

ISHAM PTO - APRIL BOARD MINUTES

Date: Monday, April 13th

Time: Called to order at 10:03 am

Location: Isham Elementary, Room 100

Presided Over By: President Ashley Krantz

Attendance: Mandy Gailey (VP), Christina Feiler (Treasurer), Kate Smith (Minutes recorder). Additional members in attendance included BW and SG.

Board Reports

MINUTES

Minutes from the March meeting were unavailable. They will be reviewed and approved at the May meeting.

VP REPORT

None

TREASURER'S REPORT

Our monthly beginning balance was \$15,420.69. Expenses and income were provided on the report with highlights including: reimbursements, teacher requests, and \$252.30 given to Mr. Dulka to purchase gift cards for his PBIS program. The Ice Cream social resulted in a deposit of \$2995.00 with a few payments still needing to come in. That will be reflected in next month's report. A deposit of \$3,767.84 was brought in through the book fair and a bit more is expected to be reflected on next month's report. On the YTD Budget/Cash Flow Report, CF discussed how a few items were coming in under the projected expenses. She stated we are in good shape and will discuss how to use some of that money later. BW asked about talent show expenses and CF answered that that would show up on next month's report.

Committee Reports

- **Kindness Crew** - KS had no report because Kindness Crew was scheduled for later that same day.
- **4th Grade Fest** - KS reported that there was a good turn out for the planning committees. They are planning on 1 large activity, many small activities, lunch, dessert, and a closing activity such as lunch and superlatives. Details will start to be nailed down this week and people will start being assigned to activities. T-Shirts will be purchased for the 4th graders, and appropriate staff; volunteers can purchase them if they choose.

- **Book Fair** - The book fair was very successful. AK reported that the family night with bingo was well received with many people playing. 15 vouchers were passed out for \$10 each and they were all used. It should be done again next year as it was little work and brought joy to the event.
- **Farmers Market** - CF reported that she is waiting for date clarification from Mr. Dulka.
- **Someone Special/Spring Garden Gala** - (AK) Eva Plaza and Rose Boyd have been working hard on the event. Several others have stepped up to help. Sign ups have gone out with a pre-register deadline of April 15th. This is to ensure there are enough carnations for all of the girls. CF suggested communication about this event clarify that only light refreshments will be served.
- **Mom Prom/Starlit Soiree** - (AK) This year's event will be May 15th with a Galaxy theme. It will be from 7pm-9pm. Dads will be encouraged to volunteer. AK also shared that both of these events will happen every year and the dodgeball event will become a family event.
- **Teacher Appreciation Week** - AK reported that the theme for this year will be "Thank You" from different countries - ideally countries represented in the students at our school. The prize/meal/snack that day could feature thank yous in different languages and perhaps represent cuisine or culture from that country. BW had spoken to Stacey about getting us information for which countries to include. There was a brief discussion about previous year's highlights including a book given to all teachers and staff with notes/All About Me from students. (MG will share that information with CF if not in the Google Drive) and a snack cart that was taken around with drink and snack options. There was also a gift with a note that was something like "Thanks for helping us bloom" with seed packets. BW and CF will work together on Teacher Appreciation Week.
- **International Culture Week** - (AK) This will take place April 22-May 1. Creating a workbook (similar to Christmas Break) with information/coloring sheets about countries (and/or countries represented in our school) was brought up. The information from Stacey about which countries to include would be helpful here as well. BW also suggested different countries be recognized on the announcements with a quick fact or even a little interview with someone from that country within our study body.
- **Field Day** - We revisited that PTO is not responsible for Field Day but BW and AK are currently seeking clarity on what, if anything, PTO can support or provide, including lunch. BW will continue to work with Mr. Webb to determine how PTO can support. Sign ups will come in May and likely NOT from PTO so members should watch for a school email/Parent Square.

Old/New Business and Announcements

AK proposed the creation of year round committee for the following events/activities to help lengthen planning time, split up responsibilities, and ensure events/initiatives from the PTO are being carried out.

- **4th Grade Fest** - KS also brought up expanding the responsibilities for this group throughout the year based on teacher requests/needs and needs for the end of the year party. She will continue to work with teachers to see how this committee can best help them. There was a question about the number of fundraisers allowed each year. KS also brought up communication as that was a main concern of teachers. But, it is believed that ParentSquare can be narrowed down enough to communicate directly with 4th grade parents only.
- **Ice Cream Social** - Karen Hamilton has done an amazing job leading this event for many years but she will not be in charge next year so it's a great time to reallocate responsibilities for this event. There is also a hope to bring the teachers more into the planning as it serves as the school's spring open house as well. A committee would start earlier on the event, communicate with teachers, prepare for, and gather donations earlier in the year.
- **Staff/Student Appreciation** - There were hopes to do more this past year but with so many of us working on so many other projects, this tends to fall through the cracks. A committee working solely on these initiatives would be very helpful to make sure they're happening once a month/routinely.

MOTION APPROVED

CF motioned to create year round committees for 4th Grade Fest, Ice Cream Social, and Staff/Student Appreciation. 2) SG – passed.

SCHOOL UPGRADES

AK discussed using funds we currently have for school upgrades. Options included a book vending machine and refreshing the outdoor space with new toys and activities for recess.

- **Refresh** - purchase things like jump ropes, balls, chalk, etc to be available to students during outside play
- **Book vending machine** - CF shared the quote for the machine came in around \$8240 (which included a book package).
 - Book vending machine will be used as part of Mr. Dulka's PBIS incentive program. CF also shared that the company communicated to her that maintenance was very little on the machine and most things could be fixed via phone call. Keeping the machine supplied shouldn't be a problem as money/book credit from the book fair can be rolled over the purchase books. Mr. Dulka is searching for a space to house the machine to ensure it's in a

good location and covered by cameras. CF shared in another school they did a ribbon cutting ceremony, had inaugural book draws for the classrooms, and made it a big event.

- **Other discussions** about refreshing the school included a serenity room for teachers (which we don't have room for), additional clubs (being worked on for next year), and bringing back the Santa Shop.
- **Courtyard renovations** - KS asked about courtyard renovations - which are currently tabled as we wait for the district to provide more information about their plans in the courtyard.

MOTION APPROVED

SG motioned to purchase a book vending machine at around \$8000 (plus books for inside) AND that items to refresh playground equipment (such as jump ropes, chalk, balls, etc.) also be purchased. 2) MG - passed.

CF Shared thoughts on fundraising for next year. We should be aware of fundraising efforts next year. If the tax increase passes, people within the district may be less willing or able to participate in fundraisers. We should just keep this in mind as we determine how many fundraisers we are going to have.

Board Positions and Nominations

Our current secretary, Jennifer Geiser has done a great job, but is unable to fulfill her 2 year term. The board is able to appoint a new member for the position of secretary. AK announced that the board will be appointing Kate Smith to this position.

MOTION APPROVED

SG motioned for approval of Kate Smith to finish Jennifer Geiser's term for Isham PTO Secretary effective now through the end of 2027. 2) MG - passed.

Our Vice President position is open as our current VP, Mandy Gailey's term will be up at the close of this school year. At this point, the board would like to bring back the vacant VP2 position as well, so 2 members are needed to fill those roles. Addition of the VP2 role distributes work and allows for more to be accomplished. AK added that VP1 would be the direct person to fill in if the President is unavailable.

At this point a silent ballot election was had by members in attendance. Votes were also counted and announced - Sandra Gutierrez will take the position of VP1, and Rose Boyd will be our VP2. Congratulations!

MOTION APPROVED

CF motioned to adjourn the meeting at 11:26am. 2) SG - passed.