

**MEIGS LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
To be held at the  
CENTRAL OFFICE BUILDING  
Wednesday, May 27, 2026, at 7:30 P.M.**

**1. CALL TO ORDER: Mrs. Hawley, Board President**

**Time: 7:30 P.M.**

**2. ROLL CALL: Mr. Roy W. Johnson, Treasurer/CFO**

Mrs. Heather Hawley Yes, Mrs. Barbara Musser Yes, Mr. Zachary Hendrix Yes,  
Mrs. April Burnem Yes, and Mr. Josh Williams Yes.

**3. Pledge of Allegiance led by Mrs. Hawley.**

**4. Invocation led by Silent.**

**5. Mr. Hendrix moved, seconded by Mr. Williams that we approve the minutes of the  
May 13, 2026, Regular Meeting as submitted.**

188-26 Vote: Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Abstain; Mrs. Burnem Yes;  
and Mrs. Hawley Abstain. Motion carried.

**6. Additions to the Agenda:**

Treasurer's Reports and Recommendations: Item D

Superintendent's Reports and Recommendations: Item #'s 18, 19, 20, & 21

**7. Student Achievement Liaison:**

April Burnem spoke about the softball team is going to regionals at Ohio University and that  
the Track and Field team also made it to OHSAAs regionals.

**8. Superintendent's Report / Principals' Report / Supervisors' Report:**

No reports.

**9. Communication:**

A. Written Communication

N/A

B. Public Participation

Virginia Brown gave a presentation on Read Ohio. At the end of the school year, sixty-seven  
(67) percent of students showed growth in reading at the Primary school.

**10. Old Business:**

N/A

**11. New Business:**

N/A

**12. Treasurer's Reports and Recommendations:**

- A. Mr. Williams moved, seconded by Mrs. Musser that we approve an agreement with Frontline Education for the 2026-27 school year for the following Human Resources software platforms:

|                            |             |
|----------------------------|-------------|
| Absence & Time Solution    | \$21,803.33 |
| Frontline Central Solution | \$13,779.66 |

- 189-26 Vote: Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; Mr. Hendrix Yes; and Mrs. Hawley Yes. Motion carried.

- B. Mr. Williams moved, seconded by Mrs. Musser that we approve the Cyber Insurance Policy with Tokio Marine HCC for an aggregate limit of \$2M. Premium will be \$7,396. Policy period will be July 1, 2026 to June 30, 2027. Peoples Insurance is the broker.

- 190-26 Vote: Mrs. Musser Yes; Mrs. Burnem Yes; Mr. Hendrix Yes; Mr. Williams Yes; and Mrs. Hawley Yes. Motion carried.

- C. Mr. Williams moved, seconded by Mrs. Musser that we approve general liability, auto, property, and violence insurance policy for the term of July 1, 2026 to June 30, 2027 through the Ohio School Plan administered by Hylant Administrative Services. The premium will be \$119,371. Additionally, a pollution policy (\$529) will be purchased.

- 191-26 Vote: Mrs. Burnem Yes; Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; and Mrs. Hawley Yes. Motion carried.

- D. Mr. Williams moved, seconded by Mrs. Musser that we approve the agreements with Farnham Equipment Company to repair the bleachers based upon the Inspection Report created on 5/4/2026 at the following locations:

Meigs High School Football Field (Home Side) - \$3,513  
Meigs High School Football Field (Visitors Side) - \$1,629  
Meigs High School Gym - \$6,505  
Meigs Middle School Gym - \$1,286

- 192-26 Vote: Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; and Mrs. Hawley Yes. Motion carried.

**13. Superintendent's Reports and Recommendations:****A. Personnel**

- 1) Mrs. Burnem moved, seconded by Mr. Hendrix that we hire Brent Bissell as Meigs High School Girls Golf Coach for the 2026 season, pending completion of all administrative requirements.

193-26      Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 2) Mrs. Burnem moved, seconded by Mr. Hendrix that we hire Jaiden Roberts as Meigs High School Varsity Volleyball Coach for the 2026 season, pending completion of all administrative requirements.

194-26      Vote: Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 3) Mrs. Burnem moved, seconded by Mr. Hendrix that we hire Caden O’Neil as substitute custodian for Meigs Local School District effective retroactive to May 26, 2026, pending completion of all administrative requirements.

195-26      Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 4) Mrs. Burnem moved, seconded by Mr. Hendrix that we hire the following as substitute summer food service workers for the 2026 Summer Feeding program, to use on an as-needed basis, effective retroactive to May 26, 2026, and expiring on August 19, 2026, pending completion of all administrative requirements.

|                   |                 |                  |
|-------------------|-----------------|------------------|
| Mallory Adams     | Tammy Andrus    | Taylor Bartrum   |
| Casey Baughman    | Mary Bradbury   | Claire Bradbury  |
| Ashley Browning   | Savana Capehart | Lori Carter      |
| Stephanie Cleland | Brittney Creech | Jillianne Davis  |
| Kim Davis         | Shane Donohue   | Danielle Eberts  |
| Jennifer Fackler  | Rhonda Foster   | Josh Fowler      |
| Debbie Gerard     | Brennen Gheen   | Cayden Gheen     |
| Karen Gibbs       | Jeffery Gibbs   | Kathie Ginther   |
| Cheyenna Harmon   | Linda Harrison  | Michelle Hawkins |
| Jonah Hensley     | Vicki Hughes    | Tammy Jarvis     |
| Daylon Jenkins    | Bill Johnson    | Erin Johnson     |
| Rachel Jones      | Jessica King    | Madison Klein    |
| Dawn Kopec        | Alyson Lewis    | Maggie Mace      |
| Ruth Marcum       | Justin May      | Jackie McDaniel  |
| Sheila McKinney   | Shirley Miller  | Racquel Miller   |
| James Morahan     | Melissa Morris  | Chrissy Musser   |
| Maggie Musser     | Kevin Musser    | Aubree Musser    |
| Penny Newland     | Mike O’Neil     | Lisa Ord         |
| Anna Peterson     | Marlene Pierce  | Tonia Radcliffe  |
| Penny Ramsburg    | Tara Reynolds   | Hannah Rose      |
| Amanda Runyon     | Kyle Russell    | Nate Sisson      |
| Samantha Smith    | Roger Smith     | Tammy Starcher   |
| Taylor Swartz     | Morgan Swatzel  | Julie Thoene     |
| Michele Vanaman   | Ashley Varian   | Briana Wright    |
| Brennan Wyatt     | Cassie Yoder    | Sydney Zirkle    |
| Bryan Zirkle      |                 |                  |

196-26      Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 5) Mrs. Burnem moved, seconded by Mr. Hendrix that we hire the following as Meigs High School Summer Teachers, on an as-needed basis, at a rate of \$25.00 per hour, commencing June 1, 2026, and expiring June 26, 2026, pending completion of all administrative requirements.

Jacquelyn Buck  
Donna Wolf

197-26      Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 6) Mrs. Burnem moved, seconded by Mr. Hendrix that we rehire the following certified personnel on one-year contracts commencing the 2026-2027 school year, pending completion of all administrative requirements.

MIS  
Jonah Hensley

MHS  
Craig Knight  
Gynell Higby

198-26      Vote: Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 7) Mrs. Burnem moved, seconded by Mr. Hendrix that we rehire the following certified personnel on five-year contract commencing the 2026-2027 school year, pending completion of all administrative requirements.

MPS  
Jessica Simons

199-26      Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 8) Mrs. Burnem moved, seconded by Mr. Hendrix that we rehire the following non-certified personnel on two-year contracts commencing the 2026-2027 school year, pending completion of all administrative requirements.

Kimberly Peavley-Milhoan – Secretary  
Hope Kiger – Secretary  
Sydney Zirkle - Secretary

200-26      Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 9) Mrs. Burnem moved, seconded by Mr. Hendrix that we rehire Melissa Jo Llewellyn as Network Technician for Meigs Local School District on a five-year contract, commencing the 2026-2027 school year, pending completion of all administrative requirements.
- 201-26      Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion carried.
- 10) Mrs. Burnem moved, seconded by Mr. Hendrix that we grant Meigs Local Librarians up to five (5) extra days of extended service to prepare libraries for the 2026-2027 school year per Article 7.4 of the current CBA; namely Abby Snowden and Kimberly Barrett.
- 202-26      Vote: Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.
- 11) Mrs. Burnem moved, seconded by Mr. Hendrix that we grant extended days for Guidance Counselors for the 2026-2027 school year up per Article 7.4 of the current CBA; namely Abby Harris, MHS forty (40) days (20 before/ 20 after); Denise Arnold, MHS forty (40) days (20 before/ 20 after); and Stacie Roach, MMS forty (40) days (20 before/ 20 after)
- 203-26      Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; and Mrs. Hawley Yes . Motion carried.
- 12) Mrs. Burnem moved, seconded by Mr. Hendrix that we grant extended days for Meigs High School Vocational-Agricultural Instructor for the 2026-2027 school year up per Article 7.4 of the current CBA; namely Jennifer Dunn, twenty (20) days (10 before/10 after).
- 204-26      Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; and Mrs. Hawley Yes . Motion carried.
- 13) Mrs. Burnem moved, seconded by Mr. Hendrix that we grant extended days for Mary Arnold, District Technology Teacher, for ten (10) days (5 before/5 after) for the 2026-2027 school year for the purpose of updating technology per Article 7.4 of the current CBA.
- 205-26      Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion carried.
- 14) Mrs. Burnem moved, seconded by Mr. Hendrix that we hire Matthew Simpson as District Web Master on a supplemental contract for the 2026-2027 school year, pending completion of all administrative requirements.
- 206-26      Vote: Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.

- 15) Mrs. Burnem moved, seconded by Mr. Hendrix that we hire the following personnel in the supplemental positions listed for the 2026-2027 school year, pending completion of all administrative requirements.

|                     |                                        |
|---------------------|----------------------------------------|
| Lisa Froelich       | MMS Newspaper Advisor                  |
| Kelly Drummer       | MMS Yearbook Advisor                   |
| Kelly Drummer       | MMS 8th Grade Class Advisor            |
| Linzie Causey       | Archery Coordinator                    |
| Calee Pickens       | Freshman Class Advisor                 |
| Calee Pickens       | Sophomore Class Advisor                |
| Calee Pickens       | Junior Class Advisor                   |
| Calee Pickens       | National Honor Society Advisor         |
| Abby Harris         | Senior Class Advisor                   |
| Abby Harris         | Student Council Advisor                |
| Hayley Daniels      | Spanish National Honor Society Advisor |
| Jacquelyn Buck      | High School Newspaper Advisor          |
| Jacquelyn Buck      | High School Yearbook Advisor           |
| Gynell Higby        | Drama Club Advisor                     |
| Earl "Rusty" Fields | Quiz Team Advisor                      |
| Lori Carter         | SkillsUSA Advisor                      |
| Jennifer Henson     | Lead Mentor                            |

207-26      Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; and Mrs. Hawley Yes . Motion carried.

- 16) Mrs. Burnem moved, seconded by Mr. Hendrix that we approve Alexandria De La Cerda for 10 days of Special Education Secretary training at a rate of \$120 a day retroactive to May 19, 2026, pending completion of all administrative requirements.

208-26      Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; and Mrs. Hawley Yes . Motion carried.

- 17) Mrs. Burnem moved, seconded by Mr. Hendrix that we accept the resignation of Scot Gheen, Meigs Local School District Superintendent, for retirement purposes, effective July 31, 2026.

209-26      Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion carried.

- 18) Mrs. Burnem moved, seconded by Mr. Hendrix that we hire Kerry Allen Miller as a Personal Assistant for Meigs Local School District, effective the 2026-2027 school year, pending completion of all administrative requirements.

210-26      Vote: Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.

- 19) Mrs. Burnem moved, seconded by Mr. Hendrix that we approve the completion of duties as Co-Safety Coordinators for the 2025-2026 school year, pending completion of all administrative requirements.

Christopher Derek Miller  
Aaron Oliphant

211-26      Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 20) Mrs. Burnem moved, seconded by Mr. Hendrix that we hire Sarah Eakins as a Personal Assistant for Meigs Local School District, effective the 2026-2027 school year, pending completion of all administrative requirements.

212-26      Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 21) Mrs. Burnem moved, seconded by Mr. Hendrix that we hire the following as substitute custodians on an as-needed seasonal basis, for summer work, retroactive to May 23, 2026, and expiring August 23, 2026, pending completion of all administrative requirements.

Tammy Andrus  
Danny Carl  
James Cunningham  
Joshua Fowler  
Linda Harrison  
Patsy O'Bryant  
Roger Smith Jr.  
Stephen Will

Kristin Barley  
Savana Capehart  
Carl Davidson Jr.  
Kathie Ginther  
Daylon Jenkins  
Marie Pierce  
Samantha Smith  
Rick Yost

Ashley Browning  
Bill Cremeans  
Don Fillingier  
Christopher Goheen  
Jessica King  
Marlene Pierce  
Daniel Whittekind

213-26      Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ;  
and Mrs. Hawley Yes . Motion carried.

#### 14. Board Items:

Mrs. Musser thanked Mr. Gheen for his years of service in the district as Superintendent.

15. Mr. Hendrix moved, seconded by Mr. Williams that we set Wednesday, June 10, 2026,  
*Week Day and Date*  
Board Office at 6:30 P.M. , for the next regular meeting of the Meigs Local Board of Education.  
*Location                      Time*

Vote: Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ;  
and Mrs. Hawley Yes . Motion carried.

16. Mr. Williams moved, seconded by Mrs. Musser to adjourn this meeting at 8:09 P.M.

Vote: Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; Mr. Hendrix Yes; and Mrs. Hawley Yes. Motion carried.

ATTESTED

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Heather B. Hawley, President

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Roy W. Johnson, Treasurer