



**Request for Proposal
North Scott Community School District
Trash Service**

Prepared by: Scott Roenfeldt
July 8, 2026

Proposals Due
July 29, 2026 by 1:00 PM CDT

1.1 Purpose and Scope

The purpose of the Request for Proposal (RFP) is to solicit proposals for Trash service at buildings throughout the North Scott Community School District (The District). General information about the District can be found on the District's website at <http://www.north-scott.k12.ia.us>

A copy of this Request for Proposal (RFP) may be obtained from the District's web site at www.north-scott.k12.ia.us/district/notice-to-bidders.

1.2 Services Requested

Cost for : Trash pickup at the following locations:

John Glenn - 308 N Main Street, Donahue, Iowa

) 1- 8 yard trash 1x a week

) 1 - 8 yard recycle 1x a week

Alan Shepard - 220 West Grove Street, Long Grove, Iowa

) 1- 8 yard trash 2x a week

) 1- 8 yard recycle 2x a week

Virgil Grissom - 500 Lost Grove Road, Princeton, Iowa

) 1- 8 yard trash 1x a week

) 1- 8 yard recycle 1x a week

Neil Armstrong - 212 South Parkview Drive, Eldridge, Iowa

) 1- 8 yard trash 2x a week

) 1 - 4 yard recycle 1x a week

Ed White - 121 S 5th Street, Eldridge, Iowa

) 1- 8 yard trash 3x a week

) 1- 8 yard recycle 1x per week

) 1- 2 yard 1x a week

) 1- 8 yard 3x a week

North Scott Jr. High - 502 S 5th Street, Eldridge, Iowa

) 2- 8 yard trash 2x per week

) 1- 6 yard recycle 1x per week

North Scott High School - 200 S 1st Street, Eldridge, Iowa

) 3- 8 yard trash 3x a week

) 1- 2 yard trash 1x per week

) 1- 8 yard recycle 2x per week

Transportation Facility - 120 North Scott Park Road, Eldridge, Iowa

) 1- 4 yard 1x a week

Administration complex - 251 East Iowa Street

) 2- 4 yard 1x a week

) 1- 2 yard 1x a week

) 1- 6 yard 1x a week

RIC - 2205 S 1st Street, Eldridge, Iowa

) 2- 8 yard 2x a week

) 1 8 yard 1x a week

Sports Building - 401 S 14th Ave, Eldridge, Iowa

) 1- 2yard 1x a week

The RFP will include:

All costs for the services requested.

Cost breakdown by location and container

Cost for roll off service:

20 yard

30 yard

40 yard

Per dump

Service company will provide all containers at each site

A 1 year contract will be offered with no automatic renewal and a 30 day cancellation by either party.

1.3 Evaluation Process

The evaluation will be performed by appropriate staff for the services proposed. The evaluators will consider how well the vendor's proposed solution meets the needs and criteria set forth in the fair and competitive bidding process using the below matrix. It is important that bids be clear and complete so that the evaluators can adequately understand all aspects of the proposal. Evaluation results are confidential and the property of The District.

The proposals will be evaluated on the following scale:

Number	Factor	Points
1	The cost of products and services, including unit prices, shipping charges, engineering support.	5
2	Mandatory contractor meeting	4
3	Proposal Preparation, thoroughness and responsiveness to this RFP	2
4	Vendor's experience, timeliness of warranty returns, based upon performance record and availability of sufficient high quality vendor personnel with the required skills and experience meeting the needs of NSCSD concerning this project.	2
5	The extent to which the vendor's proposed solution fulfills NSCSD's stated requirements as set out in this RFP.	2
	Total Points Possible	15

1.4 Schedule

Hard copy and email responses and related material must be delivered / received by July 29th, 2026, 1:00 PM CDT, as specified in the RFP. Late responses will be rejected at the sole discretion of the North Scott Community School District.

An approximate schedule for selection is as follows:

Issue RFP / Publish to the District Website	07/08/2026
Mandatory Contractor meeting	NA
Proposals Due	07/29/2026 @1:00pm

1.5 Deadline for Questions

Questions with regard to the RFP must be asked via email. Official answers will be emailed to all proposing vendors. In order to make information available to all proposing vendors, no questions will be answered past 7/19/2026 by 11:59 pm as stated in schedule in Section 1.4. Questions and answers will be posted on the following

www.north-scott.k12.ia.us/district/notice-to-bidders

1.6 RFP Submission

Please submit one (1) **hard copy of the proposal**, in its entirety to 251 E. Iowa Street and **E-Mail a copy** to the contact below no later than 1:00 PM on 07/29/2026.

Scott Roenfeldt
North Scott CSD
251 E. Iowa Street
Eldridge, Iowa 52748
scott.roenfeldt@north-scott.k12.ia.us
Attn: North Scott Trash Service

1.7 Proposal Validity Period

Submission of the proposal will signify the vendor's agreement that their proposal and the content thereof are valid for 90 days following the submission deadline and will become part of the contract that is negotiated between the District and the successful vendor.

1.8 Vendor Communication

Upon release of this RFP, all vendor communications concerning the overall RFP should be directed to the District Maintenance Supervisor listed below. Unauthorized contact regarding this RFP with District employees will not help.

Vendors should rely only on written, faxed, or emailed statements issued by the District

Network Specialist Scott Roenfeldt

200 S 1st Street

Eldridge, Iowa 52748

Office: 563-285-3109

Email: scott.roenfeldt@north-scott.k12.ia.us

1.9 Right of Selection/Rejection - Waiver of Informalities or Irregularities

The District reserves the right to reject any or all proposals, to waive any minor informalities or irregularities contained in any proposal, and to accept any proposal deemed to be in the best interest of the District. Selection of a vendor solution shall not be construed as an award of contract, but as a commencement of contract negotiation, including but not limited to the contract price proposed.

1.10 Compensation

No payment of any kind will be provided to the submitting vendor, or parties they represent, for obtaining any of the information solicited. Procurement of all equipment and services will be in accordance with subsequent contractual action.

1.11 Commitments

All quotes should be submitted initially on the most complete basis and with the most favorable financial terms available. The selected vendor's proposal may, at the North Scott Community School District's option, be made part of the final purchase contract and all representations in the vendor's proposal may be considered commitments to supply the system as described.

1.12 Contract Award and Execution

The District reserves the right to make an award without further discussion of the proposal submitted. Therefore, the proposal should be initially submitted on the most favorable terms the vendors can offer. It is understood that the proposal will become a part of the official file on this matter without obligation to the District. The general conditions and specifications of the RFP and the successful vendor's response, as amended by agreements between the District and the vendor, will become part of the contract documents. Additionally, the District will verify vendor representations that appear in the proposal. Failure of the vendor's products to meet the mandatory specifications may result in elimination of the vendor from competition or in contract cancellation or termination. The vendor selected as the apparently successful vendor will be expected to enter into a contract with the District on terms similar to those presented in the copy of the District's standard Professional Services Agreement. If the selected vendor fails to sign and return the contract within ten (10) business days of delivery of the final contract, the District may elect to cancel the award and award the contract to the next-highest-ranked vendor. No cost chargeable to the proposed contract may be incurred before the vendor has received a fully executed contract.

1.13 Payment Terms and Conditions

The proposal must contain a fee schedule that includes line items for equipment, software, professional services, warranties, project management, and installation and training fees. Shipping is to be included on all quotes where required, NSCSD prefers that bulk items be palletized and shipped freight.

1.14 Robo or Spam Bids

Robo-bids and bids sent as SPAM without regard to products and services listed on the RFP will be disqualified and will not be evaluated. District reserves the right to cancel this request for bids and to reject all related proposals.

2. Requested 2026 North Scott Trash Service Bids

The following or the functional equivalent are the products we wish to purchase. The District reserves the right to determine whether alternate products are equivalent, vendors should provide documentation explaining how their proposed products are functional equivalent.

North Scott Community School District

2026 North Scott Trash Service

Proposal Form

This form is to be attached to the requested information in the Request For

Proposal Document. We submit the following proposal for North Scott Community Schools:

Vendor: _____

Vendor SAM.gov Unique Entity ID: _____

Address: _____

City, State, _____ Zip: _____

Authorized Signature: _____

Contact Email: _____

Phone #: _____ Fax #: _____

Total Cost: _____

Labor _____

Materials _____

Equipment _____

