Nazareth Independent School District

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NAZARETH INDEPENDENT SCHOOL DISTRICT'S TECHNOLOGY ACCEPTABLE USE POLICY

You are being given access to the District-provided technology resources listed below:

- A District e-mail account, including access to cloud-based (online) document storage and collaboration space (i.e., *Google Apps for Education).*
- District computer hardware, software, and printers on your school campus.
- District networks, including document storage space.
- Access to District-owned technology resources for use at home.
- District-filtered internet access.

With this educational opportunity comes responsibility. You and your parents must read the applicable District policies, administrative regulations/guidelines, and agreement forms and contact Mrs. Kelly Howell (Elementary) or Dr. Aaron Hunt (Secondary) at (806) 945-2231 if you have questions. Inappropriate use of the District's technology resources may result in revocation or suspension of the privilege to use these resources, as well as other disciplinary or legal action, in accordance with the Student Code of Conduct and applicable laws.

The following guidelines apply to all District networks, e-mail accounts, devices connected to the District's networks, and all District-owned devices used on or off school property, whether connected to the District's network or connected through a personal data plan or other means of access.

Additionally, the District prohibits bullying or harassment through electronic means, regardless of the device or network used or the location of use. [See District policies FFH and FFI]

Please note that the internet is a network of many types of communication and information networks. It is possible that you may run across areas of adult content and some material you (or your parents) might find objectionable. While the District will use filtering technology to restrict access to such material, it is not possible to absolutely prevent access. It will be your responsibility to follow the rules for responsible use.

If you are being issued a District-owned technology device, you will receive additional materials on its proper use, care, and return.

RULES FOR RESPONSIBLE USE

- District technology resources are primarily for instructional and educational purposes. Limited personal use is allowed only if the rules in this agreement are followed, and the use does not interfere with schoolwork.
- If you are issued your own account and password, you must not share your account information with another person.
- You must remember that people who receive e-mail or other communication from you through your school account might think your message represents the school's point of view.
- You must always keep your personal information and others' personal information private. This includes name, address, photographs, or any other personally identifiable or private information.
- Students will not download or sign up for any online resource or application without prior approval from their teacher or other District administrator.
- Students aged 13 or younger will not sign up for individual accounts, but will use a District or classroom account, as applicable.
- When communicating via e-mail or other electronic means, you must use appropriate language and etiquette as you would when communicating face-to-face. Always be kind and respectful.
- You must be sure to acknowledge the work and ideas of others when you reference them in your own work.
- You must immediately report any suspicious behavior or other misuse of technology to your teacher or other campus administrator.
- You will be held responsible at all times for the proper use of your account, and the District may suspend or revoke your access if you violate the rules.
- In addition to the above-mentioned responsible use guidelines, we have developed the NISD AI District Guidelines document. Please see this document for questions regarding our district's use of AI.

INAPPROPRIATE USES

The following are examples of inappropriate uses of technology resources that may result in loss of privileges or disciplinary action:

- Using the resources for any illegal purpose, including threatening school safety.
- Accessing the resources to knowingly alter, damage, or delete District property or information, or to breach any other electronic equipment, network, or electronic communications system in violation of the law or District policy.
- Damaging electronic communication systems or electronic equipment, including knowingly or intentionally introducing a virus to a device or network, or not taking proper security steps to prevent a device or network from becoming vulnerable.
- Disabling or attempting to disable or bypass any internet filtering device.
- Using someone's account without permission.
- Pretending to be someone else when posting, transmitting, or receiving messages.
- Attempting to read, delete, copy, modify, or interfere with another user's posting, transmittal, or receipt of electronic media.
- Using resources to engage in conduct that harasses or bullies others.

- Sending, posting, or possessing materials that are abusive, obscene, pornographic, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal, including material that constitutes cyberbullying and "sexting."
- Using inappropriate language such as cursing, vulgarity, ethnic or racial slurs, and any other inflammatory language.
- Posting personal information about yourself or others, such as addresses, phone numbers, or photographs without permission, or responding to requests for personally identifiable information or contact from unknown individuals.
- Making appointments to meet in person with people met online. If a request for such a meeting is received, it should be immediately reported to a teacher or administrator.
- Violating others' intellectual property rights, including downloading or using copyrighted information without permission from the copyright holder.
- Wasting school resources through the improper use of the District's technology resources, including sending spam.
- Downloading unauthorized applications or software or gaining unauthorized access to restricted information or resources.

AI GUIDELINES

These guidelines represent the ethical and pedagogical foundation upon which all AI policies, procedures, regulations, and tool adoptions are built. They ensure that every decision aligns with our primary mission.

AI detection systems will be verified against known student work to assess their accuracy and ensure that model bias does not negatively impact students.

Academic dishonesty includes cheating or copying the work of another student, plagiarism, the use of artificial intelligence to complete an assignment in part or in whole unless approved by the classroom teacher [see CQD], and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, information from students, or the use of an artificial intelligence detection tool selected by the District.

Final academic and disciplinary decisions are made by teachers and administrators, not by AI.

Approved AI Use Cases for Students

Use Case Category	Allowed Use Cases	Approved Users	Software Approved for Use Cases
Aiding Creativity/ Inquiry	Use AI as a thought partner for brainstorming, developing counterarguments, or generating ideas.	**K-5** **6-8** **9-12**	Google Gemini Microsoft Copilot
Media Creation	Use AI to create slide decks and images for schoolwork. K-8 is teacher-driven and teacher-led in utilization.	**K-5** **6-8** **9-12**	Google Gemini Microsoft Copilot
Personalized Learning	Use AI for personalized tutoring, review, or practice quizzes (grades may be taken at teacher discretion).	**K-5** **6-8** **9-12**	Amira Google Gemini i-Ready IXL Lexia Microsoft Copilot NotebookLM ReadWorks Zearn

Disallowed AI Use Cases for Students

Disallowed Use Cases
● Malicious or harmful content generation (e.g., bullying, harassment, violence, explicit material) is prohibited. ● Inputting personally identifiable information and/or confidential data into unapproved systems, trying to bypass network security, or impersonation is prohibited. ● Students may not generate and claim ownership of copyrighted content without proper citation/clearance. ● Students may not use an AI system to complete assignments without explicit teacher permission, or when use is prohibited.

REPORTING VIOLATIONS

- You must immediately report any known violation of the District's applicable policies, internet safety plan, or responsible use guidelines to a supervising teacher or the technology coordinator.
- You must report to a supervising teacher or the technology coordinator any requests for personally identifiable information or contact from unknown individuals, as well as any content or communication that is abusive, obscene, pornographic, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal.

Disclaimer: While NISD utilizes technology protection measures to limit access to harmful or inappropriate material, the district may not be able to completely prevent such access. Devices will remain filtered at home through the district's filtering system. However, no filter is 100%. If a student inadvertently accesses a website containing obscene, pornographic, or otherwise offensive material, the student must notify a teacher or administrator immediately so that such sites can be blocked. Students reporting will not be disciplined for breaking the Acceptable Use Policy.

FERPA and Student Technology Applications

The Family Educational Rights and Privacy Act protects student educational records from being distributed by the school without parental consent. In this digital age, a student's educational record can extend into the websites and apps they use. The digital resources listed below require parental permission for students under 13 to have their own accounts.

BrainPop – Animated Lessons and Questions to Accompany
BrainPop Jr – Animated Lessons and Questions to Accompany
Calendly – Online Appointment Scheduling Software
Canva – Graphic Design tool
DeltaMath – Math intervention tool
Dragon Anywhere – Speech-to-text
EdPuzzle – lesson delivery and assessment
Go Formative – gives live assignments to students
Google Keep – Google Addon to make notes
Google Translate – Google tool to translate languages
Goose Chase – photo scavenger hunt
Padlet – Organizational tool (digital notebook or classroom)
PearDeck – add interactive questions and assessments to Google Slides
Prodigy – math games
SeeSaw – student work portfolio for parent communication
Wordwall – interactive and printable activities

These apps have been vetted by Region 16 for FERPA compliance through a review of each app's terms and conditions.