

MINUTES
Orange Southwest School District (OSSD)
Board Meeting on Wednesday July 8, 2026
Central Office Conference Room
6pm

[Click Here](#) for a video recording of the meeting

I. Opening (6:00 pm)

- Board chair Aimil Parmelee calls meeting to order at 6:12 PM
- Board Attendance: *Ensuring a quorum*
Board attending: Aimil Parmelee, Ryan Anderson, Anne Kaplan, Ray Zapata, Rachel Fish, Rachel Gaidys, Martha Hafner, Bev Lauchner. Guests: Jeanne Collins, Kelly Green.
Administration: Michael Clark, ORCA media, Kyle Southworth (remote)
- Meeting Purpose: Board Education on Roberts Rules and Ends, Accept Annual Agenda
- Review and Accept Agenda: *Meeting purpose? Is the right amount of time allotted?*

II. Ownership Linkage (6:05)

- General Public Comment: *The Board welcomes comment but is not able to take any action.*
Comments limited to 3 minutes per speaker.
No public attending, no comments

III. Board Education (6:10)

- Roberts Rules (Discussion) Kelly Green
 - Amending and Withdrawing Motions*Board listens as Kelly Green discusses Roberts Rules of Order.*
- Ends and EL Monitoring (Discussion) Jeanne Collins Deweese
 - Review of Policy Governance Principles*Board listens as Jeanne Collins Deweese discusses Policy of Governance.*

IV. Monitoring the Organization (7:40)

- Ends Report Second Read (Action)
The board discusses the timeline and source of the information used to generate the ENDS report, and how best to monitor compliance progression, as well as the differences between the last two iterations of the ENDS and what effect those differences may have on compliance. Conversation about setting up an ENDS committee.

VOTE: Ryan moves to accept the ENDS Report as submitted. Motion is seconded by Bev Lauchner. Motion passes with Anne Kaplan and Martha Hafner abstaining.

V. Board Process (7:45)

- August Meeting Date
 - Proposed change to Wednesday August 19th

- Proposed date change

After discussion, the board agrees to maintain the August meeting on August 12 as planned, but change the location to Brookfield Elementary.

- Superintendent Evaluation Finalize (Action)

VOTE: Anne Kaplan moves to add the acceptance of the ENDS report to the Superintendent's evaluation and have the chair sign off on such. Motion is seconded by Ryan Anderson. Motion passes unanimously.

- Appoint Winooski Valley CESA Representative (Action)

VOTE: Anne Kaplan moves to nominate Lisa Floyd as the board's CESA representative. Motion is seconded by Rachel Fish. Motion passes unanimously.

- Annual Agenda Approval (Action)

VOTE: Bev Lauchner moves to accept the annual agenda with the understanding that the August 12 meeting location will be moved to Brookfield Elementary. Motion is seconded by Ryan Anderson. Motion passes unanimously.

VOTE: Martha Hafner moves to ask Lisa Floyd for periodic updates on the CESA meetings. Motion is seconded by Ray Zapata. Motion fails unanimously.

VI. Policy Decisions for District Governance (8:00)

- All Policies for First Read
 - B1 -- Substitute Teacher – update June 2022
 - B4 -- Drug & Alcohol Testing: Transportation Employees – updated April 2020
 - B7 -- Tobacco Prohibition – updated April 202
 - C10 – Prevention of Harassment, Hazing and Bullying of Students – updated Feb 2026 (*new contact name added*)
 - C11 -- Freedom of Expression – April 2020
 - F4 -- Access Control & Visitor Management – updated July 2023
- All policies for a second read (Action)
 - A21 – Public Participation at Board Meetings, recommended – updated April 2020
 - B3 – Alcohol and Drug-Free Workplace, required – updated April 2020
 - C2– Student Alcohol and Drugs, required – updated April 2020
 - C6 – Home Study Students, required – updated April 2020
 - C5 – Firearms, Destructive Devices and Weapons, required – updated April 2020
 - D5 – Animal Dissection, required – updated April 2020

VOTE: Ryan Anderson moves to approve policies A21, B3, C2, C6, C5 and D5. Motion is seconded by Ray Zapata. Motion passes unanimously

VII. Monitoring the Board (8:05)

- *Board Self-Evaluation: Monitoring compliance with Board Governance Process and Board Management Delegation Policies.*
- BMD 3.3 Delegation to the Superintendent– Self Evaluation (Discussion)

VIII. Consent Agenda (8:10)

Board motion I move to approve the Consent Agenda

- Vote on acceptance of Consent Agenda: *Items that the Board has previously delegated to the Superintendent, but that an external authority requires the Board to approve. The entire Consent Agenda is adopted by one motion, without discussion. However, an item can be removed from the Consent Agenda for discussion with a majority vote GP 4.3.4.*
- Approve Minutes from June 17, 2026
- New Hires

VOTE: Rachel Gaidys moves to accept the consent agenda as presented. Motion is seconded by Ryan Anderson. Motion passes unanimously.

IX. Closing/Incidental Information (8:15)

- Action Item Recap
- Connect with Jeanne Collins for ENDs
- Next meeting will be a regular meeting at Brookfield

With no further business, the meeting is adjourned at 9:03 p.m.

X. Executive Session (If needed)

Future Meetings

- Agenda Planning Meeting Tuesday August 4th @ 5:30
- Regular Board Meeting Wednesday August 12, 6 pm at Brookfield Elementary

Respectfully submitted,

Kyle M Southworth

Kyle M Southworth 7/9/2026
Administrative Assistant