

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING MINUTES  
SEPTEMBER 10, 2025**

**I. PRELIMINARY SECTION FOR BOARD MEETING**

**A. Call to Order:** Lucinda Arntson called the meeting to order at 5:05 P.M.

**B. ROLL CALL:**

**MEMBERS PRESENT:** Lucinda Arntson, Board President/Clerk  
J. Beau Cseri, Board Member  
Kathy Finley, Board Member

**MEMBERS ABSENT:** None.

**ADMIN PRESENT:** Kelly Baas, Superintendent  
Kathleen McKenzie, Asst. Supt.

**C. Approval of Minutes**

Motion to approve the Minutes of the August 13<sup>th</sup> Regular Meeting

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

**D. Adoption of Agenda**

Motion to adopt the agenda.

Motion by Kathy Finley, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

**II. PUBLIC COMMUNICATION:** None.

**III. PUBLIC HEARING**

A. Education Code Section 60119 K-12 Pupil Textbook and Instructional Materials

The public hearing was opened at 5:06 PM. There were no public comments. The hearing was closed at 5:07 PM.

**IV. REPORT SECTION – Oral**

A. Superintendent/Principal Report

- Finalsite Communication tool and website update: It has been a challenge with the start of the school year, but the site will go live next week with a “construction sign” indicating it is still a work in progress. Messages XR, the new messaging platform, will be used this week.
- We have all of our providers up and running through the SELPA. We will have in person speech and counseling services for students with IEPs. We will also have counseling available for students who do not have an IEP through a social work intern provided through SDCOE.
- We have started interacting with PARSEC and our first data upload will be this Friday. We will meet with them and go over the data next week and begin sharing it out to staff. It will be available for parents at parent teacher conference time.

- The House System has started off with a bang. Everyone seems committed and excited this year. We have had a lot of different activities and have had extra point days. This is the first week it has slowed down a little and we will ramp it up on Friday and then do something fun next week. We really want to get our families involved with celebrating the houses, too this year.
- The first CEI meeting will be virtual and will be held on Thursday, September 18th beginning at 3pm.
- Last Thursday, a group from SDCOE stopped by to observe our ELOP program in action and to sit down and talk with Karla and Kelly. They seemed impressed and had a lot of good things to say about what is already in place. They also provided items that we can work on to make the program even better.
- The custodian resigned today.

**B. Enrollment**

- Current enrollment of 44 students in grades TK-8 and 8 preschool students.
- TK and K – 15 students
- 1<sup>st</sup> and 2<sup>nd</sup> – 10 students
- 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> – 7 students
- 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> – 12 students.
- August attendance rate of 98.1%; with 43 students enrolled. New 7<sup>th</sup> grader enrolled at beginning of September.

**C. Curriculum and Instruction**

- No updates at this time.

**D. Facility Update**

- Lots of general maintenance work in progress, including replacing the creative arts room door hardware and installing a gap filler, replacing the art room sink and faucet, closing the hole in the wall of the ball closet and installing the “shout out” mailbox, and getting a flood light installed to light the basketball court.

**E. Business Report**

- Fund updates provided through August.
- Discussed rising health insurance and dental costs, with the suggestion of making the office visit copay the same for all employees, and a potentially better dental option.
- Conversations have been had with SDCOE about entering into a contract with SDCOE for computer, cybersecurity and network support. The idea of switching from MacBooks to Chromebooks has come up to allow use of an MDM for managing and updating the devices.

**V. At 5:40 P.M., the Board adjourned into Closed Session**

**VI. At 5:59 P.M., the Board reopened the Regular Session**

- A. Conference with Labor Negotiator (Government Code section 54957.6)  
 Unrepresented Employees: Classified Employees  
 Agency Negotiator: Superintendent.  
 No action was taken.

**VII. INFORMATION AND STUDY**

- A. Communication Tools for the District and Governing Board Members

The new district website and messaging system were discussed, along with providing information about the public's ability to file a Uniform Complaint or Williams Complaint with the district. The governing board will continue to use the email govboard@svesd.net, with emails being forwarded to board members.

## **VIII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL**

### **A. Adopt Updated Board Policies and Administrative Regulations**

No motion was brought forth.

### **B. Adopt Resolution 25-010 Accounting for Compensated Absences**

Motion to retroactively adopt Resolution 25-010 Accounting for Compensated Absences in Accordance with GASB Statement No. 101.

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

### **C. Adopt Resolution regarding Sufficiency of Instructional Materials for 2025-26**

Motion to adopt the resolution regarding Sufficiency of Instructional Materials finding the District has provided sufficient textbooks and instructional materials to each pupil.

Motion by Lucinda Arntson, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

### **D. Adopt Gann Limit Resolution for 25-26**

Motion to adopt the 25-26 Gann Limit Resolution.

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

### **E. Approve 2024-25 Unaudited Actuals Budget**

Motion to approve the 2024-25 Unaudited Actuals.

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

### **F. Approve the Purchase of Gift Cards for activities associated with implementation of the Community Engagement Initiative Grant**

Motion to approve the purchase of gift cards for the activities associated with the Community Engagement Initiative Grant.

Motion by Lucinda Arntson, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

### **G. Approve MOU between JUESD and SVSD for Field Trip Transportation Services**

Motion to approve the MOU between JUESD and SVSD for Field Trip Transportation Services.

Motion by Lucinda Arntson, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

**IX. CONSENT ITEMS**

A. Approve August 2025 Commercial Warrants.

B. Approve 2025-26 Community Engagement Initiative (CEI) Peer Leading and Learning Network (PLLN) District/LEA Agreement

C. Approve Maintenance and Monitoring Agreement with McCarley Underground, Inc. for the Supplemental Treatment System (Annex Septic).

Motion to approve the Consent Items.

Motion by Kathy Finley, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Kathy Finley

**X. ADJOURNMENT**

**The Board adjourned at 6:42 P.M.**

**The next regularly scheduled meeting will be:**

**October 8, 2025 at 5:00 P.M. at Spencer Valley School**