MINUTES
LEWISTON ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
CELEBRATING 66 YEARS 1958 - 2024

Vision: Our district will be known for the high quality of our programs, the growth of our students and the integrity of our staff.

Mission: We provide a safe environment to learn, we provide support and encouragement for the academic growth of our students and we maintain highly effective and ethical staff.

Monday, September 09, 2024
Room 3
Open Session 4:00 PM - Closed Session as Indicated on Agenda

Lewiston Elementary School Governing Board:

Suzie Hawkins, Gretchen Deichler, Chad Cook, Catherine Sidman, Sarah Panarra

1.0 CALL TO ORDER, ROLL CALL, FLAG SALUTE
Present: Hawkins, Deichler, Cook, Sidman, Panarra
Absent: None

2.0 AGENDA AND CHANGE OF DATE OF REGULAR BOARD MEETING APPROVAL:
At this time requests may be made to change the agenda order, move items from Consent Agenda to Study Action Item and/or remove items from the agenda.-None

3.0 INPUT REGARDING AGENDA AND NON-AGENDA ITEMS:
The President of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the Agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting. The public is invited to address issues not on the agenda. (Five-minute time limit)-None

4.0 BOARD/ADMINISTRATION/COMMITTEE REPORTS/ACTION ITEMS:

4.1 Superintendent Report- Back to School is scheduled for Thursday 9/12/24 from 5-7. The plan is to rotate the groups after an initial meeting in the gym. Our wellness liaison and a counselor will be on site to explain SEL lessons. The wood chips have been delivered and spread around the TK/K playground.

4.2 Summary of Complaints per Williams Uniform Complaint Procedures-None

4.3 Business Update

4.3.1 Community Planning Grant Update-Christensen reported the District is still waiting to fill the Coordinator position

4.3.2 Facility Project Update- Christensen reported that both projects are still incomplete. A punch list was provided from Semingson to RK Ricks for the TK/K project. The contractor communicated the list is expected to be complete as of 9/12/2024. Staff is hopeful the room will be ready for parents to walk

BOARD FILE: AGENDAS AND MINUTES: MINUTES 09092024
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cc: SH, GD, CEC CS, SP, DS, EC, CTA REP, Teamster Rep, Board Book, Audience, email agenda only:
Posted: School Office, Staff Room, Mini-Mart bulletin board

In compliance with Government Code Section 54954.2(a), the Lewiston Elementary School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Elizabeth Christensen, Chief Business Officer of the Lewiston Elementary School District.

through for Back to School Night. Jeff Morris from TCOE stated he felt the room would be ready for parents to walk through. Morris noted there were delays on the contractor ordering needed items. He also stated that future projects will have a better outcome as communication needs will be strengthened from situations that arose on the current projects. Hawkins asked if the project was on budget, Morris and Christensen confirmed yes the project is on budget. Christensen reported the HVAC phase 1 is almost complete. The ERV's have been delivered and the mounting and hook up are still being worked out. Morris confirmed that mechanical engineers from Persinger are working on the resolution of installation to minimize the cost and expedite the process. A projected completion date would be sometime in October. Deichler asked about phase 2 funding possibilities. Morris reported that campus wide designs excluding the gym have all been submitted and approved by DSA. Persinger contracted with Hancock Park & DeLong, Inc. to oversee and assist in the funding application process. In November there is a School Bond that will be placed on the ballot and if it is passed LES will be in line with complete plans and would hopefully anticipate receiving funds within 2-3 years. In the meantime Morris is looking into other possible funding streams including an extreme heat grant. It was added that assessment of the gym has been discussed with Persinger Architects to be included

5.0 CONSENT AGENDA:

The following consent ACTION items are expected to be routine and non-controversial. They will be acted upon by the Lewiston Elementary School Governing Board at one time unless a Board member, staff member, or a member of the public requests that an item be held for discussion. Sidman moved approval. Cook seconded. Roll was called: Hawkins-Aye, Deichler-Aye, Cook-Aye, Panarra-Aye, Sidman-Aye. Approved 5-0

5.1 Approve Warrants:

8/14/2024	5251031-5251039	$18,793.24
8/21/2024	5251184-5251191	$83,168.34
8/28/2024	5251357-5251371	$124,086.91
9/4/2024	5251494-5251501	$7,638.22

5.2 Approved August Payroll: $58,153.02

5.2 Approved Minutes from Special Meeting 7/18/24, Regular Meeting on 8/12/24 and Special Meeting on 8/21/2024

6.0 DISTRICT ACTION ITEMS:

6.1 Resolution 2025-02 Regarding Sufficiency of Instructional Materials

6.2 Open Public Hearing: 4:36 PM

6.2.1 Public Input regarding Resolution 2024-01, Sufficiency of Instructional Materials

6.3 Close Public Hearing: 4:38 PM

6.4 Approved Resolution 2025-02 Regarding Sufficiency of Instructional Materials. Sidman moved approval. Deichler seconded. Roll was called: Hawkins-Aye, Deichler-Aye, Cook-Aye, Panarra-Aye, Sidman-Aye. Approved 5-0

6.5 Approved Resolution 2025-03 "Gann" Limit Sidman moved approval. Deichler seconded. Roll was called: Hawkins-Aye, Deichler-Aye, Cook-Aye, Panarra-Aye, Sidman-Aye. Approved 5-0

6.6 Information: HRN Ellie Driskell Music Program Agreement 2024-25. Hawkins requested the item be brought back on the next agenda for approval as it was not agendized correctly. Seale reported after the meeting with Sheri White from HRN she learned the Ellie Driskell Music program was not only for students of Lewiston Elementary but for all children living in Lewiston up to the age of 18. The program offers financial assistance for private lessons as well. The Board requested a write up on it be sent to Trinity Journal, Katie Quinn and also added to our website.

6.7 Ratify hiring of Paraprofessional Employee Id 131effective 8/26/2024 Row C Step 17. Sidman moved approval. Cook seconded. Roll was called: Hawkins-Aye, Deichler-Aye, Cook-Aye, Panarra-Aye, Sidman-Aye. Approved 5-0

6.8 Information/Action: Construction Project Policy- Deichler noted item presented was more of a procedure opposed to a policy. Jeff Morris defined the CUPCCAA process in which contractors can register through our website. Morris recommended keeping an updated list of campus projects and items in need of repair and sort by priority, projected costs and identifying potential funding streams. It was recommended to keep a record of what contractor was contacted, when a response was received and when the item was removed from the list. Most important procedure to follow is to contact three companies for every repair unless it falls under an emergency repair. If that situation occurs it is recommended to follow NCSIG emergency repair guidelines. Morris brought in some wood pieces from the chips that were delivered for the TK/K playground as they were clearly large, sharp and unsafe. Board agreed we will work together to remove the larger pieces in effort to create a safer area for children to play.

6.9 Information/Action: NCSIG Safety Assessment List- Board discussed hiring a maintenance employee to address the necessary items that can be fixed by a school employee that is qualified to make minor repairs and maintenance to the facilities. Christensen will provide the job description and salary schedule for review at the October meeting.

6.10 Approved: Annual Statement of Need-Sidman moved approval. Deichler seconded. Roll was called: Hawkins-Aye, Deichler-Aye, Cook-Aye, Panarra-Aye, Sidman-Aye. Approved 5-0

6.11 Approved: 23/24 Unaudited Actuals -Sidman moved approval. Cook seconded. Roll was called: Hawkins-Aye, Deichler-Aye, Cook-Aye, Panarra-Aye, Sidman-Aye. Approved 5-0

7.0 CLOSED SESSION: Time in: 5:35 pm

The Board adjourned to closed session to discuss the following items:

7.1 Government Code Section 54957 Public Employee Appointment

7.2 Report any action taken in Closed Session

7.3 Time out: 5:45

8.0 DISTRICT ACTION ITEMS:

8.1 Ratified 2024-25 Interim Superintendent Contract for Daina Seale. Sidman moved approval. Deichler seconded. Roll was called: Hawkins-Aye, Deichler-Aye, Cook-Aye, Panarra-Aye, Sidman-Aye. Approved 5-0

Time out: 5:50

Gretchen Deichle

Board Vice President, Gretchen Deichler