MINUTES
LEWISTON ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
CELEBRATING 66 YEARS 1958 - 2024

Vision: Our district will be known for the high quality of our programs, the growth of our students and the integrity of our staff.

Mission: We provide a safe environment to learn, we provide support and encouragement for the academic growth of our students and we maintain highly effective and ethical staff.

Monday, August 12, 2024
Room 3
Open Session 4:00 PM - Closed Session as Indicated on Agenda

Lewiston Elementary School Governing Board:

Suzie Hawkins, Gretchen Deichler, Chad Cook, Catherine Sidman, Sarah Panarra

1.0 CALL TO ORDER, ROLL CALL, FLAG SALUTE

Present: Hawkins, Deichler, Panarra, Cook

Absent: Sidman

2.0 AGENDA AND CHANGE OF DATE OF REGULAR BOARD MEETING APPROVAL:

At this time requests may be made to change the agenda order, move items from Consent Agenda to Study Action Item and/or remove items from the agenda.-Christensen requested item 5.2 be moved to next meeting

3.0 INPUT REGARDING AGENDA AND NON-AGENDA ITEMS:

The President of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the Agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting. The public is invited to address issues not on the agenda. (Five-minute time limit)-Panarra spoke on behalf of Andrea Tuthill whom is requesting the use of our Kitchen for making pies. Hawkins directed Panarra and Tuthill to coordinate with Rita Cook and Daina Seale for facility use.

4.0 BOARD/ADMINISTRATION/COMMITTEE REPORTS/ACTION ITEMS:

4.1 Superintendent Report- Seale reported ELOP went very well for the week of 7/29/24-8/2/2024. There were 19-20 students that participated. Bowling and movie trip was very popular. Seale discussed the meeting she had with Jade Tyner regarding the Community Schools Coordinator job description. It was then reported that Western Business gave a quote for a new printer. Hawkins directed Seale to reach out to other vendors for more pricing. The TK project is moving along at a good pace and according to all construction meetings they are on track for completion. Seale reported the broken pipe near the garden was fixed and a separate water shut off was installed by T&L High Alps Construction. Seale had reached out to three other vendors and T&L was the company that was able to come complete the repair. Jeff Morris was included on the request for repair and pictures were provided by the contractor to Morris for record keeping.

BOARD FILE: AGENDAS AND MINUTES: AGENDA 08122024

OFFICE USE ONLY:

cc: SH, GD, CEC CS, SP, DS, EC, CTA REP, Teamster Rep, Board Book, Audience, email agenda only:

Posted: School Office, Staff Room, Mini-Mart bulletin board

In compliance with Government Code Section 54954.2(a), the Lewiston Elementary School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Elizabeth Christensen, Chief Business Officer of the Lewiston Elementary School District.

4.2 Summary of Complaints per Williams Uniform Complaint Procedures-None

4.3 Business Update

4.3.1 Community Planning Grant Update -Christensen reported new momentum with this grant in hopes of hiring a coordinator for the position. Jade Tyner had also relayed the ways other schools are utilizing these funds for incorporating community involvement through the school.

4.3.2 Mini Grant Award from TCOE- Christensen updated Board with mini grants received.

4.3.3 Facility Project Update- Christensen reported every Thursday there are three meeting that occur in regards to the campus projects. Currently all communication states that the contractor is on track to have the TK room ready for students on 8/20. School staff has an alternate plan if this is not correct. The HVAC project will be delayed as the arrival of the ERV's is not expected until 8/28/24. The completion of that project will be soon after the delivery of those units.

5.0 CONSENT AGENDA: Deichler moved approval of consent agenda item 5.1. Cook seconded. Roll was called: Hawkins-Aye, Deichler-Aye, Panarra-Aye, Cook-Aye, Approved 4-0

The following consent ACTION items are expected to be routine and non-controversial. They will be acted upon by the Lewiston Elementary School Governing Board at one time unless a Board member, staff member, or a member of the public requests that an item be held for discussion.

5.1 Approved Warrants:

Dated	Numbered	Amount
7/17/2024	5250560-5250567	$108,203.65
7/24/2024	5250683-5250694	$43,203.20
8/8/2024	5250895-5250906	$20,853.68

5.2 Approve Minutes from Special Meeting July 18, 2024- Item moved to next meeting

6.0 DISTRICT ACTION ITEMS:

6.1 Approved Resolution 2025-01 Designation of District Representatives the State Allocation Board and State School Facility Program. Deichler moved approval. Cook seconded. Roll was called: Hawkins-Aye, Deichler-Aye, Panarra-Aye, Cook-Aye, Approved 4-0

6.2 Approved ELOP Stipend Salary Schedule for 2024-25. Deichler moved approval. Panarra seconded. Roll was called: Hawkins-Aye, Deichler-Aye, Panarra-Aye, Cook-Aye, Approved 4-0

6.3 Information: TAMO Reporting

6.4 Discussion: Construction Project Policy- Hawkins requested we get a policy in place on how Lewiston Elementary navigates construction projects, requests for repair and other facility needs. Hawkins stated she would navigate this item with Jeff Morris to establish a policy for moving forward with. Christensen was also directed to follow up with Morris to navigate the standard procedures.

6.5 Approved: Community Schools Coordinator Job Description. Christensen was directed to get clarity from TCOE on the FTE reporting process. Cook move approval. Panarra seconded. Roll was called: Hawkins-Aye, Deichler-Aye, Panarra-Aye, Cook-Aye, Approved 4-0

7.0 CLOSED SESSION: Time in: 4:55 pm

The Board adjourned to closed session to discuss the following items:

7.1 Government Code Section 54957.6 Labor Negotiations

7.2 Report any action taken in Closed Session- None

7.3 Time out: 5:30

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Suzie Hawkins, Board President