Tag# _____
Lease Only

TANGIPAHOA PARISH SCHOOL SYSTEM
SCHOOL BUS ROUTE INFORMATION REPORT

Bus #_____

This report requires the school bus driver to gather and report school bus route information in three important areas: Route mileage, pupils transported, and route starting and ending times. Information must be reported as soon as possible after the beginning of the school year. Bus driver please be sure that the reported information is accurate, true and correct. This information will be used to obtain State Funding for your route. Read and follow instructions carefully.

Name:_____ Address:_____

SCHOOL BUS & DRIVER

SOCIAL SECURITY NUMBER_____
ASSIGNED SCHOOL_____
Cell PHONE NUMBER_____
Year _____ MAKE _____ Model_____ Passenger Capacity _____
VIN #_____

MILEAGE

Use odometer readings only (show miles and tenths). Include only route mileage actually driven (no deadhead miles). Route mileage will be measured in the school bus (owner is responsible for verifying odometer accuracy).
FROZEN MILEAGE_____ EXPIRES_____

MILEAGE CHANGE

Date this mileage began_____

MORNING ODOMETER READING
1. Parking Mileage _____ (ODOMETER READING)
2. First Child Mileage _____ (ODOMETER READING)
3. Last School Mileage _____ (ODOMETER READING)

_____ LEAVE BLANK

AFTERNOON ODOMETER READING
1. First School Mileage _____ (ODOMETER READING)
2. Last Child Mileage _____ (ODOMETER READING)
3. Parking Mileage _____ (ODOMETER READING)

_____ LEAVE BLANK

Vehicle used for mileage check:_____
(Year) (Make) (Model)

STUDENTS MUST NOT BE UNLOADED AT SCHOOL BEFORE DUTY TEACHERS ARE PRESENT.

Route 1	**MORNING**				**AFTERNOON**			
SCHOOL NAME	TIME	NO. OF STUDENTS	PUBLIC	NON-PUBLIC	TIME	NO. OF STUDENTS	PUBLIC	NON-PUBLIC
1ST								
2nd								
3rd								
4th								
5th								

Route 2	**MORNING**				**AFTERNOON**			
SCHOOL NAME	TIME	NO. OF STUDENTS	PUBLIC	NON-PUBLIC	TIME	NO. OF STUDENTS	PUBLIC	NON-PUBLIC
1ST								
2nd								
3rd								
4th								
5th								

ROUTE TIMES

MORNING ROUTE
1. TIME FIRST CHILD PICKED UP_____
2. TIME ARRIVED AT LAST SCHOOL_____

AFTERNOON ROUTE
1. TIME ARRIVED AT FIRST SCHOOL_____
2. TIME LAST CHILD DROPPED OFF_____

TOTAL NUMBER OF BUS STOPS (Include stops at school) _____ (AM) _____ (PM)

_____
DATE

_____
DRIVER'S SIGNATURE

_____
Area Manager