

East Brunswick Public Schools

Student Technology Device Coverage Plan

A \$75.00 annual fee per student provides coverage for one device through August 31, 2027.

This program is intended to provide families with optional financial protection against certain accidental damage or loss involving district-issued student technology devices.

Charges assessed under this program are intended solely for reimbursement of repair or replacement costs associated with district property and are not disciplinary fines or penalties.

COVERAGE APPLIES TO
Broken hinges
Camera failure
Charger failure
Cracks or damages to the device screen
Damage due to liquid spills that are repairable
Device damage cannot be repaired (a deductible payment of \$25.00 applies to Chromebooks and \$50.00 applies to laptops) – limited to (1) one device replacement per year; any subsequent device replacements will not be covered and the replacement cost as noted in the “Fees For Devices Not Covered” will be assessed.
Disk failure
Electrical or mechanical breakdown
Faulty battery or loose port
Keyboard replacement
LCD failure
Loaner devices
Memory failure
Physical damage to device chassis
Stolen device (coverage applies upon providing a police report of the theft and is limited to one instance per student)
Stylus failure

COVERAGE DOES NOT APPLY TO
Defacing the device
Intentional damage or vandalism
Lost charger
Lost device
Lost stylus
Unauthorized repairs or modifications

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Use of the device in violation of:

- Board Policy and Regulation No. 2361 – Acceptable Use of Computer Networks/Computers & Resources
- Board Policy No. 7523 – School District Provided Technology Devices to Students

ADDITIONAL CONDITIONS

Open enrollment for the 2026-2027 school year is through September 18, 2026.

Parents must accept and purchase coverage. Parents who do not reply to the enrollment opportunity shall be deemed to decline coverage.

Parents of new students must accept or decline coverage at the time of registration.

Families qualifying for free or reduced-price meals are eligible for a discounted fee.

Coverage becomes effective upon payment of the coverage fee.

Coverage fees shall not be prorated or refunded.

Families shall not be responsible for ordinary wear and tear, manufacturer defects, battery degradation due to normal use, or failures determined by the District that result from normal educational use.

Coverage is valid through August 31 following the end of the school year. For students who cease to be enrolled in the East Brunswick Public School District, coverage expires on the last day of enrollment.

The District's Information Technology Department shall make all repair and replacement determinations.

Parents shall not allow a device to be repaired by any party other than the District's Information Technology Department. Any attempted repair by other party shall result in the device being deemed irreparable.

Device Damage Review Process

Initial Assessment

When a damaged device is submitted:

1. The District shall document the condition of the device at intake, including:
 - a. visible damage,
 - b. serial number verification,
 - c. intake photographs where appropriate,
 - d. technician notes.
2. Following inspection, the District shall provide the parent/guardian with:
 - a. an itemized repair assessment,
 - b. photographs or supporting documentation where applicable.

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Appeal Process

Informal Review

Parents/guardians may dispute a damage assessment by responding to the email ticket within five (5) business days of notification.

The District shall review:

- repair documentation,
- photographs,
- technician notes,
- any documentation submitted by the family.

Administrative Review

If the parent/guardian disagrees with the informal review, a secondary review may be requested within five (5) business days through the Chief Information Officer Office by request through the email ticket.

Administrative review shall not be conducted solely by the staff member who issued the original assessment.

The District shall issue a written response following review.

Pending Disputes

No extracurricular activity restriction, field trip restriction, prom restriction, or similar participation limitation shall be imposed while a timely filed device charge dispute remains under review.

Fees for Devices Not Covered

The fee schedule below represents standardized reimbursement charges approved annually by the Board of Education based upon estimated average parts, labor, shipping, handling, and administrative processing expenses incurred by the District across multiple district-issued device models.

These standardized reimbursement charges are intended to provide consistency and administrative efficiency in the assessment of device repair and replacement costs.

Reimbursement charges assessed pursuant to this schedule shall not exceed the District's actual repair or replacement cost for the applicable category of damage or device replacement.

Fees are reviewed periodically by the District and may be revised upon Board approval.

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FEES FOR DEVICES NOT COVERED		
<i>Fees are as of June 2026 and include labor costs.</i>		
	Chromebook	Laptop
Bezel	\$32.00	N/A
Bottom cover	\$33.00	\$41.00
Broken hinge (cost per hinge)	\$46.00	\$61.00
Charger replacement	\$25.00	\$31.00
Cracked LCD display	\$39.00	\$228.00
Damaged camera	\$27.00	\$44.00
Full device replacement	\$334.00	N/A
Full device replacement with stylus	N/A	\$530.00
Full device replacement without stylus	N/A	\$335.00
Keyboard replacement	\$89.00	\$55.00
LCD Cable replacement	\$46.00	\$53.00
Palm rest replacement	\$71.00	\$69.00
Pen charger replacement	N/A	\$32.00
Sticker removal	\$25.00	\$25.00
Stylus replacement	N/A	\$55.00
Top cover	\$41.00	\$43.00
Touchpad	\$50.00	\$46.00
Water damaged device	\$334.00	N/A
Water damaged device with stylus	N/A	\$530.00
Water damaged device without stylus	N/A	\$335.00
WIFI Antennae	\$26.00	\$25.00

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