MINUTES
LEWISTON ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
CELEBRATING 67 YEARS 1958 - 2025

Vision: Our district will be known for the high quality of our programs, the growth of our students and the integrity of our staff.

Mission: We provide a safe environment to learn, we provide support and encouragement for the academic growth of our students and we maintain highly effective and ethical staff.

Monday, March 17, 2025
Room 3
Open Session 4:00 PM - Closed Session as Indicated on Agenda

Lewiston Elementary School Governing Board:
Suzie Hawkins, Gretchen Deichler, Chad Cook, Catherine Sidman, Sarah Panarra

1.0 CALL TO ORDER, ROLL CALL, FLAG SALUTE
Present: Hawkins, Cook, Panarra, Sidman
Absent: Deichler

2.0 AGENDA AND CHANGE OF DATE OF REGULAR BOARD MEETING APPROVAL:
At this time requests may be made to change the agenda order, move items from Consent Agenda to Study Action Item and/or remove items from the agenda. None

3.0 INPUT REGARDING AGENDA AND NON-AGENDA ITEMS:
The President of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the Agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting. The public is invited to address issues not on the agenda. (Five-minute time limit) None

4.0 PRESENTATIONS:
4.1 2024/25 MYP 2nd Interim Budget Presentation given by Elizabeth Christensen
4.1.1 Approved 2024/25 MYP 2nd Interim and 2nd Interim Certification and Criteria and Standards. Sidman moved approval. Cook seconded. Roll was called: Hawkins-Aye, Panarra-Aye, Cook-Aye, Sidman Aye. Approved 4-0

5.0 BOARD/ADMINISTRATION/COMMITTEE REPORTS/ACTION ITEMS:
5.1 Superintendent Report-Seale reported repairs on campus are being completed. The leaks in hallway have been fixed, the French drain on side of building is complete and the threshold in gym has been repaired and replaced. Staff is currently working on collecting quotes for the paving repairs. The last basketball game was a success and there was significant improvement amongst the players. LES is still actively seeking a multi subject credentialed teacher, applications are being received. Superintendent Seale discussed hiring a van driver for student transportation next year.

BOARD FILE: AGENDAS AND MINUTES: MINUTES03172025
OFFICE USE ONLY:
cc: SH, GD, CEC CS, SP, DS, EC, CTA REP, Teamster Rep, Board Book, Audience, email agenda only:
Posted: School Office, Staff Room, SmokeHouse Market bulletin board
In compliance with Government Code Section 54954.2(a), the Lewiston Elementary School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Elizabeth Christensen, Chief Business Officer of the Lewiston Elementary School District.

5.2 Summary of Complaints per Williams Uniform Complaint Procedures-None

5.3 Business Update

5.3.1 Information: New van was picked up 2/28/2025

5.3.2 Information: Sunshine notice received from CTA for 25/26 SY

5.3.3 Developer Fee use of funds report for 23/24 SY

6.0 CONSENT AGENDA:

The following consent ACTION items are expected to be routine and non-controversial. They will be acted upon by the Lewiston Elementary School Governing Board at one time unless a Board member, staff member, or a member of the public requests that an item be held for discussion. Sidman moved approval of Consent Agenda. Cook seconded. Roll was called: Hawkins-Aye, Panarra-Aye, Cook-Aye, Sidman Aye. Approved 4-0

6.1 Approved Warrants:

2/12/2025	5254891-5254904	$8,651.54
2/26/2025	5255097-5255112	$87,242.70
3/05/2025	5255271-5255284	$15,777.32
3/12/2025	5255414-5255427	$6,636.43

6.2 Approved Minutes from Regular Meeting on 2/10/2025

6.3 Approved February 2025 Payroll: $62,664.31

7.0 DISTRICT ACTION ITEMS:

7.1 Approved updated 2024-25 Master Calendar. Sidman moved approval. Cook seconded. Roll was called: Hawkins-Aye, Panarra-Aye, Cook-Aye, Sidman Aye. Approved 4-0

7.2 Approved Wilkinson Hadley King & Co Engagement Letter for the 2024-25 school year audit. Sidman moved approval. Cook seconded. Roll was called: Hawkins-Aye, Panarra-Aye, Cook-Aye, Sidman Aye. Approved 4-0

7.3 Approve use of school parking lot for county wide garage sale-Board directed staff to consult with NCSIG to see what additional documents or general liability insurance would be needed.

7.4 Approved final change orders for Northwest ADU HVAC project. Sidman moved approval. Cook seconded. Roll was called: Hawkins-Aye, Panarra-Aye, Cook-Aye, Sidman Aye. Approved 4-0

7.5 Approved Resolution 2025-06 Changing Lincoln Day from Feb. 12th, 2026 to February 17th, 2026 Sidman moved approval. Panarra seconded. Roll was called: Hawkins-Aye, Panarra-Aye, Cook-Aye, Sidman Aye. Approved 4-0

7.6 Approved 2024/25 Transportation Plan Sidman moved approval. Cook seconded. Roll was called: Hawkins-Aye, Panarra-Aye, Cook-Aye, Sidman Aye. Approved 4-0

7.7 Approved BP 2121 Superintendent's Contract Sidman moved approval. Cook seconded. Roll was called: Hawkins-Aye, Panarra-Aye, Cook-Aye, Sidman Aye. Approved 4-0

8.0 CLOSED SESSION: Time in: 4:50 pm

The Board adjourned to closed session to discuss the following items:

8.1 Government Code Section 54957.6 Public Employee Contract

8.2 Anticipated Litigation Pursuant to Government Code 54954.5(c) 54956.9(d)(2)

8.3 Report any action taken in Closed Session- None taken, directions given to staff

8.4 Time out:5:23 pm

9.0 DISTRICT ACTION ITEMS:

9.1 Ratification of Revised 2024-25 Superintendent Contract for Daina Seale- Tabled for next meeting

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Suzie Hawkins, Board President