



**INTERNET ACADEMY
AT TRUMAN**

iacademy.fwps.org

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Getting Started with Internet Academy

Where to Start

Plan to spend time learning about how iA works and creating your learning schedule. Internet Academy is a blend of asynchronous (on your own schedule) and synchronous (at the same time) learning.

Ways to learn how iA works:

- Follow this guide or watch the [Welcome Slideshow](#) and follow-up with the orientation section in Homeroom (K-5) or Advisory (6-12).
- New to Canvas? Check out our How-To video library playlist, where you'll find step-by-step videos on using the Canvas dashboard — from finding Zoom links and opening your classes to submitting assignments and messaging teachers.

Scan the QR code to access the playlist or go to iacademy.fwps.org/support and click on Support Videos.



How to Login

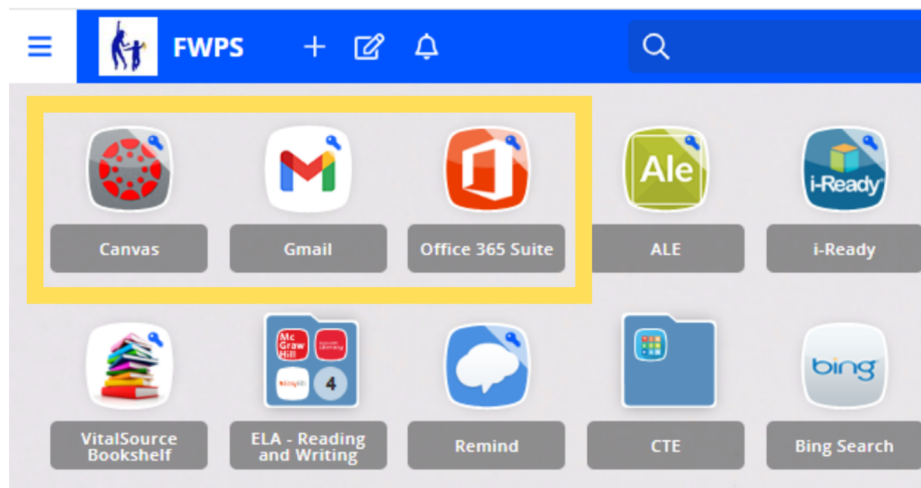
Start each school day by logging in to Launchpad for Learning: learn.fwps.org

You can also login from our website, iacademy.fwps.org. Click Launchpad on the site menu.

Information about the username and password is sent in a message titled "Internet Academy: Getting Started & Schedule." This message is sent through ParentVUE and a copy is also sent to the email address that was provided during registration when registration is complete. Parents or guardians must share this information with their scholar.

The Launchpad Dashboard

The most frequently used apps in Launchpad:



- **Canvas** Where you'll find classes, Zoom links, and messaging to contact teachers. Just click to open – there is no direct password for Canvas.
- **Gmail** Messages from teachers & iA Staff are sent to the scholar's FWPS Gmail address.
 - Username: studentID@p12fwps.org (example: 012345@p12fwps.org)
- **Office 365 Suite** Cloud-based Word, Excel, One Drive, PowerPoint & more.
 - Username: studentID@fwps365.org (example: 012345@fwps365.org)

Gmail and Office 365 use the same password as Launchpad.

Live Zoom Sessions

Scholars generally meet with their teacher and classmates for one Zoom in each subject weekly. In addition, Homeroom meets between 9 - 10:00 a.m. on Monday and Friday.

Links to Zooms are inside the Canvas calendar and within each course's Home page.

Can't find the class home page or calendar? Check out our How-To video library playlist, where you'll find step-by-step videos.

Assignments, Quizzes, Assessments & Other Lessons

Asynchronous work is located in the Modules section of each course in Canvas. Asynchronous work is required and should be completed daily according to the Written Student Learning Plan for each course. Scholars set their own schedule for asynchronous learning with the help of their learning coach in the home. Learn more about the Learning Coach role in the Learning Coach Guide. Fill-in-the-blank schedule planning templates are at iacademy.fwps.org/support and click Planning Templates.

Learning Time Requirement

5.5 hours each day for a total of 27.75 hours per week.

Daily Schedule Example

Homeroom: 9-10:00 a.m.

Math: 10-10:30 a.m.

Learning Break: 10:30-10:45 a.m.

Asynchronous Study Time: 10:45 a.m. - Noon

Lunch: Noon-12:30 p.m.

PE: 12:30-1:15 p.m.

Asynchronous Study Time: 1:15-3:15 p.m.

Ways to organize your unique daily schedule:

- Use your online Canvas Calendar (Zoom sessions are already there!)
- Use your school Google calendar and import your Canvas events to it (watch a how-to video to learn how).
- Use a calendar template, like the one at iacademy.fwps.org/support

Parent & Guardian Accounts

Parents, guardians and learning coaches have their own accounts and tools. Visit iacademy.fwps.org/support for information created specifically for these important learning partners, including:

- ParentVUE: FWPS app for registration, grades, absence reporting and more.
- Canvas Observer: View assignments, check progress, message teachers. To learn how to access your account, visit iacademy.fwps.org/support and click on Canvas Observer.
- Daily schedule templates for organizing work time.

Technology Help

Visit bit.ly/iA_how-to to browse our FAQ section, open a support ticket or book a Zoom or in-person meeting. Or contact the iA Technology Help Desk directly:



(253) 945-5842



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