



Kewaskum School District

The Kewaskum Community Schools ignite a passion for learning.

July 1, 2026

RE: Family Balance Policy

Dear Parent/Guardian:

Students will be permitted to purchase meals from the District's food service using either cash on hand or a food service account. A student may be allowed to incur a negative food service account balance subject to the following conditions.

Students may be permitted to accumulate a negative food service account balance not to exceed \$10.00. A student shall **not** be permitted to purchase a la carte items without sufficient account balance or cash on hand. Likewise, any student that has a negative account balance (-\$0.01) may not purchase a la carte items with cash unless the student is also able to bring their account current.

If a student has reached the permissible level of negative lunch account balance, s/he shall be provided a regular reimbursable meal that follows the USDA meal pattern, the cost of which shall continue to accrue to a negative lunch account balance.

How Kewaskum School District will communicate with you:

- If you have selected in Family Access the email notification of low balance, a daily email will go out to you once your Family Balance falls under \$5.00 (in the positive). You will continue to receive those emails until your balance is over that amount.
- Phone calls will go out twice a week (on Tuesdays and Thursdays) once your Family Balance falls under \$5.00 (in the positive). You will continue to receive those weekly phone calls until your balance is over that amount.
- The Nutrition Services Secretary or School Principal will call any family that has a balance in the negative.

For more information, you may contact Nutrition Services

Terri Miller – Nutrition Services Director – (262)626-3063 TMiller@kewaskumschools.org

You can also find this board approved policy on the schools website at kewaskumschools.org.

Kewaskum Elementary, 1415 Bilgo Lane, PO Box 127, Kewaskum, WI 53040-0127 • Farmington Elementary, 8736 Boltonville Road, Kewaskum, WI 53040
Kewaskum Middle, 1676 Reigle Drive, PO Box 432, Kewaskum, WI 53040-0432 • Kewaskum High, 1510 Bilgo Lane, PO Box 426, Kewaskum, WI 53040-0426
District Office, 1455 School Street, PO Box 37, Kewaskum, WI 53040-0037

*The Kewaskum School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including gender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes").
For more information view nondiscrimination clause at www.kewaskumschools.org.*

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online

at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. fax:

(833) 256-1665 or (202) 690-7442; or

3. email:

program.intake@usda.gov

This institution is an equal opportunity provider.