MINUTES
LEWISTON ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
CELEBRATING 66 YEARS 1958 - 2024

Vision: Our district will be known for the high quality of our programs, the growth of our students and the integrity of our staff.

Mission: We provide a safe environment to learn, we provide support and encouragement for the academic growth of our students and we maintain highly effective and ethical staff.

Monday, March 18th, 2024
Room 3
Open Session 4:00 PM - Closed Session as Indicated on Agenda

Lewiston Elementary School Governing Board:
Suzie Hawkins, Gretchen Deichler, Chad Cook, Catherine Sidman, Sarah Panarra

1.0 CALL TO ORDER, ROLL CALL, FLAG SALUTE
Present: Hawkins, Deichler, Cook, Panarra
Absent: Sidman

2.0 AGENDA AND CHANGE OF DATE OF REGULAR BOARD MEETING APPROVAL:
At this time requests may be made to change the agenda order, move items from Consent Agenda to Study Action Item and/or remove items from the agenda.-None

3.0 INPUT REGARDING AGENDA AND NON-AGENDA ITEMS:
The President of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the Agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting. The public is invited to address issues not on the agenda. (Five-minute time limit)-None

4.0 PRESENTATIONS

4.1 2023/24 MYP 2nd Interim Budget Presentation given by Elizabeth Christensen

4.1.1 Approved 2023/24 MYP 2nd Interim and 2nd Interim Certification and Criteria and Standards. Deichler moved approval. Cook seconded. Roll was called: Hawkins-Aye, Deichler-Aye, Cook-Aye, Panarra-Aye Approved 4-0

5.0 BOARD/ADMINISTRATION/COMMITTEE REPORTS/ACTION ITEMS:

5.1 Superintendent Report-Thoreson reported LES is actively looking for a teacher, TCOE has reached out to see what our needs are and how they can help. Currently Thoreson is in the classroom which has made it difficult to cover all areas that are needed. Christensen is filling in where she can to alleviate duties Thoreson cannot attend to. ELOP funds are being used over spring break to pay for the ASCEN program. Currently 9 students have signed up to participate. Lewiston Elementary plans to make educational field trips a priority. We are currently making plans for a Turtle Bay ELOP field trip. Staffing is the largest struggle when trying to plan events.

BOARD FILE: AGENDAS AND MINUTES: MINUTES 03182024
OFFICE USE ONLY:
cc: SH, GD, CEC CS, SP, MT, EC, CTA REP, Teamster Rep, Board Book, Audience, email agenda only:
Posted: School Office, Staff Room, Mini-Mart bulletin board

In compliance with Government Code Section 54954.2(a), the Lewiston Elementary School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Elizabeth Christensen, Chief Business Officer of the Lewiston Elementary School District.

5.2 Summary of Complaints per Williams Uniform Complaint Procedures–None

5.3 Business Update– Board advised Christensen to ad closed session items for upcoming negotiations

5.3.1 Update on enrollment: 77 students

5.3.2 Community Planning Grant Update –No updates

5.3.3 CTA Sunshine Notice Received

5.3.4 Teamster Sunshine Notice Received

6.0 CONSENT AGENDA:

The following consent ACTION items are expected to be routine and non–controversial. They will be acted upon by the Lewiston Elementary School Governing Board at one time unless a Board member, staff member, or a member of the public requests that an item be held for discussion. Cook moved a motion for approval. Panarra seconded. Roll was called: Hawkins–Aye, Deichler–Aye, Cook–Aye, Panarra–Aye. Approved 4–0

6.1 Approve Warrants:

Dated	Numbered	Amount
2/14/2024	5247341–5427349	$5,573.17
2/28/2024	5247591–5247605	$10,653.63
3/07/2024	5247764–5247773	$14,396.42
3/13/2024	5247888–5247894	$6,160.42

6.2 February Payroll: $ 69,069.88

7.0 DISTRICT ACTION ITEMS:

7.1 Campora proposal for propane services– Christensen was directed to send an RFP to local vendors. Directions were given to reach out to TCOE for clarification on the process. Once other bids are received a new propane provider can be secured.

7.2 Approved Updated 2024/25 Master Calendar– Deichler moved approval. Cook seconded. Roll was called: Hawkins–Aye, Deichler–Aye, Cook–Aye, Panarra– Aye. Approved 4–0

7.3 Approved Resolution 2024–5 Changing Lincoln Day from Feb. 12th, 2025 to February 18th, 2025. Deichler moved approval. Panarra second. Roll was called: Hawkins–Aye, Deichler–Aye, Panarra–Aye, Cook–Aye. Approved 4–0

7.4 Approved Transportation Plan– Cook moved approval with the amendment to include future plans to purchase a new vehicle for student transportation. Panarra seconded. Roll was called: Hawkins–Aye, Deichler–Aye, Cook–Aye, Panarra– Aye Approved 4–0

7.5 Ratify Hiring of: Cook moved approval. Deichler seconded. Roll was called: Hawkins–Aye, Deichler–Aye, Cook–Aye, Panarra– Aye Approved 4–0

- Secretary Employee ID 129 Column B step 17 effective 2/1/2024
- Instructional Aide Employee ID 123 Column C step 4 effective 3/1/2024

7.6 Approved Surplus of old playground equipment– Dome item will be taken to the dump as it is no longer safe. Christensen was directed to place items on Facebook, in Trinity Journal and reach out to Katie Quinn to request sealed bids for remaining items. Deichler moved approval. Panarra seconded. Roll was called: Hawkins–Aye, Deichler–Aye, Cook–Aye, Panarra– Aye Approved 4–0

7.7 Approved rate of pay for ELOP/ Ascend student transportation driver for Spring Break 4/1/2024–4/5/2024. Cook moved approval for 3 hours a day for 5 days 4/1–4/5 at a rate of $40.00 an hour for ELOP ACSEND driver. Panarra seconded. Roll was called: Hawkins–Aye, Deichler–Aye, Cook–Aye, Panarra– Aye Approved 4–0

7.8 2022–2023 Audit Certification

7.8.1 Accept audit for the year ended 6/30/2023 AND approve the Certification of Corrective Action– Deichler moved approval of 2022/2023 audit with the Certification of Corrective Action item to be brought back to the board for approval with plan to purchase new vehicle for student transportation. Cook seconded. Roll was called: Hawkins–Aye, Deichler–Aye, Cook– Aye, Panarra– Aye Approved 4–0

8.0 CLOSED SESSION: Time in: No Closed session items

The Board adjourned to closed session to discuss the following items: None

8.1 Time out: 5:30 pm

Gretchen Deichler

Gretchen Deichler, Board Vice President