

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES
DECEMBER 10, 2025**

I. PRELIMINARY SECTION FOR BOARD MEETING

A. Call to Order: Lucinda Arntson called the meeting to order at 5:07 P.M.

B. ROLL CALL:

MEMBERS PRESENT:	Lucinda Arntson, Board President/Clerk Kathy Finley, Board Member
MEMBERS ABSENT:	J. Beau Cseri, Board Member
ADMIN PRESENT:	Kelly Baas, Superintendent

C. Approval of Minutes

Motion to approve the Minutes of the November 13th, 2025 Special Board Meeting with one change to Members Present/Absent. Beau Cseri was Absent.

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

D. Adoption of Agenda

Motion to adopt the agenda with addition of a superintendent oral report.

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

II. PUBLIC COMMUNICATION: None.

III. INFORMATION & STUDY

A. Governing Board Ethics

Supt. Baas shared with the board the information about the online platform where they can sign in to take the Governing Board Ethics Webinar to receive a certificate of completion before January 1, 2026. A document was given to them with the information and Supt. Baas also shared she would send it in an email.

B. Parsec Beginning of Year Insights

Supt. Baas shared a presentation about the beginning of the year data insights and analysis of NWEA and CAASPP data from our students with the board. The board was able to ask questions and discuss the data with the Superintendent.

IV. ANNUAL ORGANIZATIONAL MEETING per Ed. Code 35143:

A. Elect Board President/Clerk

Kathy Finley made a motion to nominate Lucinda Arntson to be President/Clerk again for the next year. Lucinda Arntson seconded the motion.

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

B. Determine Board Meeting Dates and Times for 2026

Motion to schedule the regular monthly Board meetings on the 2nd Wednesday of months January through May and July through December at 5 PM, and on June 17, June 24 and December 16 at 5 PM.

Motion by Kathy Finley, second by Lucinda Arntson

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

V. REPORT SECTION – Oral

A. Superintendent/Principal Report

The Superintendent reported:

- School ran smoothly the week Supt. Baas was out and Kathy Granger was the substitute superintendent.
- First week back in December was challenging with many staff members absent due to sickness and appointments. Other staff members took over their rolls and did an excellent job filling in so that the days ran smoothly.
- Monthly Family Lunch was successful with 6 families attending.
- Last week before the winter break is next week. There will be a holiday theme day every day for staff and students.
- Annual Winter Show will be held on Thursday, December 18th at 6:00 P.M.

B. Facility Update

- The framing for the solar panels was installed over the Thanksgiving break.
- The rest of the solar panels will be installed on Monday, December 15th.

C. Business Report

- Fingerprinting for those who needed it was completed last Thursday. SDCOE was kind enough to come out to us since we now have to get fingerprinted every 10 years. Sending people would be a difficult thing for us to do, but we will need to find the time to do this over breaks, such as summer and holidays.

VI. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

A. Adopt Updated Board Policies and Administrative Regulations

Motion to adopt the following updated Board Policies and Administrative Regulations.

BP 3515	BP 5113	AP 5141.4	BP 6141.2
AR 3515	AR 5113	AR 5141.4	AR 6141.2
add BP 3515.4	AR 5113.11	BP 5142	BP 6142.1
add AR 3515.4	BP 5141	AR 5142	AR 6142.1
AR 3516.1	AR 5141	BB 9005	BP 6142.8
			AR 6142.8

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

B. Approve MOU for Desktop Support with SDCOE

Motion to approve the MOU for Desktop Support with SDCOE.

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

C. Approve Use of Facilities – Bike Across California

Motion to approve the Use of Facilities - Bike Across California

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

D. Approve 25-26 First Interim Budget

Motion to approve the 25-26 First Interim Budget

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

VII. CONSENT ITEMS

A. Approve November 2025 Commercial Warrants

Motion to approve the Consent Items.

Motion by Kathy Finley, second by Lucinda Arntson

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

VIII. ADJOURNMENT

The Board adjourned at 6:20 P.M.

The next regularly scheduled meeting will be:

January 14, 2026 at 5:00 P.M. at Spencer Valley School