



Responsible Use of GenAI Tools: Teachers and Staff

TEACHER AND STAFF SUPPORT

GenAI empowers educators and staff to teach better, work smarter, and support every learner.



1



ASSESSMENT DESIGN AND ANALYSIS

Teachers may use GenAI to enhance assessment design by creating questions and standardized feedback on common mistakes, create rich performance assessments, and conduct diagnostic assessments to identify gaps in knowledge or skills.



2



CONTENT DEVELOPMENT AND ENHANCEMENT FOR DIFFERENTIATION

GenAI can assist educators by differentiating curricula, enhancing lesson plans, generating diagrams and charts, and customizing independent practice based on student needs and proficiency levels. GenAI can analyze student performance data to provide insights to educators, helping them tailor instruction or interventions.



3



CONTINUOUS PROFESSIONAL DEVELOPMENT

GenAI can guide educators by recommending teaching and learning strategies based on student needs, personalizing professional development to teachers' needs and interests, suggesting collaborative projects between subjects or teachers, and offering simulation-based training scenarios such as teaching a lesson or managing a parent/teacher conference.



4



RESEARCH AND RESOURCE COMPILATION

GenAI can help educators by recommending books or articles relevant to a lesson for consideration and updating teachers on teaching techniques, research, and methods.



5



COMMUNICATIONS

GenAI tools can help draft and refine communications within the school community and provide instant language translation.



6



OPERATIONAL EFFICIENCY

Staff can use GenAI tools to support school operations and streamline administrative processes.



When used responsibly, GenAI strengthens teaching, **saves time**, and **amplifies** our impact on student success.

