fisher 9-12 ILC/SPED Teacher
Charles Jones 9-12 SPED Teacher
Maria Buteyn..... Speech Language Teacher
Kristina Riley..... 6-12 ELL Lead Teacher
Liza Buddenhagen K-5 ELL Lead Teacher
Jennifer Luscombe..... PSOC
Judith Zednik..... 21st Century Grant Coordinator
Brynn Rosell School Social Worker
Clare Murphy School Social Worker
Avel Sandoval..... Community Reach

Support Staff

Kari Horn..... Librarian
Brittany Rivera..... SPED/ILC
Fowzia Begum... .. SPED/ILC
Molly Bartels..... SPED/ILC
Torisa Slaikeu..... K-8 SPED
NEW..... K-8 SPED
Kallin Elliot..... Instructional Para
NEW Instructional Para
Gregg Loper Campus Activities Supervisor
NEW..... Kitchen Manager
NEW Kitchen
Karla Arzave..... Kitchen
Marlene Aguilera Castillo..... Kitchen
Yessica Mireles..... Kitchen

Central Administration

Mike Crawford (Superintendent)
Erica Branscum (Deputy Superintendent)
Karla Gruenwald (Chief Academic Officer)
Dave Sauer (Chief Operations Officer)

Important Information

School Telephone# 303 853-1600
Principal's Phone # 303 853-1601
Secondary Asst. Principal's Phone # 303 853-1607
Elementary Asst. Principal's Phone # 303 853-1602
Attendance Line # 303 853-1624
Health Aide # 303 853-1603
Welcome Center # 303 853-1780
York Kitchen # 303 853-1608

School Address:

York International
9200 York Street
Thornton, CO 80229

School District Address:

Mapleton Public School District
7350 N. Broadway
Denver, CO 80221