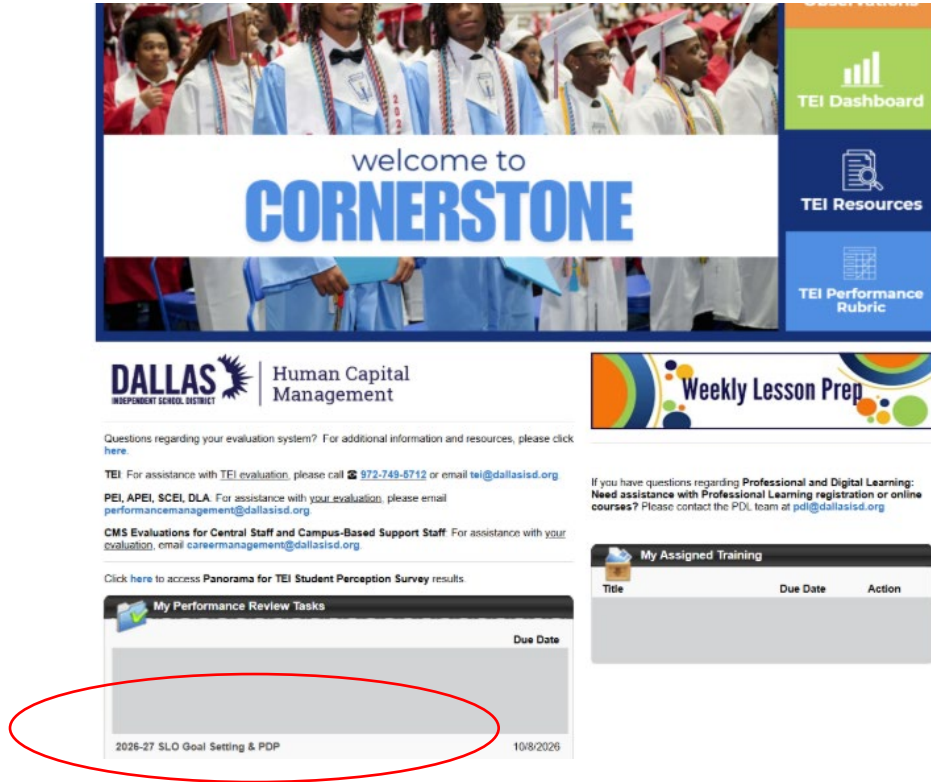


Note: TEI Eligible teachers should submit an SLO by October 8th, 2026, or within 30 days of hire date into the instructional position. For additional SLO due dates, please refer to the [Evaluation Calendar](#).

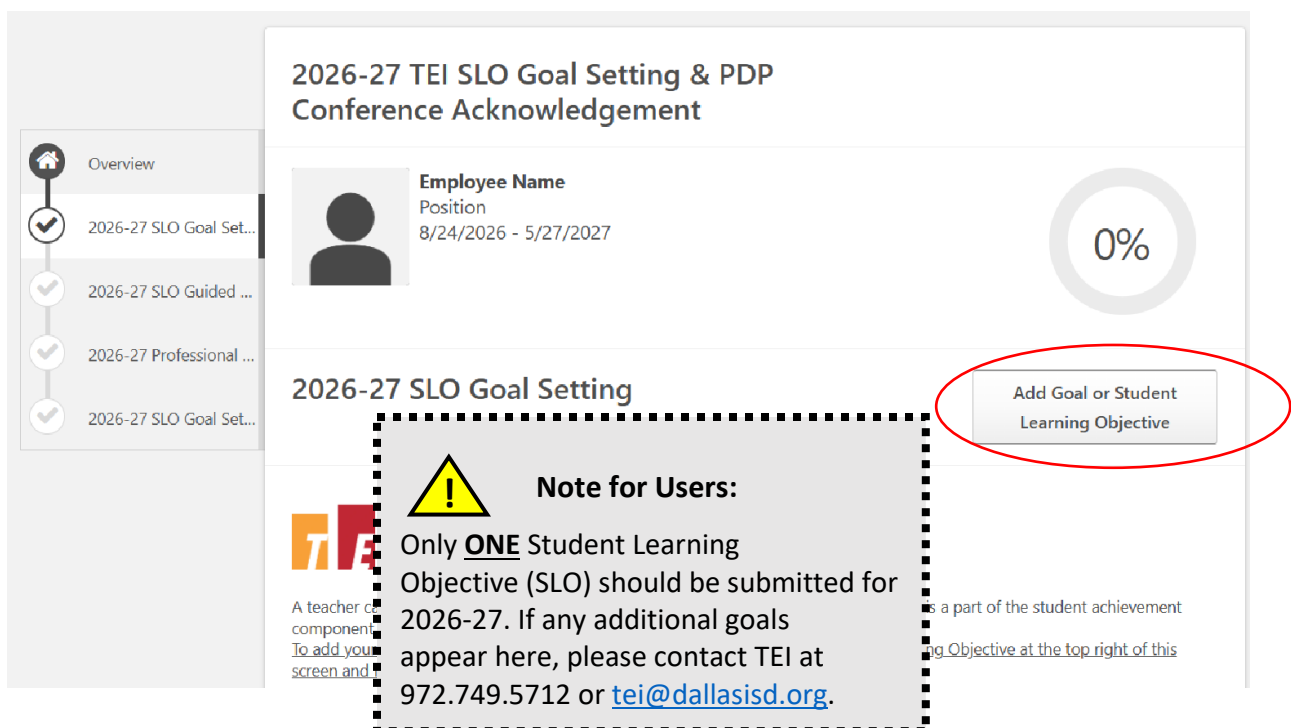
1. Log in to **Cornerstone** using your EAD username and password: <https://dallasisd.csod.com>
 - Preferred internet browsers: Mozilla Firefox and/or Google Chrome
2. On the welcome page in the **My Performance Review Tasks** section, click on **2026-27 SLO Goal Setting & PDP**.



3. The SLO task will load in a new screen. Scroll down and select **Get Started**.

Get Started

4. Click **Add Goal or Student Learning Objective**.



5. The SLO entry screen will load. Complete required fields and select **SAVE**.

Create Goal or Student Learning Objective

Teachers: Please see steps below:
Step 1: Enter your Student Learning Objective/SLO below. Do not change the start and end dates.
Step 2: Click SAVE to return to the previous screen.

Central Staff (CMS) or campus-based employees evaluated under CMS, DLA, or SCAL:
Step 1: Enter your job-specific, measurable SMART goal below.
Step 2: Click 'SAVE'.
Note: If you are identifying more than one goal, you will need to complete the CREATE GOALS screen once for each goal.

All fields marked "*" are required

Goal / SLO *

Description

Start Date * Due Date *

8/26/2024 5/23/2025

Cancel Save

Enter the title of the SLO here. For example:
9th Grade English, 3rd Grade Math, or 6th Grade PE.

Date range should read: 8/6/2026 – 5/27/2027.
DO NOT CHANGE.

6. The SLO will now appear on the previous screen. Scroll down and select Save and Exit to save a draft of the SLO without submitting or select **Save and Continue** to proceed.

7. Click on the **Options** button at the top and select **Attachments**.

Options ▼

Attachments

View Check-Ins

Complete Offline

Upload Review

Print Review

Attachments

Upload up to 3 attachments

2024-2025-SLO-Form.pdf
148.98 KB

2024-2025-SLO-Student-Growth-Tracker.xlsx
7.37 KB

Choose File

Cancel Save

Note for Users:

The **SLO Form** and the **SLO Student Growth Tracker** are the only required artifacts. After you attach your artifacts click on the **SAVE** button.

Be sure to save your artifacts in multiple places. **Google Drive, your Email, OneDrive, and/or on your phone or mobile device are all great places.**

8. Select **Save and Continue** to proceed to the next page. **Answer** the (5) questions in this section using the text boxes.

The image shows two identical text input sections. Each section has a title, a 'Comments: *' label, and a rich text editor toolbar. The first section is titled 'What subject do you teach?' and the second is titled 'What is the focus of my SLO?'. The toolbar includes buttons for bold, italic, underline, strikethrough, text color, background color, bulleted list, numbered list, indent, outdent, link, unlink, and font size. Below the toolbar is a large text area for input.

9. On this page you will find the overview for the Professional Development Plan (PDP) section. **Select** two areas of focus from the Teacher Performance Rubric and outline professional learning opportunities that will support this focus area.

The image shows a section titled 'Selection #1: Please outline your professional learning goal, any related learning opportunities, and evidence of completion below.' Below the title is a dropdown menu with a 'Select' button and a question mark icon. The dropdown menu is open, showing options: 'Select', 'Domain 1', 'Domain 2', 'Domain 3', and 'Domain 4'. To the right of the dropdown menu is a 'Note for Users:' box with a yellow warning triangle icon. The note states: 'One PD goal must align with an indicator in **Domain 2** of the [Teacher Performance Rubric](#). The other PD goal can be aligned to any indicator within any domain.'

10. Select **Save and Continue** to proceed to the final page. Complete the SLO Goal Setting & PDP Conference Acknowledgement by signing/typing your name and clicking the **Sign** button.
11. Click **SUBMIT**. The SLO Goal Setting will be forwarded to your appraiser for scoring and the appraiser will be notified via email to schedule the goal setting conference. **Reminder:** The PDP is NOT scored.

ADDITIONAL NOTES

- Access completed tasks in Cornerstone by selecting **Performance > Performance Reviews > My Personal Reviews** on the Cornerstone welcome page.
- See additional SLO related resources by visiting the resources section of the [TEI website](#). Contact the TEI/Performance Management team at 972.749.5712 or tei@dallasisd.org for additional assistance.