

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING MINUTES  
OCTOBER 8, 2025**

**I. PRELIMINARY SECTION FOR BOARD MEETING**

**A. Call to Order:** Lucinda Arntson called the meeting to order at 5:03 P.M.

**B. ROLL CALL:**

**MEMBERS PRESENT:** Lucinda Arntson, Board President/Clerk  
J. Beau Cseri, Board Member (arrived at 5:15 PM)  
Kathy Finley, Board Member

**MEMBERS ABSENT:** None.

**ADMIN PRESENT:** Kelly Baas, Superintendent  
Kathleen McKenzie, Asst. Supt.

**C. Approval of Minutes**

Motion to approve the Minutes of the September 10<sup>th</sup> Regular Meeting

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

**D. Adoption of Agenda**

Motion to adopt the agenda.

Motion by Kathy Finley, second by Lucinda Arntson

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

**II. PUBLIC COMMUNICATION:** None.

**III. REPORT SECTION – Oral**

**A. Superintendent/Principal Report**

- Shakespeare auditions were completed. Students will be performing Twelfth Night with an added a play within Twelfth night. All students in grades 2-8 will have a speaking part.
- Costume Swap – between October 3rd through 15th SV families can donate gently used costumes with Swap Shopping Day on October 17th at drop off and pick up times.
- New messaging system was down for a few days but seems to be up and running now.
- The new website is a work in progress. A meeting is scheduled with support on Friday with the hope that it will be published while updating continues.
- She attended a County Curriculum and Instruction meeting yesterday. The main topic of discussion was the new math framework and new math curriculum list. The CA approved curriculum list is supposed to come out in November and she will speak to staff at tomorrow's staff meeting to see what they would like to do.
- Sources of Strength training will happen tomorrow morning for all 6-8 grade students, with students in grades 3-5 participating for part of the training.
- She will attend a virtual meeting tomorrow to learn about the Mobile Crisis Response Team (MCRT) and how schools can access services. The webinar must be attended in order to access the services.
- On Thursday, October 16th all staff will have CPR training. There will be no ELOP.

- The first CEI in person meeting will be held in Ontario again this year for Elena, Kelly, Kathleen, Thomas, Ian, Kathy. Departure will be Wednesday around noon, with meetings all day Thursday and Friday.
  - Friday, October 17th is our annual Movie Night. There will be offering hotdogs, nachos, and popcorn to all attendees. Dinner begins at 6:00PM with the movie to follow after.
  - Karla is celebrating ELOP with a Lights on After School party for students and parents on Thursday, October 23rd from 4-5:3. Dinner will be provided for families.
  - The House Mania Foam Party Day will be on Friday, October 24th from 12:00-2:00 - parents are invited to bring a picnic lunch and jump in on the fun. Dr. Bronner's Magic Foam Experience will be fun and everyone is invited to bring "foam" clothes and a towel. Foam is biodegradable and safe for all.
  - The Fall Festival will be held on Friday, October 31st. It will be a minimum day with all students being dismissed at 12:00. The fall festival will run from 10:30-12:00 with games and prizes for everyone. Families and siblings are invited to attend. Parents have been asked to volunteer to help with games and/or donate candy. To date, a few bags of candy have been received and a parent has volunteered to help set up the games but no help to man games. Without additional volunteers, staff and older students will do their best to man games.
- B. Enrollment
- Current enrollment of 44 students in grades TK-8 and 8 preschool students.
  - September attendance rate of 96.7%; YTD attendance rate of 97.2%.
  - Thirteen (13) students with perfect attendance in September.
- C. Curriculum and Instruction
- Professional Development – Two teachers will be attending Best Practices for Literary Instruction.
- D. Facility Update
- Nothing to report.
- E. Business Report
- Fund updates provided through September
  - Fingerprint Clearinghouse Updates - Effective Jan 2026 fingerprints will expire from SDCOE's fingerprint clearinghouse after 10 years' time; 6 current employees and 6 substitutes have expiring fingerprints; SDCOE's mobile fingerprinting service will come to SV to make it easier for everyone to be fingerprinted again.

#### IV. INFORMATION AND STUDY

- A. The Board reviewed, for a second time, the following updated Board Policies and Administrative Regulations regarding Sexual Harassment

|                            |                              |           |              |
|----------------------------|------------------------------|-----------|--------------|
| BP 4119.11/4219.11/4319.11 | AR 4119.12/4219.12/4319.12   | BP 5145.7 | AR 5145.71   |
| AR 4119.11/4219.11/4319.11 | E(1) 4119.12/4219.12/4319.12 | AR 5145.7 | E(1) 5145.71 |

- B. The Board reviewed the following updated Board Policies and Administrative Regulations concerning Mahmoud v. Taylor court decision.

|           |           |           |
|-----------|-----------|-----------|
| BP 6141.2 | BP 6142.1 | BP 6142.8 |
| AR 6141.2 | AR 6142.1 | AR 6142.8 |

- C. The Board reviewed the following updated Board Policies and Administrative Regulations.

|               |            |           |         |
|---------------|------------|-----------|---------|
| BP 3515       | AR 3516.1  | BP 5141   | BP 5142 |
| AR 3515       | BP 5113    | AR 5141   | AR 5142 |
| add BP 3515.4 | AR 5113    | AP 5141.4 | BB 9005 |
| add AR 3515.4 | AR 5113.11 | AR 5141.4 |         |

## V. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

### A. Adopt Updated Board Policies and Administrative Regulations

**RECOMMENDATION(S):** To Motion to approve the updated board policies and administrative regulations.

|                |             |                              |              |
|----------------|-------------|------------------------------|--------------|
| BP 0410        | AR 1113     | E(1) 4112.9/4212.9/4312.9    | BP 5145.6    |
| BP 0420.4      | E(1) 1113   | BP 4119.11/4219.11/4319.11   | E(1) 5145.6  |
| AR 0420.4      | BP 1312.3   | AR 4119.11/4219.11/4319.11   | BP 5145.7    |
| BP 0420.41     | AR 1312.3   | AR 4119.12/4219.12/4319.12   | AR 5145.7    |
| AR 0420.41     | E(1) 1312.3 | E(1) 4119.12/4219.12/4319.12 | AR 5145.71   |
| BP 0440        | E(2) 1312.3 | BP 5125.1                    | E(1) 5145.71 |
| delete AR 0440 | AR 3512     | AR 5125.1                    | BP 5146      |
| add BP 0441    | E(1) 3512   | E(1) 5125.1                  | BP 6142.91   |
| BP 0450        | BP 4030     | AR 5131.41                   | AR 6159.4    |
| AR 0450        | AR 4030     | BP 5145.3                    | BB 9011      |
| BP 1113        | BP 4033     | AR 5145.3                    |              |

Motion by Kathy Finley, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

### B. Approve Proposal for Division of State Architect Project Inspector Services with JB Consulting & Associates, Inc.

Motion to approve the proposal for DSA Project Inspector Services with JB Consulting & Associates, Inc.

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

### C. Approve Contract with Twinning, Inc. for Special Inspections and Materials Testing

Motion to approve the proposal to provide special inspections and materials testing with Twining, Inc.

Motion by Lucinda Arntson, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

### D. Approve Use of Facilities by Lohan Martial Arts-Santana Fam MA

Motion to approve the use of facilities by Lohan Martial Arts-Santana Fam MA conditional upon receipt of a Certificate of Insurance in compliance with the requirements set forth in the Application for Permit to Use School Facilities and Equipment.

Motion by Kathy Finley, second by Lucinda Arntson

Final Resolution: Motion Carries  
Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

**VI. CONSENT ITEMS**

- A. Approve September 2025 Commercial Warrants
- B. Approve reimbursement for DSA filing fees for \$3,811.77 to SitelogIQ.
- C. Approve personnel appointments, changes of status, and resignations (changes are italicized).

1. New Appointments

| Employee           | Position/Hours/Position #                                  | Previous Salary | New Salary                                  | Effective Date |
|--------------------|------------------------------------------------------------|-----------------|---------------------------------------------|----------------|
| 1. Beltran, Brenda | Substitute Custodian / up to 15 hours per week / #10366013 | NA              | <i>\$20.50 (same as school aide salary)</i> | 9/19/2025      |

2. Change in Status

| Employee | Position/Hours/Position # | Previous Salary | New Salary | Effective Date |
|----------|---------------------------|-----------------|------------|----------------|
| NA       |                           |                 |            |                |

3. Dismissals

| Employee            | Position               | Reason      | Effective Date |
|---------------------|------------------------|-------------|----------------|
| 1. Ferreira, Mathew | Custodian<br>#10366012 | Resignation | 9/10/2025      |

Motion to approve the consent items.

Motion by J. Beau Cseri, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

**VII. ADJOURNMENT**

**The Board adjourned at 6:09 P.M.**

**The next regularly scheduled meeting will be:**

**November 12, 2025 at 5:00 P.M. at Spencer Valley School**