Maryville City Schools
520 S Washington St
Maryville, TN 37804

BOARD OF EDUCATION **5:30 PM, JULY 13, 2026**
REGULAR MEETING **CENTRAL OFFICE MULTI-PURPOSE ROOM**

I. CALL TO ORDER **CHAIR ELDER**
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE

II. ADOPT AGENDA
III. COMMENTS FROM THE PUBLIC

IV. CONSENT AGENDA ITEMS
1. Approve Minutes of June 15, 2026, meeting (Attachment)
2. Approve second reading changes to Board Policies 1.804, 2.805, 5.302, 5.303, 5.403, 5.608, and 5.800 (Attachment A1)
3. Ratify Executive Committee approval for Shaw Flooring for Maryville High School Library floor replacement - $45,814.51 – Funding Source: Building Improvements (Attachment A2)
4. Ratify Executive Committee approval for renewal of MVPA Mastery Connect from Instructure - $56,238.77– Funding Source: Summer School/GP Software (Attachment A3)
5. Approve Canvas Cloud renewal from Instructure - $36,607.25 – Funding Source: Regular Ed Software (Attachment A4)
6. Approve to declare certain items as surplus and authorize their disposal (Attachment A5)

V. AGENDA ITEMS
1. Consider FY26 #2 Budget Amendment (Attachment B1)
2. Consider first reading of new Board Policy 4.215 – Instructional Use of Digital Devices (Attachment B2)
3. Consider expedited action on Board Policy 6.200 - Attendance -(Attachment B3)
4. Consider changes in first reading of Board Policies 1.400, 1.403, 2.100, and 2.200 (Attachment B4)
5. Consider changes in first reading to Board Policies 4.213, 4.301, and 4.605 (Attachment B5)
6. Consider changes in the first reading to Board Policies 5.106, 5.200, 5.201, and 5.600 (Attachment B6)
7. Consider first reading of new Board Policy 6.4053 – Outside Applied Behavior Analysis Therapy (Attachment B7)

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VI. REPORTS FROM DIRECTOR OF SCHOOLS

VII. RECOGNITION OF STAFF AND STUDENTS

VIII. COMMENTS FROM BOARD MEMBERS

IX. ADJOURN

Upcoming meeting dates:
August 10, 2026, 5:30 p.m., Central Office Multi-Purpose Room
September 14, 2026, 5:30 p.m.- Coulter Grove Intermediate School

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially in August	**Alcohol & Drugs in the Workplace**	**1.804**	**07/13/26**
		Rescinds: **1.804**	Issued: **09/16/19**

General

Any employee who violates the terms of this policy shall be subject to disciplinary action, including but not limited to, suspension, dismissal, and/or referral for prosecution.[1]

The Director of Schools shall be responsible for providing a copy of this policy to all school district employees.

DEFINITIONS

"Workplace" shall include any school building or any school premise; any school-owned or any other school-approved vehicle used to transport students to and from school or school activities; and off-school property during any school-sponsored or school approved activity, event, or function.

"Illegal drugs" shall include any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or any other controlled substance as defined by federal law.[2]

"Unauthorized drugs" shall include, but are not limited to, inhalants; any designer, synthetic, derivative, analogous, or "look-alike" substances that are manufactured, designed, or intended to resemble and/or mimic the effects of illegal drugs; any legally prescribed drugs being used in a manner for which they were not intended or prescribed including, but not limited to, the use of prescription drugs prescribed for another individual; and any lawful substances that could result in impairment of physical or mental capacity that is threatening to the health or safety of the employee or others.[3]

"Alcohol" shall include, but is not limited to, spirits, liquor, wine, beer, and any liquid containing alcohol as defined by state and federal law.[4]

ALCOHOL & DRUG-FREE WORKPLACE

No employee while on or in the workplace shall unlawfully manufacture, distribute, dispense, possess, use, or be under the influence of any illegal or unauthorized drugs[1] or any alcohol.[5]

PHYSICAL EXAMINATION/SCREENING BASED UPON REASONABLE SUSPICION

Whenever the Director, or his/her authorized designee reasonably suspects that an employee's work performance or on-the-job behavior may have been affected in any way by illegal drugs or alcohol or that an employee has otherwise violated this policy, Alcohol & Drugs in the Workplace, the employee may be required to submit a breath and/or urine sample for drug and alcohol testing as detailed in Policy 5.403 Drug & Alcohol Testing for Employees.

Legal References

1. Drug Free Workplace Act of 1988, 41 USCA § 8103; 34 CFR §§ 84.205 – 84.215
2. 21 USCA § 812
3. TCA 49-5-1003(b)(16), (17), (18)
4. TCA 57-4-102; 26 USCA § 5002
5. TCA 39-17-715

Cross References

Supervision 5.108
Drug & Alcohol Testing for Employees 5.403
Drug-Free Schools 6.307

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially in September	**Purchasing**	**2.805**	**06/15/26**
		Rescinds: **2.805**	Issued: **10/16/23**

General

The school system will purchase competitively and seek maximum educational value for every dollar expended. Authorization to purchase shall be provided by the board. The director of finance shall serve as purchasing agent for system-wide purchasing.[1] Principals shall serve as purchasing agents for individual schools.

Purchases made by anyone not authorized by the appropriate officials shall become the personal responsibility of the persons making the purchase agreement. The board will not, under any circumstances, be responsible for payment for any materials, supplies, or services purchased by unauthorized individuals or in an un-prescribed manner.

No school shall be obligated to pay for any expenditure made by a student or a teacher or by any other employee unless he/she first receives a written purchase order from the proper office or unless prior written permission or arrangements are made with the principal.

The board shall purchase locally whenever the conditions are comparable or when it is most practical under the circumstances.

Individual Schools

The Director of Schools or designee must approve the following purchases:

1. a single piece of equipment costing more than five thousand dollars ($5,000);
2. one in which the total price is more than ten thousand dollars ($10,000);
3. one that is to be attached to or one that requires alteration of the building; or
4. one that will become a permanent fixture.

Central Office[2]

ROUTINE PURCHASES

Routine purchases shall include expenditures for supplies, salaries, and routine expenditures required for the operation of the school system. These expenditures shall be anticipated and provided for in the budget and will normally be authorized by the Board at the beginning of the fiscal year. The superintendent or his/her designee shall make all routine purchases without further Board authorization; however, the Board shall be promptly informed if any substantial variation from budgeted estimates occurs or becomes necessary.

Disbursements for routine purchases may be made by check or by approved electronic methods, including Automated Clearing House (ACH) or Electronic Funds Transfer (EFT), provided that such payments are supported by appropriate documentation and are subject to established internal controls and approval procedures.

SPECIAL PURCHASES

Special purchases are those which are not routine and which may or may not be specifically identified by line item in the budget. Examples of special purchases are all capital expenditures such as for vehicles, buildings, major contracts, purchases of major equipment, items for long-term use and supplies of an unusual quantity or nature. All purchases in this category shall require specific prior Board approval on an item-by-item basis if the amount of the purchase is twenty-five thousand dollars ($25,000) or greater.

EMERGENCY PURCHASES

Emergency purchases are those which are necessary to avert hazards which threaten health or safety, to protect property from damage or to avoid major disruption of educational activities. Emergency purchases may be made with the approval of the Director of Schools, if within budgetary limits and deemed essential. If the purchase is valued at twenty-five thousand dollars ($25,000) or greater or is outside the official bid process and/or competitive bidding policy, the Board of Education must be advised promptly. In addition, if the purchase is of such a significant magnitude as to impact on the integrity of the budget, the chairman shall call a special or emergency meeting of the Board to deal with the matter. In any event, the Board shall be advised promptly of all emergency purchases.

PURCHASING OF SURPLUS PROPERTY

The Director of Schools and other employees designated by the board shall be authorized to act for the board in acquiring federal surplus property through the Tennessee General Services Department for surplus property and in entering into agreements, certifications, and covenants of compliance concerning the use of federal surplus property.

Further, the Director of Schools is authorized to purchase any needed items through suppliers approved on the state bid list.

COOPERATIVE PURCHASING

The board, at its option, will join in cooperative purchasing with other school systems to take advantage of lower prices for bulk purchasing and to reduce the cost involved in bidding whenever such buying appears to be to the benefit of the system.

ONLINE PURCHASING

The board recognizes that online purchasing may provide opportunities for savings, but extra precaution should be used to ensure that accounting procedures are followed. Online purchasing shall be permitted with the following requirements:

1. Prior authorization must be obtained from the director of schools before setting up new online accounts, and schools shall maintain a list of accounts.

2. Online purchases must be for school purposes and made in accordance with established policies and procedures. School employees are prohibited from making personal purchases even with the intent of reimbursing the school system. School employees are prohibited from using a school's tax exempt status for personal purchases of any kind.[3]

3. The availability of money for the fund/account in question should be determined before purchase orders are approved.

4. All purchase orders must be properly filled out and approved prior to a purchase.

5. Price quotes should be obtained where possible and/or practical and retained with other purchase documentation.

PURCHASING WITH FEDERAL GRANT FUNDS

Before grant funds are obligated or expended, the director of schools or his/her designee shall review the cost of a proposed expenditure and determine if it is an allowable use of federal grant funds.[4] The director will minimize the time that elapses between the transfer and disbursement of funds once an expenditure is approved.

No person officially connected with or employed by the school system may participate in the selection, award, or administration of a contract supported by a federal award if he or she has a real or apparent conflict of interest. A real or apparent conflict of interest arises when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. Upon discovery of any potential conflict, the director shall disclose the potential conflict to the federal awarding agency in writing.[5]

Legal References

1. TCA 49-2-206(b)(3); TCA 6-36-115
2. *Tennessee Internal School Uniform Accounting Procedure Manual*, Section 4-8
3. TCA 49-2-608(1)
4. 2 C.F.R. § 200.403
5. 2 C.F.R. § 200.112

Cross References

Executive Committee 1.301
Credit Cards/Credit Lines 2.8051
Purchase Orders and Contracts 2.808
Conflict of Interest 5.601

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in September	**Sick Leave**	**5.302**	**06/15/26**
		Rescinds: **5.302**	Issued: **07/17/23**

Sick leave shall be defined as: illness of a teacher from natural causes or accident, quarantine, or illness or death of a member of the immediate family of a teacher, including the teacher's wife or husband, parents, grandparents, children, grandchildren, brothers, sisters, mother-in-law, father-in-law, daughter-in-law, son-in-law, brother-in-law, and sister-in-law.[2]

An employee claiming sick leave may be required to file a certificate from a physician stating the nature of the illness and the length of time the employee was unable to work. An employee absent for five (5) consecutive working days shall submit a physician's statement verifying illness or injury of the employee or immediate family member.

The principal shall notify the Director of Schools' office at once if an employee is sick beyond the limit of his/her sick leave accumulation.

Permanent, cumulative sick leave records for each active employee shall be kept in the Director of Schools' office.

CERTIFIED PERSONNEL

Certified personnel shall earn one (1) day of sick leave for each month employed *up to eight (8) days per year for employees with ten-month contracts, up to nine (9) days per year for employees with eleven-month contracts, and up to ten (10) days per year for employees with twelve-month contracts*, and these days shall accumulate for an unlimited number of days.[1]

A teacher, upon employment, may transfer his/her accumulated sick leave from another Tennessee school system, provided that the Director of Schools of the system in which the accumulated leave was held provides notarized verification.[3]

CLASSIFIED PERSONNEL

Classified personnel shall earn one (1) day of sick leave for each month an employee is employed *up to eight (8) days per year for employees with ten-month contracts, up to nine (9) days per year for employees with eleven-month contracts, and up to ten (10) days per year for employees with twelve-month contracts*

All unused sick leave accumulated by the employee shall be forfeited at separation of employment, except in the case of retirement.

SICK LEAVE BANKS

The purpose of the sick leave banks are to provide sick leave to all employees[4] who have suffered an unplanned personal illness, injury, disability, or quarantine and whose personal sick leave is exhausted.

Sick leave bank trustees shall be appointed and shall operate as the governing body of the sick leave banks and shall enact rules and regulations consistent with state law.[6] Employees wishing to participate shall initially give a maximum of three (3) days of sick leave. These days are to be deducted from the employee's personal accumulation and donated to the appropriate sick leave bank. Donations of sick leave to the bank are nonrefundable and nontransferable.[7]

At any time the number of days in a sick leave bank is less than twenty (20), or one (1) per employee if there are more than twenty (20) members, or at any time deemed advisable, the trustees shall assess each member one (1) or more days of accumulated sick leave. If an employee has no accumulated sick leave at the time of assessment, the first earned days shall be donated as they are accrued by the employee.[7]

An employee who is a member of a sick leave bank may request an allotment of days (for the employee's personal illness or on account of an illness of his/her minor child) in the manner designated by the trustees. The need for these days must be verified by a statement from a physician.[8]

By written notice to the trustees, an employee may withdraw from bank participation on June 30th of any year.[9] Membership withdrawal results in forfeiture of all days contributed.

The sick leave banks shall be operated in accordance with state law.[10]

Legal References

1. TCA 49-5-710(a)(1); Public Acts of 2026, Chapter No. 1022
2. TRR/MS 0520-01-02-.04(2)
3. TCA 49-5-710(a)(5)
4. TCA 49-5-811
5. TCA 49-5-803
6. TCA 49-5-804; TCA 49-5-805
7. TCA 49-5-807
8. TCA 49-5-808(j), (m)
9. TCA 49-5-806(d)
10. TCA 49-5-801 *et seq.*

Cross References

Workers' Compensation 3.602
Orientation and Probation 5.107
Short Term Leaves of Absence 5.300
Family and Medical Leave 5.305
Physical Assault Leave 5.307

Maryville City Board of Education			
Monitoring: **Review: Biennially, in September**	Descriptor Term: **Personal and Professional Leave**	Descriptor Code: **5.303**	Issued Date: **06/15/26**
		Rescinds: **5.303**	Issued: **04/20/26**

Personal and professional leave shall be granted in accordance with the laws of the State of Tennessee and the rules and regulations of the State Board of Education.

PERSONAL LEAVE

Certified Personnel

Certified personnel shall earn *four (4) of personal leave with pay per school year and are authorized to carry over three (3) days from year to year. Any personal leave days remaining above three (3) at the end of a year shall be credited to sick leave.* Any personal leave remaining unused at separation from employment shall be credited to sick leave.[1]

Classified Personnel

Classified personnel earn three *(3) days personal leave with pay per school year and are authorized to carry over three (3) days from year to year. Any personal leave days remaining above three (3) at the end of a year shall be credited to sick leave.* Any personal leave remaining unused at separation from employment shall be credited to sick leave.

Personal leave may be taken subject to the prior approval of the immediate supervisor

Guidelines

Personal leave shall be used for personal reasons. Subject to the following conditions, personal leave may be taken at the discretion of the employee:

1. Except in an emergency, each employee shall give the principal/supervisor at least one day's notice in writing of intent to take leave;

2. Employees shall give their principal/supervisor two weeks advance notice for personal leave request of more than two consecutive days.

3. The approval of the Director of Schools shall be required:[2]

    a. If more than ten percent (10%) of the teachers in any given school request its use on the same day;

    b. If requested during any prior established student examination period;

    c. If requested on the day immediately preceding or following a holiday or vacation period;

d. If requested during the first week or last two weeks of the school year;

e. If personal leave is requested for days scheduled for professional development or in-service training, according to a school calendar adopted by the Board prior to the commencement of the school year; or

f. If personal leave is requested for days scheduled for parent-teacher conferences, according to a school calendar adopted by the Board prior to the commencement of the school year.

g. *If, at the termination of services, any employee has been absent for more days than leave has been earned, an amount sufficient to cover the excess days used shall be deducted from the employee's final salary payment.*[2]

PROFESSIONAL LEAVE[3]

Professional leave is a short, temporary absence for the purpose of attending workshops and other meetings relating to school business or serving on boards and commissions which meet during daytime hours when appointed by a mayor, city council, county executive, or county commission.[4]

Employees attending activities and events involving their own children do not qualify for professional leave unless they are serving in an official capacity as a supervisor or chaperone.

Leave requests for participation in meetings sponsored by professional organizations, business and industry, or other employee organizations may be approved at the discretion of the Director of Schools.

Compensation from sources other than the school system for individuals on professional leave shall not exceed reasonable expenses. In the event an individual receives compensation in excess of reasonable expenses, personal leave (or vacation) shall be used or other financial arrangements approved.

Legal References

1. TCA 49-5-711(a); Public Acts of 2026, Chapter No. 1022; TRR/MS 0520-01-02-.04(3)
2. TCA 49-5-711(b)
3. TCA 49-5-711(c)(1)
4. TCA 49-5-205

Cross References

Short Term Leaves of Absence 5.300
Legislative Leave 5.309

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in September	**Drug & Alcohol Testing for Employees**	**5.403**	**07/13/26**
		Rescinds: **5.403**	Issued: **02/11/19**

REASONABLE SUSPICION DRUG TESTING

If a supervisor observes or receives a report of conduct suggesting a potential violation of Policy 1.804, Alcohol & Drugs in the Workplace, the supervisor shall promptly inform the Director/designee. Upon reasonable suspicion that an employee's job performance or behavior may be impaired by illegal drugs, including improper use of prescribed drugs, or alcohol, the Director/designee may require the employee to undergo drug or alcohol testing.

An employee who is required to submit to drug or alcohol testing based upon reasonable suspicion and refuses shall be charged with insubordination, and necessary procedures will be taken to terminate the employee in accordance with board policy, and state law, where applicable.

An employee who tests positive on a reasonable suspicion test will be in violation of this policy and subject to termination.

The Director or his/her authorized designee are the only individuals in the district authorized to make the determination that reasonable suspicion or cause exists to order a drug screen and are the only individuals who may order an employee to submit to a drug screen.

Two types of cases for which reasonable suspicion procedures may be invoked are:

1. Chronic Case: Deteriorating job performance or changes in personal traits characteristics where the use of alcohol or drugs may be reasonably suspected as the cause.

2. Acute Case: Appearing in a specific incident or observation to then be under the present influence of alcohol or drugs, or investigation of an accident where the use of alcohol or drugs is reasonably suspected to be a contributing cause.

Circumstances under which substance screening may be considered, in either the chronic or acute cases, include, but are not limited to, the following:

1. Observed use, possession, or sale of illegal drugs and/or use, possession, sale, or abuse of alcohol and/or the illegal use or sale of prescription drugs.

2. Apparent physical state of impairment of motor functions.

3. Marked changes in personal behavior not attributable to other factors.

4. Employee involvement in or contribution to an accident where the use of alcohol or drugs is reasonably suspected or employee involvement in a pattern of repetitive accidents, whether or not they involve actual or potential injury.

5. Violations of criminal drug law statutes involving the use of illegal drugs, alcohol, or prescription drugs and/or violations of drug statutes.

The circumstances under which substance screening may be considered, as outlined above, are strictly limited in time and place to employee conduct on duty or during work hours, or on or in Board of Education property, or at school system-approved or school-related functions.

Prior to substance screening, employees must sign an acknowledgment that the summary result will be transmitted to the Medical Review Officer and the Director/designee.

Drug and alcohol screening shall be conducted by Board approved, independent, certified laboratories utilizing recognized techniques and procedures. A breath analysis test will be performed by a certified Breath Alcohol Technician.

TESTING FOR CDL EMPLOYEES

All drivers and applicants for driver positions who are required to hold a Commercial Driver's License (CDL) to perform their job function must adhere to the requirements of this policy and all procedures relating to this policy.[1]

The use, possession, sale, purchase, or transfer of any controlled substances, except medically prescribed drugs on school property, while on school business or while operating school vehicles and equipment is prohibited. Drinking alcoholic beverages during working hours, four (4) hours before reporting to work, or having any measurable amount of alcohol in their system during working hours is prohibited, whether on or off school property. Working hours include all breaks. Off-duty use of drugs and alcohol is prohibited to the extent that it affects driver's attendance or performance and their ability to pass required DOT alcohol and controlled substance tests. Any violation of this policy is grounds for termination and possible legal prosecution.

The use of any prescription drug that could affect the central nervous system or one that would impair reaction time shall be reported to the Director of Schools or the Director of Transportation. Notice shall be given of non-prescription (over-the-counter) drugs being taken on a regular basis. The notice shall include the duration of ingestion and the possible side effects.

Procedures

The execution and enforcement of this policy will follow set procedures to screen bodily fluids, conduct breath testing, and/or search all employees/applicants for alcohol and drug use and those employees suspected of violating this policy who are involved in a reportable accident or who are periodically or randomly selected. The procedures are designed not only to detect violations of this policy but also to ensure fairness to each employee. Disciplinary action will be taken as necessary.

Implementation

The Director of Schools or the Director of Transportation is authorized to implement this policy and procedures for the drug testing program, including a periodic review of the program to address any problems, changes, and/or revisions of it, maintenance of all records required by the federal regulations, and determination upon board approval of how the program will be accomplished, whether in-house, contracted, or by consortium.

Dissemination

The Director of Schools or the Director of Transportation shall be responsible for communicating this policy and the procedures to all employees affected by this policy and shall be accountable for its consistent enforcement.[2] The Director of Schools or the Director of Transportation is designated to answer questions about this policy, procedures, and all other matters involved in alcohol and controlled substance testing of CDL drivers and the reasonable suspicion testing of all other employees.

Legal References

1. Omnibus Transportation Employee Testing Act of 1991, 49 USCA § 5331
2. 49 CFR § 382.601

Cross References

Drug-Free Workplace 1.804

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in September	**Tutoring for Pay**	**5.608**	**07/13/26**
		Rescinds: **5.608**	Issued: **02/11/19**

Any employee may enter into an agreement with parents for private academic tutoring, athletic training, or artistic lessons of children for a fee, but this practice must be limited to those children whom the employee is not currently exercising teaching, administrative, or supervisory responsibility.[1] This rule does not apply if the requested service falls outside of the scope of the regular job duties of the employee, such as ACT prep work courses, piano lessons, and tutoring within a content area outside of the teaching responsibilities. In addition, it does not apply to school authorized and approved clinics, camps, etc.

Facility use may be granted for activities that advance the academic, artistic, or athletic endeavors of the district.

No private teaching or tutoring shall be done by an employee in any Maryville City School during the hours of the regular school day.

Any employee of Maryville City Schools seeking to offer private tutoring in a school after the regular school day shall submit a request to the Director of Schools through the principal of the school. If the principal approves the application, it shall be forwarded to the Director of Schools for final disposition by the Director of Schools/designee.

Any teacher who enters into a private tutoring agreement, athletic training, or artistic lessons with a parent/guardian does so as an independent actor and not as an agent of the school district. The school district shall not be liable for any claims, damages, or liabilities arising from or related to private tutoring services provided by a school employee. The teacher providing such services shall assume full responsibility and liability and agrees to indemnify and hold harmless the school district, its board members, administrators, and employees from any and all claims, demands, actions, or causes of action arising out of or in connection with such services.

Legal References

1. TCA 49-5-1003

Cross Reference

Non-School Employment 5.607

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in September	**Director of Schools**	**5.800**	**07/13/26**
		Rescinds: **5.800**	Issued: **02/11/19**

The Director of Schools shall be the chief executive officer of the school system and shall have, under the direction of the Board, general supervision of all the public schools, personnel, and departments of the school system. *The Director of Schools is the only employee directly employed by the Board of Education. All other employees of the district are employed, supervised, and managed under the authority of the Director of Schools.*[1]

The Director of Schools is charged by the Board with the responsibility to oversee and manage all personnel matters within the district, consistent with applicable laws, regulations, and Board policies. This includes hiring, assignment, evaluation, discipline, and dismissal of employees, as well as the delegation of such duties as appropriate.[2]

Legal References

1. TCA 49-2-301(a)
2. TCA 49-2-301(e)

MARYVILLE CITY SCHOOLS

Mike Winstead
Director of Schools

520 S Washington Street
Maryville, Tennessee 37804

June 12, 2026
Maryville City School Board
Executive Committee Meeting

Approve Shaw Flooring for Maryville High School Library floor replacement – $45,814.51 - Funding Source: Building Improvements

APPROVED:

Director of Schools _____ Date 06/12/2026

Chair, Board of Education _____ Date 06/12/2026

Maryville Board of Education
Nick Black Candy Morgan Julie Elder Isaac Simerly Bart Stinnett

Mail Drop 999 P.O. Box 748552
Atlanta, GA 30384-8552

Shaw INTEGRATED SOLUTIONS
Shaw Industries, Inc.

Phone: ( ) -
Fax: ( ) -

Proposal Submitted To	Attention	Phone	Fax	Date
State of Tennessee	Joe Robinette	(865) 256-1708	( ) -	06/11/26
		Job Name Maryville High School Library		**Job #** 210186
Street 825 Lawrence Ave		**Job Street** 825 Lawrence Ave		**Proposal ID** 239112

City, State and Zip	Architect	Date of Plans	Add #	Job City, State and Zip	Customer Job #	Customer PO
Maryville, TN 37803--485	State of TN			Maryville, TN 37803--485	None	None

We hereby submit specifications and estimates for:

Item Description	Color	Qty	UOM	Unit Price	Extended Price
0454V - Terrain II 20 mil LVT 6" x 48"	TBS/To Be Selected	6,716.92	SF	$2.32	$15,583.25
340VS - 4151 Pressure Sensitive Adhesive 4 Gallon		10.00	4 Gal	$186.42	$1,864.20
Carpet Removal, Broadloom		744.00	SY	$4.66	$3,467.04
Floor Patch Material and Labor		40.00	Each	$38.42	$1,536.80
Transition Strips and Labor		60.00	LF	$3.90	$234.00
Resilient Base Installation		1,200.00	LF	$1.65	$1,980.00
LVT Installation		6,700.00	SF	$2.85	$19,095.00
Open Market - Remove Cove Base		1,200.00	SF	$1.11	$1,332.00
Open Market - Disposal Fee		1.00	LF	$722.22	$722.22
				Base Bid Total:	**$45,814.51**

Proposal Inclusions and Exclusions:

1. State of Tennessee Contract: 72745
2. Local Contact: Josh Thomas
3. Price includes work as specifically stated in the above description for the quantities stated. Any circumstances that require additional labor will be handled through the change order process.
4. Price is based on a consecutive installation period without delays and is based on the customer allowing installation crews access to work a minimum of 8 consecutive hours a day until completion. Delays other than "acts of God" will result in charges for down-time.
5. Shaw is not licensed as an asbestos abatement Contractor. If asbestos is discovered at the jobsite, work shall cease immediately. Flooring Contractor/Subcontractor will not resume work until the asbestos has been sealed or abated through a certified asbestos abatement contractor.
6. Extensive floor prep is not included in the price but may be necessary due to unforeseen conditions of the sub-floor. This work may include, but is not limited to, leveling or grinding, encapsulation or sealing, or extensive scraping of the sub-floor. Should extensive floor prep be required, you will receive a change order for the necessary work.
7. Exclusions: attic stock, major floor prep, furniture moving unless specified in proposal, disconnecting and moving of computers and electronic equipment, vacuuming and protection of finished products, and any plumbing work (removal of commodes, etc)..
8. All pricing is based on work being completed during normal working hours.
9. Material title and risk of loss passes to the purchaser at the time of material delivery to owner provided address
10. Some of the materials on this proposal/quote are being distributed by a 3rd party vendor. For this reason, Shaw is not able to accept returns or issue a credit. Shaw does not provide warranty for third party products provided by the subcontractor/installation provider.
11. Please email your Purchase Order to Rosio Yates at rosio.hernandez@shawinc.com to initiate the order process. A purchase order is required before materials can be shipped.
12. Remit to Address: SHAW INTEGRATED & TURF SOLUTIONS PO Box 748552 Atlanta, GA 30384-8552
13. SITS License Numbers: AL 57717, AK 198637, AZ ROC340172, AR 425700423, CA 1104309, CT MCO.0904495, DE 2022707978, GA GCCO007817, ID 02790, IA C143575, LA 73789, MN IR793001, MS 24811-SC, MT 265535, NE 25084-22, NM 409483/28744860162022, NV 90225, NC 87924, ND 46612, OR 240563, RI GC-33871, SC 124179, TN 77794, UT 12846822-5501, VA 2705183154, WA SHAWITT789M2, WV WV061877

MARYVILLE CITY SCHOOLS

Mike Winstead
Director of Schools

520 S Washington Street
Maryville, Tennessee 37804

June 30, 2026
Maryville City School Board
Executive Committee Meeting

Approve renewal of MVPA Mastery Connect from Instructure – $56, 238.77 - Funding Source: Summer School/GP Software

APPROVED:

Director of Schools Mike Winstead Date 06/30/2026

Chair, Board of Education Julie Elder Date 06/30/2026

Maryville Board of Education
Nick Black Candy Morgan Julie Elder Isaac Simerly Bart Stinnett

Instructure.

Instructure, Inc.
6330 South 3000 East, Suite 700
Salt Lake City, UT 84121
United States

Order Form

Order: Q-558510-6
Date: 2026-06-16
Order Valid Through: 2026-07-31

Order Form for Maryville City Schools

Bill to Information

Entity Name: Maryville City Schools
Address: 520 S Washington St
City: Maryville

State/Province: Tennessee

Zip/Postal Code: 37804

Country: United States

Billing Contact

Name:

Email:

Phone:

Ship to Information

Entity Name: Maryville City Schools
Address: 520 S Washington St
City: Maryville

State/Province: Tennessee

Zip/Postal Code: 37804

Country: United States

Shipping Contact

Name: Joshua Oliver

Email: joshua.oliver@maryville-schools.org

Phone: +18659827121

Billing Information

Billing Frequency: Annual Upfront

Billing Frequency Term: Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

Payment Terms: Net 30

Ref	Description	Start Date	End Date	Invoice	Metric	Qty	Price	Amount
S1	Mastery View College Prep Assessment 12 Tests, Online\	2026-08-01	2027-07-31	Recurring	User	50	USO 10.59	USD 529.50
S10	Mastery Predictive Assessments - 1 Subject	2026-08-01	2027-07-31	Recurring	User	228	USD 4.00	USD 912.00
S11	Mastery Predictive Assessments - 2 Subjects	2026-08-01	2027-07-31	Recurring	User	205	USD 8.00	USD 1,640.00
S2	Mastery Item Bank College Prep	2026-08-01	2027-07-31	Recurring	User	45	USD 1.18	USD53.10
S3	Item Bank - Mastery All 4 Subjects & Mastery View Bundle	2026-08-01	2027-07-31	Recurring	User	3,415	USD 4.49	USD 15,333.35
S6	Mastery Predictive Assessments - 1 Subject	2026-08-01	2027-07-31	Recurring	User	437	USD 14.98	USD 6,546.26
S7	Mastery Predictive Assessments - 1 Subject	2026-08-01	2027-07-31	Recurring	User	233	USD 5.00	USD 1,165.00
S8	Mastery Connect Subscription	2026-08-01	2027-07-31	Recurring	User	3,415	USD 7.96	USD 27,183.40
S9	Mastery Predictive Assessments - 1 Subject	2026-08-01	2027-07-31	Recurring	User	192	USD 14.98	USD 2,876.16

Billing Summary			
Segment	Recurring	Non-Recurring	Total
Year 1	USO 56,238.77	USO 0.00	USO 56,238.77
Total	USO 56,238.77	USO 0.00	USO 56,238.77

Reference	Products	Description
S10	Mastery Predictive Assessments - 1 Subject	State: TN Assessments: 2 Assessments Subjects: Science Grades: 7
S11	Mastery Predictive Assessments - 2 Subjects	State: TN **Assessments: 3 Assessments** Subjects: Science;Social Studies Grades: 6
S6	Mastery Predictive Assessments - 1 Subject	State: TN Assessments: 3 Assessments Subjects: Science Grades: 6;7
S7	Mastery Predictive Assessments - 1 Subject	State: TN **Assessments: 1 Assessment** Subjects: Social Studies Grades: 6
S9	Mastery Predictive Assessments - 1 Subject	State: TN Assessments: 3 Assessments Subjects: Science Grades: 5

Products	Description	Qty
Mastery View College Prep Assessment (2 Tests, Online)	Practice assessment for ACT college entrance exam.	50.00
Mastery Item Bank College Prep	Mastery Item Bank College Prep is a subscription for ACT practice items aliened to the ACT Colleae Entrance Exam reoortina cateoories.	45.00
Mastery Item Bank - Supplemental	Annual Subscription for Masterv Item Bank - Suoolemental	3,415.00
Mastery Item Bank Subscription	Mastery Item Bank subscription for ELA, Math, Science and Social Studies featuring learning standards alignments for all 50 States, D.C., Common Core and Next Generation Science Standards.	3,415.00
Masterv Connect Subscription	Masterv Connect - Subscription	3,415.00

Quote Special Terms

The services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related services prior to the first year Start Date at its sole discretion.

User Clause: User Melric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Custom er has paid for such access and/or use.

User Typical Use Clause: In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage pa ttems of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typica l Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

Payment Terms - Renewal Order Form: In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

Terms and Conditions

Governing Terms: This Order Form shall be governed by the Master Terms and Conditions which can be found here:
https· //www instructure com/pollc1es/mastertermscond11tons

Notes:

This quote is for Mastery Predictive Assessments, the Mastery Item Banks and Mastery Connect. Student Reports are now included with Assessments.
'Grade 3 Students at the following School Sites will have Mastery Connect and Item Bank Access.
Foothills Elementary, John Sevier Elementary, and Sam Houston Elementary.
"Montgomery Ridge Intermediate School, Grades 6-7 Science only 3x
'Montgomery Ridge Intermediate School, Grade 6 Social Studies only for final comp
Including College Prep online assessment, given 2x and CP Item Banks.
'Coulter Grove Intermediate
'Grade 5 Science 3x

Instructure.

Instructure, Inc.
6330 South 3000 East, Suite 700
Salt Lake City, UT 84121
United States

Order Form

Order: Q-559874-1
Date: 2026-03-25
Order Valid Through: 2026-06-30

Order Form for Maryville City Schools

Bill to Information

Entity Name: Maryville City Schools
Address: 833 Lawrence Av
City: Maryville

State/Province: Tennessee

37803

Country: United States

Ship to Information

Entity Name: Maryville City Schools
Address: 833 Lawrence Av
City: Maryville

State/Province: Tennessee

Zip/Postal Code: 37803

Country: United States

Billing Contact

Name:

Email:

Phone:

Shipping Contact

Name: Kevin Myers

Email: kevin.myers@maryville-schools.org

Phone: +1 865 983 2070

Billing Information

Billing Frequency: Annual Upfront

Billing Frequency Term: Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

Payment Terms: Net 30

Year 1								
Ref	**Description**	**Start Date**	**End Date**	**Invoice**	**Metric**	**Qty**	**Price**	**Amount**
S1	Canvas LMS Cloud Subscription	2026-07-01	2027-06-30	Recurring	User	4,525	USD 8.09	USD 36,607.25

Billing Summary			
Segment	**Recurring**	**Non-Recurring**	**Total**
Year 1	USD 36,607.25	USD 0.00	USD 36,607.25
Total	**USD 36,607.25**	**USD 0.00**	**USD 36,607.25**

Products	Description	Qty
Canvas LMS Cloud Subscription	Canvas LMS Cloud Subscription: Per User	4,525.00

Quote Special Terms
The services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related services prior to the first year Start Date at its sole discretion.

User Clause: User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

Surplus Property Disposal Form

School/Department Information:

School:	Montgomery Ridge
Department:	Technology
Location of Property:	Montgomery Ridge
Contact Person:	Kevin Myers
Phone:	865-980-0590
Email:	kevin.myers@maryville-schools.org
Date Submitted:	

Please return this form to Sarah Pritchard
sarah.pritchard@maryville-schools.org

Item Information:

Asset Name	Category	Manufacturer	Serial No.	MCS Asset Tag#	Condition	Disposal Reason	Est Value	Fund
HP ScanJet	Equipment	HP	L2698-64001	10857	Used	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMPH98K1DJ8T	A000024150	Used	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMQKT390F182	A000024143	Used	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMPHRM2GDJ8T	A000024138	Used	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMPHRM0CDJ8T	A000024137	Used	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMQKT3CYF182	A000024166	Used	Obsolete	$ -	

*attach spreadsheet on tab 2 for additional assets

Requested Action:

- ☐ Transfer to another school/department
- ☑ Recycle
- ☐ Discard
- ☐ Sell (auction, GovDeals, private party, etc.)
- ☐ Other (please specify): _____

Authorization:

Principal/Supervisor Approval: D. Kevin Myers Date: 6-22-26

District Office Use Only:

Director of Schools Approval: Date: 6-25-26

School Board Chairman Approval: Date:

Item Information:

Asset Name	Category	Manufacturer	Serial No.	MCS Asset Tag#	Condition	Disposal Reason	Est Value	Fund
Apple iPad 4	Equipment	Apple	DMQKT353F182	A000024139	Poor	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMPHRMYGDJ8T	A000024155	Poor	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMPHRM67DJ8T	A000024147	Poor	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMPHRMNVDJ8T	A000024151	Used	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMPHRQ7CDJ8T	A000024167	Used	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMPHRM2CDJ8T	A000024142	Poor	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMQKT357F182	A000024140	Used	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMQKTMXCF182	A000024146	Used	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMPHR6PJDJ8T	A000022811	Used	Obsolete	$ -	
Apple iPad 4	Equipment	Apple	DMPHRPY2DJ8T	A000024141	Used	Obsolete	$ -	
Apple iPad Air	Equipment	Apple	SDMPPK26BFK10	A000025744	Used	Obsolete	$ -	Internal School Funds
Apple iPad Air	Equipment	Apple	SDMPPK4P7FK10	A000024566	Poor	Obsolete	$ -	
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SUMMARY: General Purpose anticipated revenues and appropriations will be increased by $0 to maintain a balanced budget as required by *Tennessee Code Annotated* Title 9 Chapter 1 Section 116.

Increased/Decreased for FY26:	REVENUE	APPROPRIATION
TISA On Behalf Payments	($50,000)	($50,000)
Driver Education	(3,000)	(3,000)
Career Ladder Program	(20,000)	(20,000)
Innovative School Models Grant	(66,882)	(66,882)
Other State Grants (PSCM Grant)	139,882	139,882
Total Change	**$ 0**	**$ 0**

	General Purpose Schools-Revenue Account Name	2025-2026 ADOPTED BUDGET	GP *Amendment #1 Nov 2025*	2025-2026 Amended Budget (1st)	GP *Amendment #2 Jul 2026*	2025-2026 Amended Budget (2nd)
40110	Current Property Tax-County	$11,691,121		$11,691,121		$11,691,121
40120	Trustee Collections-Prior Yr	150,000		150,000		150,000
40125	Trustee Collections-Bankruptcy	52,000		52,000		52,000
40130	Circuit/C&M Collections-Pr Yrs	63,000		63,000		63,000
40140	Interest and Penalty	34,000		34,000		34,000
40162	Payment in Lieu of Taxes-Local	97,000		97,000		97,000
40163	Payment in Lieu of Taxes-KCDC	20,000		20,000		20,000
40210	Local Option Sales Tax	14,422,888		14,422,888		14,422,888
40270	Business Tax	290,000		290,000		290,000
40275	Mixed Drink Tax	228,000		228,000		228,000
40610	Current Property Tax-City	9,422,500		9,422,500		9,422,500
41110	Marriage Licenses	3,000		3,000		3,000
43511	Tuition - Regular Day Students	780,000		780,000		780,000
44110	Investment Income (Interest)	25,000		25,000		25,000
44120	Lease/Rentals	6,000		6,000		6,000
44170	Miscellaneous Refunds	10,000		10,000		10,000
44570	Contributions & Gifts	10,000		10,000		10,000
44990	Other Local Revenues	90,000		90,000		90,000
46510	Tennessee Investment in Student Achievement (TISA)	34,613,407	$24,036	34,637,443		34,637,443
46513	TISA On-behalf payments	120,000		120,000	($50,000)	70,000
46515	Early Childhood Education Program (VPK)	165,000	85,631	250,631		250,631
46550	Driver Education	23,000		23,000	(3,000)	20,000
46590	Other State Education Funds	2,724,000		2,724,000		2,724,000
46596	Paid Parental Leave	140,000		140,000		140,000
46610	Career Ladder Program	60,000		60,000	(20,000)	40,000
46790	Innovative School Models (ISM) Grant	928,136	(225,263)	702,873	(66,882)	635,991
46852	Interstate Telecom	18,000		18,000		18,000
46980	Other State Grants (Public School Security Grant)	0	115,596	115,596	139,882	255,478
47710	Public Safety Partnership & Comm Policing - COPS Grant	207,739		207,739		207,739
47590	Other Federal Through State	0		0		0
49999	Appropriated Fund Balance (Use)	2,000,000		2,000,000		2,000,000
	Total General Purpose School Fund	$78,393,791	$0	$78,393,791	$ -	$78,393,791

	General Purpose Schools - Expenditures	2025-2026 ADOPTED BUDGET	2025-2026 Amended Budget (1st)	GP Amendment #2 *Jul 2026*	2025-2026 Amended Budget (2nd)
	Account Name				
Regular Education Instruction - 71100					
71100 116	Teachers	$23,322,081	$23,322,081	$168,000	$23,490,081
71100 117	Career Ladder Program	40,000	40,000		40,000
71100 128	Homebound Teachers	100,000	100,000		100,000
71100 163	Educational Assistants	2,172,087	2,172,087		2,172,087
71100 188	Bonus Payments (Teacher Bonuses)	788,000	794,000		794,000
71100 189	Other Salaries & Wages	390,476	390,476	152,000	542,476
71100 195	Substitute Teachers (Certified)	105,000	105,000	17,000	122,000
71100 198	Substitute Teachers (Non - Certified)	230,000	230,000	(40,000)	190,000
71100 201	Social Security	1,609,091	1,609,091	8,000	1,617,091
71100 204	State Retirement	1,601,767	1,601,767	83,000	1,684,767
71100 206	Life Insurance	11,782	11,782	900	12,682
71100 207	Medical Insurance	4,213,040	4,213,040	14,000	4,227,040
71100 212	Medicare	376,963	376,963	4,200	381,163
71100 217	Retirement-Hybrid Stabilization	67,258	67,258	15,000	82,258
71100 299	Other Fringe Benefits	148,497	148,497	18,000	166,497
71100 311	Contracts with Other School Systems	30,000	30,000	5,000	35,000
71100 336	Maintenance & Repair - Equipment (musical instruments)	10,000	10,000	3,000	13,000
71100 399	Other Contracted Services	20,000	20,000	(10,000)	10,000
71100 429	Inst. Supplies & Materials	150,000	150,000		150,000
71100 430	Textbooks-Electronic	65,000	65,000		65,000
71100 449	Textbooks-Bound	300,000	300,000	(200,000)	100,000
71100 471	Software	560,000	560,000	50,000	610,000
71100 499	Other Supplies & Materials	10,000	10,000	11,000	21,000
71100 595	TISA On Behalf Payments	90,000	90,000	(43,000)	47,000
71100 599	Other Charges	30,000	30,000	20,000	50,000
71100 722	Regular Instruction Equip.	1,250,000	1,250,000	912,000	2,162,000
	Total Regular Education Instruction	$37,691,042	$37,697,042	$1,188,100	$38,885,142
Alternative School - 71150					
71150 116	Teachers	$401,794	$401,794	($15,000)	$386,794
71150 163	Educational Assistants	68,662	68,662	1,200	69,862
71150 189	Other Salaries & Wages	-	-		-
71150 201	Social Security	29,167	29,167	(2,000)	27,167
71150 204	State Retirement	29,538	29,538	1,000	30,538
71150 206	Life Insurance	234	234		234
71150 207	Medical Insurance	52,680	52,680	21,000	73,680
71150 212	Medicare	6,820	6,820		6,820
71150 217	Retirement-Hybrid Stabilization	305	305	595	900
71150 299	Other Fringe Benefits	2,974	2,974	126	3,100
71150 399	Other Contracted Services	1,000	1,000		1,000
71150 429	Instr. Supplies & Materials	3,500	3,500	(2,500)	1,000
71150 471	Software	4,000	4,700		4,700
71150 499	Other Supplies & Materials	5,000	5,000	(1,600)	3,400
71150 599	Other Charges	3,000	3,000	1,600	4,600
	Total Alternative School Instruction	$608,674	$609,374	$4,421	$613,795
Special Education Instruction - 71200					
71200 116	Teachers	$2,769,328	$2,769,328		$2,769,328
71200 128	Homebound Teachers	9,000	9,000		9,000
71200 163	Educational Assistants	2,559,014	2,559,014	($70,572)	2,488,442
71200 171	Speech Pathologists	478,392	478,392		478,392
71200 189	Other Salaries & Wages	20,000	20,000	27,000	47,000
71200 201	Social Security	327,321	327,321		327,321
71200 204	State Retirement	280,356	280,356	19,000	299,356
71200 206	Life Insurance	2,264	2,264	172	2,436
71200 207	Medical Insurance	859,065	859,065	17,500	876,565
71200 212	Medicare	77,346	77,346		77,346
71200 217	Retirement-Hybrid Stabilization	7,837	7,837	4,800	12,637
71200 299	Other Fringe Benefits	32,926	32,926	2,100	35,026
71200 322	Evaluation & Testing	10,000	10,000		10,000
71200 399	Other Contracted Services	3,000	43,000		43,000
71200 429	Instructional Supplies & Materials	10,000	10,000		10,000
71200 471	Software	8,000	8,000		8,000
71200 499	Other Supplies & Materials	5,000	5,000		5,000
71200 595	TISA On Behalf Payments	30,000	30,000		30,000
71200 725	Special Education Equipment	9,500	9,500		9,500
	Total Special Education Instruction	$7,498,349	$7,538,349	$0	$7,538,349

	General Purpose Schools - Expenditures	2025-2026 ADOPTED BUDGET	2025-2026 Amended Budget (1st)	GP Amendment #2 *Jul 2026*	2025-2026 Amended Budget (2nd)
	Account Name				
Vocational Education Instruction - 71300					
71300 116	Teachers	$1,515,107	$1,515,107	($30,000)	$1,485,107
71300 163	Educational Assistants	38,836	38,836	(28,000)	10,836
71300 201	Social Security	95,195	95,195		95,195
71300 204	State Retirement	101,286	101,286		101,286
71300 206	Life Insurance	783	783		783
71300 207	Medical Insurance	284,556	284,556	(8,900)	275,656
71300 212	Medicare	22,261	22,261		22,261
71300 217	Retirement-Hybrid Stabilization	6,306	6,306		6,306
71300 299	Other Fringe Benefits	9,912	9,912		9,912
71300 336	Maintenance & Repair - Equipment	-	3,900		3,900
71300 399	Other Contracted Services	2,000	25,000		25,000
71300 429	Instructional Supplies & Materials	2,000	5,000		5,000
71300 471	Software	49,000	57,000	(20,000)	37,000
71300 499	Other Supplies & Materials	40,000	24,500		24,500
71300 599	Other Charges	1,000	-		-
71300 730	Vocational Instruction Equipment	246,754	221,579	(156,000)	65,579
	Total Vocational Ed Instruction	$2,414,996	$2,411,221	($242,900)	$2,168,321
Attendance - 72110					
72110 105	Supervisor/Director	$52,097	$52,097		$52,097
72110 162	Clerical Personnel	8,495	$8,495	$1,100	9,595
72110 201	Social Security	3,724	3,724		3,724
72110 204	State Retirement	3,581	3,581	321	3,902
72110 206	Life Insurance	20	20		20
72110 207	Medical Insurance	5,624	5,624		5,624
72110 212	Medicare	755	755	100	855
72110 299	Other Fringe Benefits	236	236		236
72110 307	Communication	390	390		390
72110 499	Other Supplies & Materials	1,000	1,000		1,000
72110 524	Inservice/Staff Development	1,000	1,000		1,000
72110 599	Other Charges	1,000	1,000		1,000
	Total Attendance	$77,922	$77,922	$1,521	$79,443
CSH/Health Services - 72120					
72120 105	Supervisor/Director	$89,118	$89,118		$89,118
72120 131	Medical Personnel	414,208	414,208	($12,000)	402,208
72120 189	Other Salaries & Wages	33,412	33,412		33,412
72120 201	Social Security	31,842	31,842		31,842
72120 204	State Retirement	39,594	39,594	4,800	44,394
72120 206	Life Insurance	66	66	35	101
72120 207	Medical Insurance	14,112	14,112	244	14,356
72120 212	Medicare	7,782	7,782		7,782
72120 217	Retirement-Hybrid Stabilization	2,215	2,215	528	2,743
72120 299	Other Fringe Benefits	1,888	1,888	158	2,046
72120 307	Communication	1,000	1,000		1,000
72120 355	Travel (School to School)	1,000	1,000		1,000
72120 399	Other Contracted Services	-	-	2,000	2,000
72120 413	Drugs Medical Supplies	15,000	15,000	(365)	14,635
72120 499	Other Supplies & Materials	3,000	9,000		9,000
72120 524	Inservice/Staff Development	3,000	3,000	100	3,100
72120 599	Other Charges	3,000	3,000	2,900	5,900
72120 735	Health Equipment	1,000	5,000	1,600	6,600
	Total Health Services	$661,237	$671,237	$0	$671,237

General Purpose Schools - Expenditures		2025-2026 ADOPTED BUDGET	2025-2026 Amended Budget (1st)	GP Amendment #2 *Jul 2026*	2025-2026 Amended Budget (2nd)
	Account Name				
Other Student Support - 72130					
72130 123	Guidance Personnel	$1,208,870	$1,208,870	$74,000	$1,282,870
72130 130	Social Workers	49,711	49,711		49,711
72130 161	Secretary(s)	39,468	39,468		39,468
72130 189	Other Salaries & Wages	527,100	527,100	42,000	569,100
72130 201	Social Security	108,765	108,765	9,700	118,465
72130 204	State Retirement	114,404	114,404	21,000	135,404
72130 206	Life Insurance	617	617	52	669
72130 207	Medical Insurance	265,824	265,824	37,522	303,346
72130 212	Medicare	25,453	25,453	2,258	27,711
72130 217	Retirement-Hybrid Stabilization	7,013	7,013	1,589	8,602
72130 299	Other Fringe Benefits	7,552	7,552	806	8,358
72130 307	Communication	21,000	21,000	6,340	27,340
72130 309	Contracts with Government Agencies	80,000	80,000	(78,175)	1,825
72130 322	Evaluation & Testing	-	-		-
72130 399	Other Contracted Services	370,000	370,000	23,000	393,000
72130 499	Other Supplies & Materials	500	500		500
72130 599	Other Charges	-	-	2,000	2,000
	Total Other Student Support	$2,826,277	$2,826,277	$142,092	$2,968,369
Regular Education Support - 72210					
72210 105	Supervisor	$45,356	$45,356	$27,200	$72,556
72210 129	Librarians	649,848	649,848		649,848
72210 137	Education Media Personnel	104,027	104,027		104,027
72210 138	Instructional Computer Personnel	106,315	106,315	(27,200)	79,115
72210 161	Secretary	59,759	59,759	16,000	75,759
72210 162	Clerical Personnel	33,136	33,136	4,500	37,636
72210 163	Educational Assistants	144,940	144,940	5,600	150,540
72210 188	Bonus Payments (Non-Teacher Bonuses)	348,500	337,000		337,000
72210 189	Other Salaries & Wages	102,167	102,167		102,167
72210 201	Social Security	91,403	91,403	1,687	93,090
72210 204	State Retirement	105,835	105,835	(5,683)	100,152
72210 206	Life Insurance	476	476		476
72210 207	Medical Insurance	181,087	181,087	(24,000)	157,087
72210 212	Medicare	23,112	23,112		23,112
72210 217	Retirement-Hybrid Stabilization	779	779	896	1,675
72210 299	Other Fringe Benefits	6,207	6,207		6,207
72210 307	Communication	3,000	3,000	1,000	4,000
72210 355	Travel	5,000	5,000		5,000
72210 471	Software	70,000	72,700		72,700
72210 499	Other Supplies & Materials	1,000	5,000		5,000
72210 524	Inservice/Staff Development	55,000	55,000		55,000
72210 599	Other Charges	1,000	1,000		1,000
72210 790	Other Equipment	1,000	1,000		1,000
	Total Regular Education Support	$2,138,947	$2,134,147	$0	$2,134,147
Special Education Support - 72220					
72220 105	Supervisor	$97,518	$97,518		$97,518
72220 124	Psychological Personnel	341,891	341,891		341,891
72220 131	Medical Personnel	186,608	186,608	$3,500	190,108
72220 135	Assessment Personnel	57,171	57,171		57,171
72220 161	Secretary	46,701	46,701	(3,573)	43,128
72220 189	Other Salaries & Wages	8,000	8,000		8,000
72220 201	Social Security	42,204	42,204		42,204
72220 204	State Retirement	47,189	47,189		47,189
72220 206	Life Insurance	259	259		259
72220 207	Medical Insurance	83,314	83,314		83,314
72220 212	Medicare	10,699	10,699		10,699
72220 217	Retirement-Hybrid Stabilization	2,632	2,632	73	2,705
72220 299	Other Fringe Benefits	3,682	3,682		3,682
72220 307	Communication	1,500	1,500		1,500
72220 312	Contracts with Private Agencies	34,500	34,500		34,500
72220 348	Postal Charges	500	500		500
72220 355	Travel	7,500	7,500		7,500
72220 499	Other Supplies & Materials	5,000	5,000		5,000
72220 524	Inservice/Staff Development	15,000	15,000		15,000
	Total Special Education Support	$991,868	$991,868	$0	$991,868

	General Purpose Schools - Expenditures	2025-2026 ADOPTED BUDGET	2025-2026 Amended Budget (1st)	GP Amendment #2 *Jul 2026*	2025-2026 Amended Budget (2nd)
	Account Name				
Vocational Education Support - 72230					
72230 105	Supervisor	$111,338	$111,338		$111,338
72230 201	Social Security	6,902	6,902		6,902
72230 204	State Retirement	6,424	6,424		6,424
72230 206	Life Insurance	40	40		40
72230 207	Medical Insurance	20,064	20,064		20,064
72230 212	Medicare	1,614	1,614		1,614
72230 299	Other Fringe Benefits	472	472		472
72230 307	Communication	780	780		780
72230 524	Inservice/ Staff Development	15,000	15,000		15,000
	Total Vocational Education Support	$162,634	$162,634	$0	$162,634
Technology - 72250					
72250 105	Supervisor/Coordinator of Technology	$110,878	$110,878		$110,878
72250 120	Computer Programmers	363,082	363,082		363,082
72250 162	Clerical Personnel	21,463	21,463		21,463
72250 189	Other Salaries & Wages	50,536	50,536		50,536
72250 201	Social Security	33,850	33,850		33,850
72250 204	State Retirement	52,846	52,846		52,846
72250 206	Life Insurance	274	274		274
72250 207	Medical Insurance	91,028	91,028		91,028
72250 212	Medicare	7,917	7,917		7,917
72250 299	Other Fringe Benefits	3,549	3,549		3,549
72250 307	Communication	18,500	18,500	$620	19,120
72250 317	Data Processing Services	30,000	30,000		30,000
72250 336	Maintenance & Repair-Equipment	18,000	18,000		18,000
72250 350	Internet Connectivity	96,000	96,000		96,000
72250 355	Travel (School to School)	2,000	2,000		2,000
72250 470	Cabling	20,000	26,000	17,000	43,000
72250 471	Software	260,000	260,000	(30,620)	229,380
72250 499	Other Supplies & Materials	10,000	10,000	10,000	20,000
72250 524	Inservice/Staff Development	10,000	10,000	3,000	13,000
72250 599	Other Charges	1,000	9,000		9,000
72250 790	Other Equipment	100,000	100,000		100,000
	Total Technology	$1,300,923	$1,314,923	$0	$1,314,923
Board of Education - 72310					
72310 189	Other Salaries & Wages (Retiree Leave Payout)	$30,000	$30,000	$15,000	$45,000
72310 191	Board & Comm. Member Fees	1,800	1,800		1,800
72310 201	Social Security	1,792	1,792	1,040	2,832
72310 207	Medical Insurance (Retirees)	1,268,927	1,268,927	(105,000)	1,163,927
72310 210	Unemployment Compensation	4,000	$14,000	10,000	24,000
72310 212	Medicare	462	462	201	663
72310 299	Other Fringe Benefits	50,000	50,000		50,000
72310 305	Audit Services	30,000	30,000	13,000	43,000
72310 320	Dues & Memberships	12,000	12,000	4,600	16,600
72310 331	Legal Services	25,000	25,000	7,800	32,800
72310 399	Other contracted services	10,000	10,000	(7,700)	2,300
72310 505	Judgments	-	3,000	500	3,500
72310 506	Liability Insurance	160,000	110,000	(106,431)	3,569
72310 510	Trustee Commissions	450,000	450,000		450,000
72310 513	Worker's Compensation Insurance	118,000	168,000	(168,000)	-
72310 524	Inservice/Staff Development	20,000	20,000		20,000
72310 533	Criminal Investigation of Applicants - TBI (fingerprinting)	-	35,000		35,000
72310 599	Other Charges	80,000	45,000	50,000	95,000
	Total Board of Education	$2,261,981	$2,274,981	($284,990)	$1,989,991

	General Purpose Schools - Expenditures	2025-2026 ADOPTED BUDGET	2025-2026 Amended Budget (1st)	GP Amendment #2 *Jul 2026*	2025-2026 Amended Budget (2nd)
	Account Name				
Office of the Superintendent - 72320					
72320 101	Director of Schools	$203,300	$203,300		$203,300
72320 103	Assistant Director of Schools	39,938	39,938	$27,111	67,049
72320 161	Secretary(s)	45,298	45,298	2,310	47,608
72320 189	Other Salaries and Wages (CEO Supplement)	1,000	1,000		1,000
72320 201	Social Security	10,453	10,453	4,300	14,753
72320 204	State Retirement	11,730	11,730	5,536	17,266
72320 206	Life Insurance	39	39	20	59
72320 207	Medical Insurance	7,056	7,056	15,000	22,056
72320 212	Medicare	4,184	4,184	325	4,509
72320 299	Other Fringe Benefits	472	472	669	1,141
72320 307	Communication	5,500	5,500	239	5,739
72320 320	Dues & Memberships	5,500	6,500	2,100	8,600
72320 348	Postal Charges	8,000	8,000	(3,000)	5,000
72320 399	Other Contracted Services	3,000	3,000		3,000
72320 435	Office Supplies	10,500	10,500	(1,800)	8,700
72320 499	Other Supplies & Materials	-	-	1,600	1,600
72320 524	Inservice/Staff Development	20,000	20,000	(5,200)	14,800
72320 599	Other Charges	18,000	18,000	(6,900)	11,100
	Total Office of the Superintendent	$393,970	$394,970	$42,310	$437,280
Office of the Principal - 72410					
72410 104	Principal(s)	$994,991	$994,991		$994,991
72410 119	Accountant/Bookkeepers	267,592	267,592		267,592
72410 139	Assistant Principal(s)	1,416,383	1,416,383		1,416,383
72410 161	Secretary(s)	239,886	239,886		239,886
72410 162	Clerical Personnel	455,379	455,379		455,379
72410 201	Social Security	191,374	191,374		191,374
72410 204	State Retirement	237,437	237,437		237,437
72410 206	Life Insurance	1,503	1,503		1,503
72410 207	Medical Insurance	713,376	713,376		713,376
72410 212	Medicare	47,985	47,985		47,985
72410 217	Retirement-Hybrid Stabilization	4,528	4,528		4,528
72410 299	Other Fringe Benefits	21,712	21,712		21,712
72410 307	Communication	22,000	22,000		22,000
72410 411	Data Processing Supplies	5,000	5,000		5,000
72410 471	Software	25,000	25,000		25,000
72410 701	Administration Equipment	276,985	-	$59,000	59,000
	Total Office of the Principal	$4,921,131	$4,644,146	$59,000	$4,703,146
Fiscal Services - 72510					
72510 105	Supervisor	$112,328	$112,328		$112,328
72510 119	Accountants/Bookkeepers	49,070	49,070	$13,382	62,452
72510 201	Social Security	6,964	6,964	523	7,487
72510 204	State Retirement	12,525	12,525	1,443	13,968
72510 206	Life Insurance	39	39	7	46
72510 207	Medical Insurance	20,064	20,064	(8,550)	11,514
72510 212	Medicare	2,340	2,340	129	2,469
72510 299	Other Fringe Benefits	472	472	122	594
72510 307	Communication	780	780		780
72510 355	Travel	1,000	1,000		1,000
72510 411	Data Processing Supplies	3,000	3,000	(1,900)	1,100
72510 435	Office Supplies	2,000	2,000		2,000
72510 471	Software	33,600	33,600	(4,300)	29,300
72510 524	Inservice/Staff Development	5,000	5,000	(856)	4,144
72510 599	Other Charges	1,000	1,000		1,000
	Total Fiscal Services	$250,182	$250,182	$0	$250,182

	General Purpose Schools - Expenditures	2025-2026 ADOPTED BUDGET	2025-2026 Amended Budget (1st)	GP Amendment #2 *Jul 2026*	2025-2026 Amended Budget (2nd)
	Account Name				
Human Resources - 72520					
72520 105	Supervisor	$110,878	$110,878		$110,878
72520 162	Clerical Personnel	118,350	118,350		118,350
72520 189	Other Salaries & Wages	-	-		-
72520 201	Social Security	14,212	14,212		14,212
72520 204	State Retirement	25,559	25,559		25,559
72520 206	Life Insurance	117	117		117
72520 207	Medical Insurance	34,176	34,176		34,176
72520 212	Medicare	3,324	3,324		3,324
72520 299	Other Fringe Benefits	1,416	1,416		1,416
72520 307	Communication	780	780		780
72520 317	Data Processing Services	3,825	3,825	$2,640	6,465
72520 435	Office Supplies	2,000	2,000	(1,450)	550
72520 471	Software	44,940	44,940	3,985	48,925
72520 524	Inservice/Staff Development	5,000	5,000	(3,200)	1,800
72520 599	Other Charges	8,500	8,500		8,500
	Total Human Resources	$373,077	$373,077	$1,975	$375,052
Operation of Plant - 72610					
72610 105	Supervisor	$50,840	$50,840		$50,840
72610 166	Custodial Personnel	1,038,935	1,038,935	$6,118	1,045,053
72610 189	Other Salaries & Wages	-	1,000	1,000	2,000
72610 201	Social Security	54,782	54,782	11,950	66,732
72610 204	State Retirement	89,537	89,537	21,239	110,776
72610 206	Life Insurance	569	569	146	715
72610 207	Medical Insurance	148,332	148,332	32,505	180,837
72610 212	Medicare	12,811	12,811	2,795	15,606
72610 299	Other Fringe Benefits	9,204	9,204	2,103	11,307
72610 328	Janitorial Services	403,966	403,966		403,966
72610 359	Disposal Fees	5,000	5,000		5,000
72610 410	Custodial Supplies	160,000	160,000		160,000
72610 415	Electricity	1,182,932	1,182,932	2,780	1,185,712
72610 434	Natural Gas	97,054	97,054	71,000	168,054
72610 454	Water & Sewer	287,871	287,871	17,000	304,871
72610 502	Building & Contents Insurance	131,250	147,458		147,458
72610 524	Inservice/Staff Development		500		500
72610 720	Plant Operation Equipment	10,000	10,000	2,250	12,250
	Total Operation of Plant	$3,683,083	$3,700,791	$170,886	$3,871,677
Maintenance of Plant - 72620					
72620 105	Supervisor	$50,840	$50,840		$50,840
72620 167	Maintenance Personnel	357,252	357,252		357,252
72620 189	Other Salaries & Wages	58,000	58,000	$14,000	72,000
72620 201	Social Security	28,898	28,898		28,898
72620 204	State Retirement	42,767	42,767		42,767
72620 206	Life Insurance	275	275		275
72620 207	Medical Insurance	64,764	64,764		64,764
72620 212	Medicare	6,759	6,759		6,759
72620 217	Retirement-Hybrid Stabilization	500	500		500
72620 299	Other Fringe Benefits	3,068	3,068		3,068
72620 307	Communication	6,000	6,000		6,000
72620 335	Maint & Repair - Building	350,000	350,000	300,000	650,000
72620 336	Maint & Repair - Equipment	70,000	70,000		70,000
72620 338	Maint & Repair - Vehicles	16,000	16,000	6,000	22,000
72620 399	Other Contracted Services	80,000	80,000	(48,000)	32,000
72620 418	Equipment & Machinery Parts	40,000	40,000		40,000
72620 425	Gasoline	12,000	12,000		12,000
72620 499	Other Supplies & Materials	95,000	95,000	(15,000)	80,000
72620 524	Inservice/Staff Development	1,000	1,000		1,000
72620 599	Other Charges	3,000	3,000		3,000
72620 701	Administration Equipment	1,000	265,000	40,000	305,000
72620 717	Maintenance Equipment	60,000	60,000	6,100	66,100
72620 790	Other Equipment	-	115,596		115,596
	Total Maintenance of Plant	$1,347,123	$1,726,719	$303,100	$2,029,819

	General Purpose Schools - Expenditures	2025-2026 ADOPTED BUDGET	2025-2026 Amended Budget (1st)	GP Amendment #2 *Jul 2026*	2025-2026 Amended Budget (2nd)
	Account Name				
Transportation - 72710					
72710 105	Supervisor	$52,098	$52,098		$52,098
72710 146	Bus Drivers	151,942	151,942	($25,000)	126,942
72710 189	Other Salaries & Wages	93,242	93,242		93,242
72710 201	Social Security	18,432	18,432		18,432
72710 204	State Retirement	15,619	15,619		15,619
72710 206	Life Insurance	98	98		98
72710 207	Medical Insurance	44,700	44,700		44,700
72710 212	Medicare	4,313	4,313		4,313
72710 299	Other Fringe Benefits	2,124	2,124		2,124
72710 307	Communication	390	390		390
72710 312	Contracts with Private Agencies	9,600	9,600		9,600
72710 313	Contracts with Parents	3,000	3,000		3,000
72710 315	Contracts with Vehicle Owners	1,140,546	1,148,046	(20,000)	1,128,046
72710 338	Maintenance & Repair - Vehicles	50,000	50,000	(20,000)	30,000
72710 412	Diesel Fuel	30,000	30,000		30,000
72710 450	Tires & Tubes	5,000	5,000		5,000
72710 471	Software	9,000	9,000		9,000
72710 524	Inservice/Staff Development	2,000	2,000		2,000
72710 599	Other Charges	1,000	1,000		1,000
72710 729	Transportation Equipment	5,000	5,000	144,200	149,200
	Total Transportation	$1,638,104	$1,645,604	$79,200	$1,724,804
Cafeteria - 73100					
73100 165	Cafeteria Personnel (Summer School)	$24,981	$24,981	$3,000	$27,981
73100 201	Social Security	1,493	1,493	200	1,693
73100 204	State Retirement	2,323	2,323	37	2,360
73100 212	Medicare	349	349	46	395
73100 422	Food Supplies (Summer School)	25,000	25,000	(3,283)	21,717
	Total Cafeteria	$54,146	$54,146	$0	$54,146
Community Services - 73300					
73300 105	Supervisor	$103,337	$103,337		$103,337
73300 189	Other Salaries & Wages	12,000	12,000	$5,700	17,700
73300 201	Social Security	7,151	7,151	288	7,439
73300 204	State Retirement	5,963	5,963	131	6,094
73300 206	Life Insurance	19	19		19
73300 207	Medical Insurance	7,056	7,056	61	7,117
73300 212	Medicare	1,672	1,672	68	1,740
73300 299	Other Fringe Benefits	472	472	11	483
73300 307	Communication	780	780	8	788
73300 399	Other Contracted Services	-	-		-
73300 499	Other Supplies & Materials	1,500	1,500		1,500
73300 524	Inservice/Staff Development	1,000	1,000	(1,000)	-
73300 599	Other Charges	1,500	1,500		1,500
	Total Community Services	$142,450	$142,450	$5,267	$147,717
Early Childhood Education - 73400					
73400 105	Supervisor/Director	$5,418	$5,418		$5,418
73400 116	Teachers	148,450	148,450	$30,000	178,450
73400 163	Educational Assistants	87,149	87,149	18,000	105,149
73400 201	Social Security	12,109	12,109	5,300	17,409
73400 204	State Retirement	7,255	7,255	6,200	13,455
73400 206	Life Insurance	54	54	40	94
73400 207	Medical Insurance	19,174	19,174	20,000	39,174
73400 212	Medicare	2,833	2,833	1,223	4,056
73400 217	Retirement-Hybrid Stabilization	462	462	7,749	8,211
73400 299	Other Fringe Benefits	656	656	540	1,196
73400 524	Inservice/Staff Development	-	-		-
	Total Early Childhood Education	$283,560	$283,560	$89,052	$372,612

	General Purpose Schools - Expenditures	2025-2026 ADOPTED BUDGET	2025-2026 Amended Budget (1st)	GP Amendment #2 *Jul 2026*	2025-2026 Amended Budget (2nd)
	Account Name				
Regular Capital Outlay-76100					
76100 304	Architectural & Engineering Fees	$179,548	$388,013	$135,000	$523,013
76100 321	Engineering Services	20,000	20,000	(8,000)	12,000
76100 706	Building Construction	1,275,546	1,275,546	(214,877)	1,060,669
76100 707	Building Improvements	3,200,000	3,200,000	(1,248,157)	1,951,843
76100 711	Furniture & Fixtures	100,000	100,000	(60,000)	40,000
76100 715	Land	-	-		-
76100 724	Site Development	5,000	35,000	(5,000)	30,000
76100 799	Other Capital Outlay	874,962	432,553	(191,000)	241,553
	Total Regular Capital Outlay	$5,655,056	$5,451,112	($1,592,034)	$3,859,078
Operating Transfers-99100					
99100 590	xfer to Other Funds (Schools) & (City of Maryville) *ESSI Loan & Building Fund	$1,017,059	$1,017,059	$33,000	$1,050,059
	Total Operating Transfers	$1,017,059	$1,017,059	$33,000	$1,050,059
	Total General Purpose School Fund	$ 78,393,791	$ 78,393,791	$ -	$ 78,393,791

Fund 143	Maryville City School System Central Cafeteria	2025-2026 ADOPTED BUDGET	Amendment #1 *Jul 2026*	2025-2026 AMENDED BUDGET (#1)
Revenues				
43521	Lunch Payments - Children	$1,375,539		$1,375,539
43522	Lunch Payments - Adults	44,698		44,698
43523	Income from Breakfast	3,450		3,450
43525	A La Carte Sales	32,546		32,546
44110	Interest Earned	120,000		120,000
44990	Other Local Revenue	25,000		25,000
46520	School Food Service - Matching	22,000		22,000
47111	USDA - Lunch Reimbursement	971,159		971,159
47112	USDA - Commodities	219,141		219,141
47113	USDA - Breakfast Reimbursement	309,502		309,502
47114	USDA - Other	151,000		151,000
49999	Use of Fund Balance	1,000,000		1,000,000
	Total Revenues	**$4,274,035**	**$0**	**$4,274,035**
Expenditures				
72310 305	Audit Services	$6,000		$6,000
73100 105	Supervisor	89,118		89,118
73100 165	Cafeteria Personnel	994,275		994,275
73100 188	Bonus Payments (Non Teacher)	26,500		26,500
73100 189	Other Salaries & Wages	20,000		20,000
73100 201	Social Security	64,528		64,528
73100 204	State Retirement	63,568		63,568
73100 206	Life Insurance	438		438
73100 207	Medical Insurance	186,744		186,744
73100 212	Medicare	16,383		16,383
73100 299	Other Fringe Benefits	8,024		8,024
73100 307	Communication	5,500		5,500
73100 336	Maint Repair - Equipment	15,000	$25,000	40,000
73100 399	Other Contracted Services	54,000		54,000
73100 422	Food Supplies	1,400,816	(45,100)	1,355,716
73100 469	USDA Commodities	219,141		219,141
73100 471	Software (MSB)	9,000		9,000
73100 499	Other Supplies & Materials	70,000	500	70,500
73100 524	Inservice/Staff Development	10,000	17,000	27,000
73100 599	Other Charges	15,000	2,600	17,600
73100 710	Food Service Equipment	1,000,000		1,000,000
	Total Expenditures	**$4,274,035**	**$0**	**$4,274,035**
	SALARIES & BENEFITS	1,469,578	-	1,469,578

Fund 146		Maryville City Schools Adventure Club	2025-2026 ADOPTED BUDGET	Amendment #1 *Jul 2026*	2025-2026 AMENDED BUDGET (#1)
Revenues					
43517		Tuition - Other (MLN)	$293,000		$293,000
43581		Community Service Fees Children	1,271,949		1,271,949
44110		Interest Earned	15,300		15,300
46590		Child Care Assistance - DHS	59,038		59,038
49999		Use of Fund Balance	200,000		200,000
		Total Revenues	**$1,839,287**	**$0**	**$1,839,287**
Expenditures					
73300 105	105	Supervisor/Director	$307,304		$307,304
73300 189	189	Other Salaries & Wages	721,257		721,257
73300 198	198	Non Certified Substitutes (MLN)	1,000	$5,700	6,700
73300 201	201	Social Security	63,772		63,772
73300 204	204	State Retirement	56,935		56,935
73300 206	206	Life Insurance	366		366
73300 207	207	Medical Insurance	144,576		144,576
73300 212	212	Medicare	14,913		14,913
73300 299	299	Other Fringe Benefits	5,664		5,664
73300 422	422	Food Supplies	74,994	1,065	76,059
73300 499	499	Other Supplies & Materials	145,384	(20,665)	124,719
73300 599	599	Other Charges	63,122		63,122
99100 590	590	Transfers to Other Funds (schools)	240,000	13,900	253,900
		Total Expenditures	**$1,839,287**	**$0**	**$1,839,287**

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in August	**Instructional Use of Digital Devices**	**4.215**	**08/10/26**
		Rescinds:	Issued:

General[1]

In-person, teacher led instruction shall be the primary mode of instruction for students in grades kindergarten through five (K-5).

Digital devices shall be utilized in these grades only when there is a clear educational benefit, including use for remediation purposes. Further, electronic assessments and instructional tools shall be developmentally appropriate and aligned with state academic standards.

Students in grades kindergarten through five (K-5) are prohibited from accessing social media platforms using district provided internet during the school day.

Principals shall provide parent/guardians with information on digital device use in the classroom upon request. This information shall include the types of devices used and the instructional purposes for such use.

Legal References	Cross References
1. Public Acts of 2026, Chapter No. 808	Use of the Internet 4.406

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in October	**Attendance**	**6.200**	**07/13/26**
		Rescinds: **6.200**	Issued: **07/11/22**

General

Attendance is a key factor in student achievement, and therefore, students are expected to be present each day school is in session. The Director of Schools/designee shall develop appropriate administrative procedures to implement this policy.

The attendance supervisor shall oversee the entire attendance program which shall include:[1]

1. All accounting and reporting procedures and their dissemination;
2. Alternative program options for students who severely fail to meet minimum attendance requirements; and
3. Ensuring that all school age children attend school;

The principal shall be responsible for ensuring that:[6]

1. Attendance is checked and reported daily for each class;
2. Daily absentee sheets contain sign in/sign out sheets and indicate students present or absent for the majority of the day;
3. All student absences are verified;
4. Written excuses are submitted for absences and tardiness;
5. System-wide procedures for accounting and reporting are followed;
6. Providing documentation of enrollment status upon request for students applying for new or reinstatement of driver's permit or license; and
7. Notifying the Department of Safety whenever a student with a driver's permit or license withdraws from school.[2]

Student attendance records shall be given the same level of confidentiality as other student records. Only authorized school officials with legitimate educational purposes may have access to student information without the consent of the student or parent(s)/guardian(s).[3]

The educational program offered by this District is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Attendance shall be required of all students enrolled in the schools during the days and hours that the school is in session or during the attendance sessions to which she/he has been assigned.

The Director of Schools/designee shall require, from the parent of each student of compulsory school age or from an adult student who has been absent from school or from class for any reason, a written statement of the cause for such absence within three (3) days of returning to school. The Board of Education reserves the right to verify such statements and to investigate the cause of each single absence or prolonged absence.

Students will be limited to seven (7) excused days with parental notes for the year. Parental note absences above the limit of seven (7) days will be unexcused.

Absences shall be classified as either excused or unexcused as determined by the principal/designee. Excused absences shall include:[4]

1. Personal illness/injury;
2. Illness of immediate family member;
3. Death in the family;
4. Religious observances;[5]
5. Pregnancy;
6. School-endorsed activities;
7. Summons, subpoena, or court order; or
8. Extenuating circumstances approved by the principal on a case-by-case basis.

TRUANCY

General

Annually, the Director of Schools/designee will provide written notice to parent(s)/guardian(s) that attendance at school is required. Students shall be present at least fifty percent (50%) of the scheduled school day in order to be counted present. Students may attend part-time days, alternating days, or for a specific amount of time as indicated in their Individualized Education Plan or 504 Plan and shall be considered present for school attendance purposes. If a student is required to participate in a remedial instruction program outside of the regular school day where there is no cost to the parent(s)/guardian(s) and the school system provides transportation, unexcused absences from these programs shall be reported in the same manner.[7]

A student who is absent five (5) days without adequate excuse shall be reported to the Director of Schools/designee who will, in turn, provide written notice to the parent(s)/guardian(s) of the student's absence. If a parent does not provide documentation within adequate time excusing those absences, or request an attendance hearing, then the Director of Schools shall implement tier two of the progressive truancy plan described below prior to referral to juvenile court.

Progressive Truancy Plan[8]

Tier I of the progressive truancy plan shall apply to all students within the district and include schoolwide prevention-oriented supports to assist with satisfactory attendance. These supports shall include, but are not limited to, communication of attendance policy, automated and manual calls to parent/guardian after each absence, and the allowance of seven (7) excused absences with parental notes.

Prior to referral to juvenile court, the following progressive truancy intervention plan will be implemented.

Tier II of the progressive truancy plan shall be implemented after the student accumulates five (5) unexcused absences, but before referral to juvenile court, and includes the following:

1. A conference with the student and the student's parent(s)/guardian(s);

2. An attendance contract, based on the conference, signed by the student, the parent(s)/guardian(s), and an attendance supervisor or designee. The contract shall include:

    a. A specific description of the school's attendance expectations for the student;
    b. The period for which the contract is effective; and
    c. Penalties for additional absences and alleged school offenses, including additional disciplinary action and potential referral to juvenile court; and

3. Regularly scheduled follow-up meetings to discuss the student's progress.

4. A school employee shall conduct an individualized assessment detailing the reasons a student has been absent from school. The employee may refer the student to counseling, community-based services, or other services to address the student's attendance problems.

Tier III shall be implemented if the truancy interventions under Tier II are unsuccessful. Tier III shall consist of one or more of the following interventions: School-based community services; participation in a school-based restorative justice program; referral to a school-based teen court; Saturday or after-school courses designed to improve attendance and behavior. The interventions shall address students' needs in an age-appropriate manner. Finalized plans shall be approved by the Director of Schools/designee.

Transfer Students and Truancy Tracking

The district shall request attendance records for students enrolling after the start of the school year from the previous public school district. Unexcused absences accumulated at a previous district for the current school year shall be factored into the student's placement on the truancy intervention plan tiers, if applicable.[9]

MILITARY SERVICE OF PARENT/GUARDIAN

School principals shall provide students with a one-day excused absence prior to the deployment of and a one-day excused absence upon the return of a parent or custodian serving active military service.

Principals shall also allow up to ten (10) excused cumulative absences per year for students to visit a parent/guardian during a deployment cycle. The student shall provide documentation to the school as proof of his/her parent's/guardian's deployment. Students shall be permitted to make up schoolwork missed during these absences.[9]

STATE-MANDATED ASSESSMENT

Students who are absent the day of the scheduled TCAP assessment must present a signed doctor's excuse or must have been given an excused release by the principal prior to testing to receive an excused absence. Students who have excused absences will be allowed to take a make-up exam. For courses with a state EOC exam, excused students will receive an incomplete in the course until they have taken the EOC exam.

Students who have an unexcused absence shall receive a failing grade on the TCAP assessment which shall be averaged into their final grade.

DRIVER'S LICENSE REVOCATION[2]

A student who has more than ten (10) consecutive or fifteen (15) unexcused absences during any semester shall be ineligible to retain a driver's permit or license.

ATTENDANCE HEARING[11]

Students with excessive (more than five (5)) unexcused absences or those in danger of credit/promotion denial shall have the opportunity to appeal to an attendance hearing committee appointed by the principal. If the student chooses to appeal, the student or his/her parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given the opportunity to address the committee. The committee will conduct a hearing to determine if any extenuating circumstances exist to excuse an absence(s) or to determine if the student has met attendance requirements that will allow him/her to pass the course or be promoted. Upon notification of the attendance committee decision, the principal shall send written notification to the Director of Schools/designee and the parent(s)/guardian(s) of the student of any action taken regarding the excessive unexcused absences. The notification shall advise parent(s)/guardian(s) of their right to appeal such action within two (2) school days to the Director of Schools/designee.

The appeal shall be heard no later than ten (10) school days after the request for appeal is received.

Within five (5) school days of the Director of Schools/designee rendering a decision, the student's parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record. Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee. The action of the Board shall be final.

Legal References

1. TCA 49-6-3006
2. TCA 49-6-3017(c)
3. 20 USCA § 1232g
4. TRR/MS 0520-01-02-.17(5); State Board of Education Policy 4.100
5. TCA 49-6-2904(b)(5)
6. TCA 49-6-3007
7. TCA 49-6-3021
8. TCA 49-6-3007; TCA 49-6-3009
9. Public Acts of 2026, Chapter No. 844
10. TCA 49-2-203(b)(7); TCA 49-6-3002(b)
11. TRR/MS 0520-01-02-.17(7)

Cross References

School Calendar 1.800
Extracurricular Activities 4.300
Interscholastic Athletics 4.301
Field Trips/Excursions/Competitions 4.302
Reporting Student Progress 4.601
Promotion and Retention 4.603
Recognition of Religious Beliefs, Customs, & Holidays 4.803
Voluntary Pre-K Attendance 6.2011
Homeless Students 6.503
Students in Foster Care 6.505
Students from Military Families 6.506
Student Records 6.600

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially in August	**School Board Meetings**	**1.400**	**08/10/26**
		Rescinds: **1.400**	Issued: **07/17/23**

The Board will transact all business at official meetings that may be either regular or special.

Every meeting of the Board shall be open to the public, except for those meetings in which the law allows closed sessions.[1] Open meetings will be physically accessible to all students, employees, and interested citizens.[2]

The Board may restrict the recording of board meetings via camera, camcorder, or other photographic equipment when such recording creates a threat to public safety and welfare or impedes the conducting of efficient and orderly public meetings.[3]

REGULAR MEETINGS

Regular meetings of the Board shall be held at a date, time, and place agreeable to the members. Meetings locations will vary as they rotate to each individual school.

SPECIAL MEETINGS

The Board shall hold such special meetings as necessary to transact the business of the Board. Such meetings shall be called by the chair whenever, in the chair's judgment, the interests of the schools require it or when requested to do so by a majority of the Board.[4]

Only business related to the call of the meeting and details related to agenda items shall be discussed or transacted by the Board at a special meeting.

ELECTRONIC ATTENDANCE[5]

Absent board members may attend a regular or special meeting by electronic means for certain qualifying reasons. The following requirements apply to all electronic attendance, regardless of the reason for the member's absence:

1. A quorum of the Board must be physically present at the meeting in order for any member to attend electronically, *except in the case of inclement weather or natural disasters (permitted for a maximum of three times per year);*

2. Any member wishing to participate electronically must do so using technology that allows the chair to visually identify the member; and

3. The responsibility for the connection lies with the member wishing to participate electronically. No more than three (3) attempts to connect shall be made unless the Board chooses to make additional attempts.

Work-Related Absence

A board member may attend a meeting by electronic means if out of the county due to work; however, he/she may only participate electronically two (2) times per year for this reason. The board member shall give the Chair and Director of Schools at least five (5) days' notice prior to the meeting of the board member's intention to participate electronically.

Sickness or Period of Convalescence

A board member may attend a meeting by electronic means if sick or in a period of convalescence on the advice of a healthcare professional; however, he/she may only participate electronically three (3) times per year for this reason.

Inclement Weather or Natural Disaster

A board member may attend a meeting by electronic means due to inclement weather or natural disaster if the schools in the school district are closed; however, he/she may only participate electronically three (3) times per year for this reason.

Family Emergency

A board member may attend a meeting by electronic means if there is a family emergency that prevents him/her from attending in person. The absence shall be due to the hospitalization of the board member or the death or hospitalization of the member's spouse, father, mother, son, daughter, brother, sister, son-in-law, daughter-in-law, stepson, stepdaughter, father-in-law, mother-in-law, brother-in-law, or sister-in-law. The board member may only participate electronically two (2) times per year for this reason.

Military Service

A board member may attend a meeting by electronic means if out of the county due to military service. The board member may participate electronically as often as he/she is able to do so.

Legal References

1. TCA 8-44-102; TCA 49-6-804(c)
2. 28 CFR § 36.201(a); 28 CFR § 36.202
3. Tenn. Att'y Gen. Op. No. 95-126 (December 28, 1995)
4. TCA 49-2-202(c)(1)
5. TCA 49-2-203(c); Public Acts of 2026. Chapter No. 852

Cross References

School Board Legal Status and Authority 1.100
Board Committees 1.300
Notification of Meetings 1.402
Section 504 and ADA Grievance Procedures 1.802

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially in August	**Agendas**	**1.403**	**08/10/26**
		Rescinds: **1.403**	Issued: **10/15/18**

The executive committee of the Board shall be responsible for developing an agenda for each board meeting. Any board member may place items on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

For a regular board meeting, the agenda (which shall include the consent agenda), together with supporting materials, shall be distributed to board members at least three (3) days prior to the scheduled date of the meeting. The agenda shall be available for public inspection and/or distribution when it is distributed to the board members. *The final agenda, together with supporting materials, shall be published on the school district website no later than forty-eight (48) hours prior to the regular board meeting.*

At the beginning of each meeting, the Board shall, by a majority vote, approve the agenda for the meeting, which may involve the addition or deletion of items previously included on the agenda. The Board, however, shall not revise Board policies or adopt new ones unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda.

For items to be considered on the agenda, they must be received in the Director of Schools' office seven (7) days prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the Director of Schools' office so that the material will be included in the delivery to the board members prior to the meeting.

CONSENT AGENDA

While developing the agenda, the chair and Director of Schools shall identify routine or noncontroversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items shall be adopted in a single vote without discussion.

Legal References

1. Public Acts of 2026, Chapter No. 699

Cross References

Duties of Officers 1.201
Executive Committee 1.301
Appearances Before the Board 1.404

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially in September	**Fiscal Management Goals**	**2.100**	**08/10/26**
		Rescinds: **2.100**	Issued: **11/05/18**

The Board shall practice sound fiscal management which guarantees maximum use of all resources provided. The Board assumes responsibility, within its financial capabilities, for providing at public expense all items of equipment, supplies, and services that may be required in the interest of education in the schools under its jurisdiction.[1]

The Board seeks to achieve the following fiscal management goals:

1. To develop budgets that will achieve the greatest educational returns in relation to dollars expended;

2. To establish levels of funding which will provide quality education for the system's students; and

3. To establish maximum efficiency in all areas of fiscal management.

The Director of Schools shall develop procedures for accounting, reporting, purchasing and delivery, payroll, payment of vendors and contractors, internal controls, and all other areas of fiscal management. Financial policies and accompanying procedures shall be reviewed annually to ensure ongoing compliance.[2]

Legal References

1. *Internal School Funds Manual*, Section 3-1
2. Tenn. Comptroller of the Treasury, *Fiscal Health Principles for Tenn. School Districts and Local Governments* (2026)

Cross References

School District Goals 1.700

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially in September	**Annual Operating Budget**	**2.200**	**08/10/26**
		Rescinds: **2.200**	Issued: **02/19/24**

All school system budgets are the operational plans stated in financial terms for the fiscal year beginning July 1st ending June 30th the following year. *The Director of Schools is tasked with ensuring that the budget documents are presented in a clear and understandable manner. This may include providing narrative and visual tools that assist the public in understanding why the funds are needed and how they will be used.*[2]

PREPARATION PROCEDURES

Budget planning shall include an analysis of previous staffing, curriculum and facilities, and projections requiring additional staffing, curriculum modifications, and additional facilities.

The budget proposal should be balanced, consistent with board policy and contract conditions, to include provisions for:

- Programs to meet the needs of the entire student body;
- Staffing arrangements adequate for proposed programs;
- Maintenance of the district's equipment and facilities;
- Efficiency and economy; and
- *An unrestricted fund balance of 10% of revenue. The Board shall determine the fund balance percentage that meets fiscal health standards and expectations of both school board members and takes into consideration feedback from the City Council.*[2]

Budget preparation shall be the responsibility of the Director of Schools.[3] The Director of Schools will establish procedures for the involvement of staff, including requests from department heads and principals, all of whom shall seek advice and suggestions from other staff and faculty members.

HEARING AND REVIEWS

The proposed budget will be available for inspection by various interested citizens or groups in the office of the Director of Schools.

ADOPTION PROCEDURE

The Board shall adopt a budget and submit it to the City Council. The Director of Schools shall file with the Commissioner of Education a copy of the budget within ten (10) days after its adoption.[4]

Within thirty (30) days of the beginning of each fiscal year, the Director of Schools shall submit to the Commissioner a complete and certified copy of its entire school budget for the school year that is signed by the Director of Schools and the City Council.[5]

Beginning in 2027, the Director of Schools/designee shall annually provide the following to the Office of Research and Accountability in the office of the Comptroller of the Treasury by August 1:

1. *A planning and budgetary report for the upcoming school year; and*
2. *An expenditure report for the immediately preceding school year.*[6]

The budgets of the School Federal Projects Fund shall be the budget approved for separate projects within the fund by the Tennessee Department of Education.

Legal References

1. *Internal School Funds Manual, Section 4-35*
2. *Tenn. Comptroller of the Treasury, Fiscal Health Principles for Tenn. School Districts and Local Governments (2026)*
3. *TCA 49-2-203(a)(9)*
4. *TCA 49-2-301(b)(1)(X); TRR/MS 0520-01-02-.13(2)(a)*
5. *Public Acts of 2026, Chapter No. 1012*
6. *Public Acts of 2026, Chapter No. 1007*

Cross References

Role of the Board of Education 1.101
Executive Committee 1.301

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in August	**Family Life Education**	**4.213**	**08/10/26**
		Rescinds: **4.213**	Issued: **08/19/24**

General

A family life education program shall be implemented within the school district in compliance with state law.[1]

A parent/guardian who chooses not to have a student participate in the family life education program shall submit such request in writing to the principal. A student who is excused from the program shall be assigned alternative health activities and shall not be penalized academically.

FAMILY LIFE INSTRUCTION

The curriculum for the family life education program shall, in a manner that is age-appropriate and factually and medically accurate, include the following:[2]

1. Teach the skills needed to make healthy decisions in all aspects of marriage and family life;

2. Encourage sexual health by helping students understand how the whole person is affected by sexual activity as well as other risk behaviors;

3. Provide information about human reproduction, including conception, birth, and prenatal care, as well as the process of adoption and its benefits;

4. Provide information on the family unit and the responsibilities and consequences related to sexual activity, including the challenges of single teen parenting;

5. Promote only sexual risk avoidance through abstinence and the positive results of avoiding sexual activity;

6. Provide instruction on the detection, intervention, prevention, and treatment of child sexual abuse, including such abuse that may occur in the home, and human trafficking in which a victim is the child;

7. Provide instruction on the prevention of dating violence;

8. Encourage communication between parent(s)/guardian(s) and students; and

9. Address the legal aspects of sexual activity with emphasis on the rights of the student.

10. Include the presentation of a high-quality, computer-generated animation or high-definition ultrasound of a least three (3) minutes in duration that shows the development of the brain, heart, and other vital organs in early fetal development per state academic standards.[3]

Instruction in topics related to sexual activity are not age-appropriate for students in grades kindergarten through five (K-5) and shall not be taught as part of the family life curriculum. This does not prohibit instruction on detection, intervention, prevention, and treatment of child sexual abuse.[4]

The family life education program shall be reviewed annually to ensure that the prohibited items of instruction, as provided for in state law,[5]are not included in the curriculum.

REPORTING[2]

At the beginning of each school year, the Director of Schools shall provide the contact information to the Department of Children's Services of each employee or trained professional providing instruction on family life curriculum related to child sex abuse, human trafficking, and internet crimes. The Director shall also report on the curriculum selected by the Board of Education.

Legal References

1. TCA 49-6-1302
2. TCA 49-6-1304; Public Acts of 2024, Chapter No. 571
3. Public Acts of 2024, Chapter No. 795
4. Public Acts of 2024, Chapter No. 970
5. TCA 49-6-1304(b)

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in August	**Interscholastic Athletics**	**4.301**	**08/10/26**
		Rescinds: **4.301**	Issued: **07/21/25**

No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be treated differently from another person, or otherwise be discriminated against in any athletic program of the school. Equal athletic opportunities shall be provided for members of both sexes.[1]

Sex shall be defined as the "immutable characteristics of the person's reproductive system that identify the person as male or female, as determined by anatomy and genetics existing at the time of birth".[2] Student athletes shall only be allowed to participate in athletic activities or events that align with the student's sex indicated on his/her original birth certificate.3 The Director of Schools/designee shall require the parent/guardian to provide the student's original birth certificate prior to participation in any interscholastic athletics. If the original birth certificate is not available or does not indicate the student's sex at the time of birth, the parent/guardian shall provide medical documentation showing evidence of the student's sex at birth.

Interscholastic athletics shall be administered as a part of the regular school program and shall be the principal's responsibility. Principals shall ensure that school regulations regarding participation in a sport are reasonable. Athletic schedules shall be filed in each school principal's office.

Bylaws of the Tennessee Secondary School Athletic Association shall regulate the operation and control of athletics. The Director of Schools shall develop a code of conduct for all coaches to follow in order to ensure the health and safety of athletes.[4]

Head coaches at the high school level in football, basketball, baseball, softball, and track and field shall be full-time employees of Maryville City Schools.

INSURANCE & PHYSICAL EXAMINATIONS

In the event that the school's insurance provider does not extend coverage to an athlete, that athlete must provide proof of independently secured catastrophic coverage and liability coverage, with the school system as a named insured, of not less than the limits set forth in state law.[5] It shall be the responsibility of the parent(s)/guardian(s) to provide health and hospitalization insurance for all students participating in interscholastic athletics.

Prior to participation in interscholastic athletics, every student shall complete an annual physical examination.[6] The parent(s)/guardian(s) of each student shall be responsible for covering the cost of the examination, and these records shall be on file in the principal's office.

SCHEDULING CONFLICTS

No principal or teacher of any school under the control of the Board shall dismiss his/her school or any group of students for the purpose of attending the practice of any interscholastic sport during the school

day without written permission from the Board.[7] This does not prevent the inclusion of regular physical training lessons in the daily school program.

Students shall not be required to attend a school athletic event, or event related to participation on a school athletic team, if the event is on an official school holiday, observed day of worship, or religious holiday. The student's parent/guardian shall notify the coach in writing three (3) full school days prior to the event.[8]

SEVERE WEATHER[4]

Severe weather is any type of weather that could impede the safety of any athlete by compromising the playing conditions of the interscholastic sport. Severe weather includes, but is not limited to, thunder, lightning, and extreme temperatures. When severe weather is forecasted, suspension of play shall be discussed with all players, coaches, and officials, if applicable.

All coaches who oversee or participate in outdoor training, practice, or competition shall annually complete a heat illness prevention course approved by the Tennessee Department of Health as well as receive training on activity modifications based on environmental conditions.

PROHIBITION AGAINST HAZING

Coaches, employees, and volunteers of the school district shall not encourage, permit, condone, or tolerate hazing activities.[9]

HOME SCHOOL STUDENT PARTICIPATION[10]

Home school students shall be permitted to participate in accordance with TSSAA or TMSAA guidelines. If a school is not a member with these organizations, home school students that are zoned for the school shall be permitted to participate in interscholastic athletics to the same extent as other students.

VIRTUAL SCHOOL STUDENT PARTICIPATION[11]

Virtual school students shall be permitted to participate in accordance with TSSAA or TMSAA guidelines. If a school is not a member with these organizations, virtual school students that are zoned for the school shall be permitted to participate in interscholastic athletics to the same extent as other students.

PRIVATE SCHOOL STUDENT PARTICIPATION[12]

Public Schools with TSSAA or TMSSAA Membership

Private school students shall be permitted to participate in accordance with TSSAA or TMSAA guidelines subject to the following conditions. These students must:

- *Attend a private school that is not a member with TSSAA or TMSAA and serves fewer than two-hundred (200) students in grades six through eight (6-8) or fewer than two hundred students in grades nine through twelve (9-12);*

- *Satisfy the eligibility requirements established by TSSAA or TMSAA; and*

- *Reside within the geographic boundaries of the district.*

These students shall be permitted to participate in athletic programs not offered by the private school, but only in the middle or high school that they are zoned to attend.

Public Schools without TSSAA or TMSSAA Membership

If a school is not a member with these organizations and offers its students the opportunity to participate in interscholastic athletic competition, private school students that are zoned for the school shall be permitted to participate in interscholastic athletics to the same extent as other students.

REPEATING RULE

A student shall be limited to participating in school-sanctioned interscholastic athletics for six (6) years after entering the 7th grade.

Legal References

1. 34 CFR § 106.41; 20 USCA § 1681 *et seq.*
2. Public Acts of 2026, Chapter No. 938
3. TCA 49-6-310(a)
4. TCA 49-6-3601
5. TCA 29-20-403
6. 20 USCA § 1232h(c); TRR/MS 0520-01-13-.01(1)(a)
7. TCA 49-6-1002(a)
8. TCA 49-6-1002(c)
9. TCA 49-2-120
10. TCA 49-6-3050(e)(1)(B)
11. TCA 49-16-216
12. Public Acts of 2026, Chapter No. 893

Cross References

Special Use of School Vehicles 3.402
Student Insurance Program 3.601
Extracurricular Activities 4.300
Attendance 6.200

Maryville City Board of Education

Monitoring: **Review: Biennially, in August**	Descriptor Term: **Graduation Requirements**	Descriptor Code: **4.605**	Issued Date: **08/10/26**
		Rescinds: **4.605**	Issued: **08/09/21**

General

The required number of credit for graduation will be four less than the number a student is able to earn in grades 9-12 carrying a full load each term. In addition to the graduation requirements of the Tennessee State Board of Education, students graduating from Maryville High School must complete a fourth credit in science. Maryville High School will provide a *Scholars Prep Guide* for each graduating class containing detailed graduation requirements.

The Director, or designee, is authorized to adjust graduation requirements for non-transfer students. The school administration is authorized and directed to implement a plan to adjust graduation requirements for students transferring from other systems. A written plan will be developed for each student for whom graduation requirements are adjusted and will include a description of the change and the type of diploma that will be earned. In all cases, the adjusted credit requirements shall meet or exceed minimum applicable state requirements.

The principal may approve correspondence courses/virtual courses, crossover courses and credit recovery to be applied toward graduation requirements.

Participation in a graduation ceremony is not a graduation requirement. Students eligible for graduation shall be given an option to participate in the graduation ceremony or not to participate nor attend. Students who elect to participate in the graduation ceremony shall follow established participation guidelines and are considered students under the authority of the school. Within one week following the graduation ceremony, the diploma (or other certificate) shall be distributed to all graduates with no financial or disciplinary obligations.

Before graduation, every student shall:[1]

1. Achieve the specified units of credit;
2. Take the required end of course exams;
3. Have satisfactory records of attendance and conduct;
4. Take the ACT or SAT prior to graduation;[2] and
5. Pass a United States civics test.[3]

If a middle school student successfully completes any of the State Board-required high school credits, as evidence by a passing grade in the course prior to grade nine (9), the student shall receive graduation credit for that coursework.[4]

SPECIAL EDUCATION STUDENTS[5]

Special education students who have received any of the diplomas listed below may continue to make progress towards a regular high school diploma until the end of the school year in which they turn twenty-two (22) years old.

Special Education Diploma

A special education diploma shall be awarded to students who have not met the requirements for a regular high school diploma,[6] but have:

1. Completed four (4) years of high school;
2. Made satisfactory progress on their IEP; and
3. Maintained satisfactory records of attendance and conduct.

Occupational Diploma

Special education students who do not meet the requirements for a regular high school diploma may be awarded an occupational diploma if the student has:[1,5]

1. Completed at least four (4) years of high school;
2. Made satisfactory progress on their IEP;
3. Maintained satisfactory records of attendance and conduct;
4. Completed the occupational diploma Skills, Knowledge, and Experience Mastery Assessment (SKEMA); and
5. Has two (2) years of paid or non-paid work experience.

The decision to attain an occupational diploma shall be made at the conclusion of the student's 10th grade year or two (2) academic years prior to the expected graduation date.

Alternate Academic Diploma

Special education students who do not meet the requirements for a regular high school diploma may be awarded an alternate academic diploma if the student has:[5]

1. Completed at least four (4) years of high school;
2. Participated in the high school alternate assessments;
3. Earned the prescribed twenty-two (22) credit minimum;
4. Made satisfactory progress on their IEP;
5. Maintained satisfactory records of attendance and conduct; and
6. Completed a transition assessment that measures postsecondary education and training, employment, independent living, and community involvement.

STUDENT LOAD

All full time students in grades 9-12 shall be enrolled each semester in subjects that produce a minimum of five (5) units of credit for graduation per year. Students with hardships and gifted students may appeal this requirement to the Director of Schools and then to the Board.[7]

MOVE ON WHEN READY ACT[8]

The Move on When Ready Act provides high school students the opportunity to graduate early by meeting certain requirements. Students intending to graduate early through this route shall inform the school principal of this intent prior to the beginning of 9th grade or as soon thereafter as the intent is known.

In order to graduate early under the Move on When Ready Act, students must meet the following requirements:

1. Earn the required seventeen (17) credits specified in State Board Policy;
2. Achieve a benchmark score for each required end-of-course exam;
3. Attain a cumulative GPA of at least 3.2 on a 4.0 scale;
4. Meet the minimum ACT, SAT, or Classic Learning Test (CLT) benchmark score;
5. Obtain a qualifying benchmark score on a world language proficiency assessment; and
6. Complete at least two (2) types of the following courses:
    a. AP;
    b. IB;
    c. Dual enrollment; or
    d. Dual credit.

The Director of Schools shall develop administrative procedures to ensure that the Move on When Ready Act is conducted in accordance with state law, *including reporting the total number of requests to graduate early to the TN Department of Education.*[9]

Legal References

1. TCA 49-6-6001; State Board of Education Policy 2.103; TRR/MS 0520-01-03-.06
2. TCA 49-6-6001(b); State Board of Education Policy 2.103
3. TCA 49-6-408; State Board of Education Policy 2.103
4. State Board of Education Policy 2.102
5. TRR/MS 0520-01-03-.06; State Board of Education Policy 2.103
6. TCA 49-6-6005; State Board of Education Policy 2.103
7. TRR/MS 0520-01-03-.06(19)
8. TCA 49-6-8103; State Board of Education Policy 2.103; Public Acts of 2026, Chapter No. 912
9. Public Acts of 2026, Chapter No. 1040

Cross References

Class Size Ratios 4.201
Alternative Credit Options 4.209
Honor Roll, Awards, & Class Ranking 4.602

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in September	**Application and Employment**	**5.106**	**08/10/26**
		Rescinds: **5.106**	Issued: **07/17/23**

APPLICATION

An individual desiring a position shall make application to the Director of Schools as directed by his/her office. To ensure the safety and welfare of students and staff, the district shall require criminal history background checks and fingerprinting of applicants for teaching positions and any other positions that require proximity to children.[1] If applying for a teaching position, the Director of Schools shall also check the applicant's license status in the State Board of Education's database to determine if there is a hold on that applicant's license, and if so, the reasoning behind the hold.[2]

Knowingly falsifying information shall be sufficient grounds for termination of employment and shall also constitute a Class A misdemeanor which must be reported to the District Attorney General for prosecution.[3]

Any costs incurred to perform these background checks and fingerprinting shall be paid by the applicant.[4]

Certified Employees

The application shall include evidence of licensure or a transcript of credits earned at the colleges or universities attended along with references from persons such as previous employers, college professors, and supervisors of student teachers. Other information shall include whether such applicant has been dismissed for cause from a school system.[5]

No person shall be employed:

1. Who does not hold a valid license to teach or a temporary permit to teach from the State Board of Education;[6]
2. Who has been identified by the Department of Children's Services, or on a similar registry in another jurisdiction, as a perpetrator of child abuse, severe child abuse, child sexual abuse, or child neglect, or who poses an immediate threat to the health, safety, or welfare of children;[7]
3. Who is listed on the state's abuse of vulnerable persons registry maintained by the Department of Health, or on a similar registry in another jurisdiction;[7]
4. Who does not present a physician's certificate showing a satisfactory health record or has any contagious or communicable disease in such form that might endanger the health of school children;[8]
5. Who refuses to take and subscribe to an oath to support the Constitution of the State of Tennessee and of the United States of America;[9]
6. *Who has not had their information verified using E-Verify;*[10]

7. Who fails to make a full disclosure of any prior criminal record and any prior dismissals from employment for cause; or
8. Who does not receive a satisfactory background check.[11]

Classified Employees

No person shall be employed:

1. Who has any contagious or communicable disease in such form that might endanger the health of school children;[8]
2. Who has been identified by the Department of Children's Services as a perpetrator of child abuse, severe child abuse, child sexual abuse, or child neglect, or who poses an immediate threat to the health, safety, or welfare of children;[7]
3. Who is listed on the state's abuse of vulnerable persons registry maintained by the Department of Health;[7]
4. Who has not had their information verified using E-Verify;[10]
5. Who fails to make a full disclosure of any prior criminal record and any prior dismissals from employment for cause; or
6. Who does not receive a satisfactory background check.[11]

EMPLOYMENT

After checking references and receiving written recommendations, the Director of Schools shall hire and assign qualified applicants.

Initial Employment for Professional Employees

The Director of Schools shall notify such person, in writing, of the offer and conditions of employment. Upon receipt of employment notification, such person shall respond within the timeline established by state law.[12] From the date of the written acceptance, such person is considered to be under employment with the district and is subject to all rights, privileges, and duties.

Legal References

1. TCA 49-5-406; TCA 49-5-413
2. State Board of Education Policy 5.501
3. TCA 49-5-406(a)(2)(A)
4. TCA 49-5-413(c)
5. TCA 49-2-131
6. TCA 49-5-403; TCA 49-5-101; TCA 49-5-106
7. TCA 49-5-413(e)
8. TCA 49-5-404
9. TCA 49-5-405
10. Immigration Reform and Control Act of 1986, Pub. L. No. 99-603, 100 Stat. 3359, 8 USCA § 1101 *et seq.*; Public Acts of 2026, Chapter No. 772
11. TCA 49-5-413(a), (f)
12. TCA 49-5-406(b)

Cross References

Orientation and Probation 5.107
Compensation Guides & Contracts 5.110
Background Investigations 5.118
Recommendations and File Transfers 5.203
Interim Employees 5.700
Qualifications and Duties of the Director of Schools 5.802

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in September	**Separation Practices for Tenured Teachers**	**5.200**	**08/10/26**
		Rescinds: **5.200**	Issued: **07/11/22**

ALLEGATIONS REQUIRING TEMPORARY REMOVAL FROM DUTY

If an investigation of an employee's conduct is required, the Director of Schools shall determine whether to temporarily modify the employee's work status based on concerns for safety or to minimize disruption to the educational environment. This may include, but is not limited to:

- Reassignment to alternate duties;
- Placement on administrative leave with pay; or
- Temporary removal from the school setting.

Such action shall not be considered disciplinary in nature but rather a precautionary measure until a determination can be made regarding an appropriate return to duties, or the imposition of disciplinary action, which could include suspension without pay.

SUSPENSION PENDING AN INVESTIGATION[1]

The Director of Schools may suspend a teacher at any time that may seem necessary, pending investigation, or final disposition of a case before the Board or an appeal. If the matter under investigation is not the subject of an ongoing criminal investigation or a department of children's services investigation, and if no charges for dismissal have been made, a suspension pending investigation shall not exceed ninety (90) days in duration. Under no circumstances shall the Director of Schools suspend a teacher with pay. If vindicated or reinstated, the teacher shall be paid full salary for the period of suspension.

SUSPENSION OF THREE DAYS OR LESS[2,3]

The Director of Schools or his/her designee may suspend a teacher for incompetence, inefficiency, neglect of duty, unprofessional conduct, and insubordination. Before an employee is suspended, he/she shall be: (1) provided with written notice, including the reasons for the suspension along with an explanation of the evidence; (2) given an opportunity to respond to the Director of Schools at a conference, if requested within five (5) days; and (3) given a written decision of the suspension within ten (10) days. Both parties may be represented by counsel at the conference, which shall be recorded.

Under no circumstances shall a Director of Schools suspend a tenured teacher with pay. If reinstated, the tenured teacher shall be paid full salary for the period of suspension, unless suspension without pay is deemed to be an appropriate penalty.

DISMISSAL OR SUSPENSIONS GREATER THAN THREE DAYS[4]

When a tenured teacher is charged with offenses that may justify dismissal or a suspension greater than three (3) days, the charges shall be made in writing, specifically stating the offenses that are charged, and shall be signed by the party or parties making the charges.

If, in the opinion of the Board, the charges are of such nature as to warrant the dismissal or a suspension greater than three (3) days of the teacher, the Director of Schools shall give the teacher a written notice of this decision, a copy of the charges against the teacher, and a copy of a form provided by the Commissioner of Education advising the teacher of his/her legal duties, rights, and recourse.

A tenured teacher who has been given notice of charges against him/her may within thirty (30) days after receipt of notice give written notice to the Director of Schools of his/her request for a hearing.

The Director of Schools shall, within five (5) days after receipt of request, assign a hearing officer from the list maintained by the Board.

The Board shall maintain a list of qualified individuals who have indicated a willingness to act as impartial hearing officers as defined under Tennessee law.

The hearing officer shall notify the parties, or their attorney, of the officer's assignment and direct the parties or the attorneys for the parties, or both, to appear before the hearing officer for simplification of issues and the scheduling of the hearing. That hearing shall be set no later than thirty (30) days following receipt of the initial request for a hearing. In the discretion of the hearing officer, all or part of any prehearing conference may be conducted by telephone if each participant has an opportunity to participate, be heard, and to address proof and evidentiary concerns. The hearing officer is empowered to issue appropriate orders and to regulate the conduct of the proceedings.

Either party may appeal to the Board an adverse ruling by giving written notice of appeal within ten (10) working days of the hearing officer's delivery of the hearing officer's written findings and conclusions. The Director of Schools shall prepare a copy of the proceedings, including all transcripts and evidence, documentary or otherwise, and transmit the same to the Board within twenty (20) days of the receipt of the notice of appeal.

The Board shall hear the appeal on the record, and no new evidence may be submitted by either party. The appealing party may appear before the Board to argue why the adverse ruling should be overturned. In no event should such argument last more than fifteen (15) minutes, unless the Board should vote to extend additional time. At the conclusion of the hearing, any member of the Board may vote to sustain the decision of the hearing officer, send the record back for additional evidence, revise the penalty, or reverse the decision. The Board shall render its decision within ten (10) working days after the conclusion of the hearing. In the event that the decision of the Board is appealed to the chancery court, the Board shall transmit the entire record prepared by the Director and reviewed by the Board to the chancery court for its review.

RESIGNATION

A teacher shall give the Director of Schools notice of resignation at least thirty (30) days before the effective date of the resignation. A teacher who fails to give such notice, in the absence of justifiable extenuating circumstances, shall forfeit all tenure status. The Board may waive the thirty (30) days' notice requirement and permit a teacher to resign in good standing.[5]

The conditions under which it is permissible to break a contract with the Board are as follows: [6]

1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified statement of a physician approved by the Board; or

2. The release by the Board of the teacher from the contract that the teacher has entered into with the Board.

Any teacher on leave shall notify the Director of Schools in writing at least thirty (30) days prior to the date of return if the teacher does not intend to return to the position from which he/she has taken leave. Failure to render such notice may be considered a breach of contract.[7]

~~Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with the State Board of Education and request the suspension of a teacher's license. After the State Board of Education has provided the teacher an opportunity for defense during a hearing, the State Board of Education may suspend the license for no less than thirty (30) days and no more than three hundred sixty-five (365) days.~~[8]

RETIREMENT

Retirement shall mean a termination of services under conditions that will allow the employee to draw benefits from retirement plans and/or Social Security benefits. Employees eligible for retirement benefits may elect to retire at any age according to the provisions of the retirement system.

Central office personnel shall assist employees in securing retirement benefits; however, it shall be the responsibility of the retiring employee to provide verification of eligibility in writing from TCRS to the central office. It shall be the responsibility of the retiring employee to file for benefits.

Employees who retire under TCRS may be eligible to continue as a member of the group plan for medical insurance under the conditions set forth in the Maryville City Schools Retirement Health Care Plan.

Legal References

1. TCA 49-5-511(a)(3)
2. TCA 49-2-301(b)(1)(EE), TCA 49-5-512(d)
3. TCA 49-5-511(a)(2)
4. TCA 49-5-511; 512; 513
5. TCA 49-5-508(a); TCA 49-5-411(b); Public Acts of 2026, Chapter No. 898
6. TCA 49-5-508(c)
7. TCA 49-5-706

Cross References

Public Hearings 1.401
Teacher Tenure 5.117
Recommendations and File Transfers 5.203

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in September	**Separation Practices for Non-Tenured Teachers**	**5.201**	**08/10/26**
		Rescinds: **5.201**	Issued: **07/11/22**

ALLEGATIONS REQUIRING TEMPORARY REMOVAL FROM DUTY

If an investigation of an employee's conduct is required, the Director of Schools shall determine whether to temporarily modify the employee's work status based on concerns for safety or to minimize disruption to the educational environment. This may include, but is not limited to:

- Reassignment to alternate duties;
- Placement on administrative leave with pay; or
- Temporary removal from the school setting.

Such action shall not be considered disciplinary in nature but rather a precautionary measure until a determination can be made regarding an appropriate return to duties, or the imposition of disciplinary action, which could include suspension without pay.

SUSPENSION PENDING AN INVESTIGATION[1]

The Director of Schools may suspend a teacher at any time that may seem necessary, pending investigation, or final disposition of a case before the Board or an appeal. If the matter under investigation is not the subject of an ongoing criminal investigation or a department of children's services investigation, and if no charges for dismissal have been made, a suspension pending investigation shall not exceed ninety (90) days in duration. Under no circumstances shall the Director of Schools suspend a non-tenured teacher with pay. If vindicated or reinstated, the non-tenured teacher shall be paid full salary for the period of suspension.

SUSPENSION OF THREE DAYS OR LESS[2]

A Director of Schools or his/her designee may suspend a teacher for incompetence, inefficiency, neglect of duty, unprofessional conduct, and insubordination. Before an employee is suspended, he/she shall be: (1) provided with written notice, including the reasons for the suspension along with an explanation of the evidence; (2) given an opportunity to respond to the Director at a recorded conference, if requested within five (5) days; and (3) given a written decision of the suspension within ten (10) days. Both parties may be represented by counsel at the conference, which shall be recorded.

Under no circumstances shall a Director of Schools suspend a non-tenured teacher with pay. If reinstated, the non-tenured teacher shall be paid full salary for the period of suspension, unless suspension without pay is deemed to be an appropriate penalty.

DISMISSAL OR SUSPENSION GREATER THAN THREE DAYS[2]

The Director of Schools may dismiss or suspend for more than three days any non-tenured teacher during the contract year for incompetence, inefficiency, insubordination, improper conduct, or neglect of duty after giving the non-tenured teacher, in writing, due notice of the charges.

The Director of Schools shall give the non-tenured teacher an opportunity for a full and complete hearing before an impartial hearing officer.

The Board will appoint an impartial hearing officer to conduct such hearings. The hearing officer will hear the case and the employee shall have the right to:

1. Be represented by counsel;

2. Call and subpoena witnesses;

3. Examine all witnesses; and

4. Require that all testimony be given under oath.

Factual findings and decisions in all dismissal cases shall be reduced to written form and delivered to the affected employee within ten (10) working days following the close of the hearing. The employee may appeal the decision to the Board within ten (10) working days of the hearing officer rendering the written decision to the employee. Written notice of appeal to the Board shall be given to the Director of Schools. Within twenty (20) days of receipt of notice, the Director of Schools shall prepare a copy of the proceedings, transcript, documentary, and other evidence presented and provide the Board a copy of the same.

The Director of Schools shall also have the right to appeal any adverse ruling by the hearing officer in the same manner as the non-tenured teacher.

The Board shall hear the appeal. No new evidence shall be introduced. The non-tenured teacher may appear in person or be represented by counsel and argue why the decision should be modified or reversed. The Board shall take one of the following actions:

1. Sustain the decision;

2. Send the record back if additional evidence is necessary; or

3. Revise the penalty or reverse the decision.

Before any decision to dismiss is made, a majority of the membership of the Board shall concur in sustaining the charges. The Board shall render a decision on the appeal within ten (10) working days after the conclusion of the hearing.

The Director of Schools shall also have the right to appeal any adverse ruling by the hearing officer in same manner as the non-tenured teacher.

Within twenty (20) days after receipt of notice of the decision of the Board, either party may appeal to the chancery court in the county where the school system is located. The Board shall provide the entire record of the hearing to the court.

NONRENEWAL

Non-tenured teachers are subject to the same rules and regulations and are entitled to the privileges of employment enjoyed by tenured teachers except that they have no claim upon continuing employment or tenure protections.

The principal is responsible for discussing deficiencies as part of the evaluation process with the non- tenured teacher and providing assistance for overcoming these deficiencies.

The Director of Schools is under no obligation to re-employ non-tenured teachers at the end of their contract period. Written notice of non-renewal shall be sent to the teacher by certified mail or overnight carrier, or by email within five (5) business days following the last instructional day for the school year.[3] If the reason for nonrenewal is due only to a loss of funding for the position, then the notice shall include a statement listing it as the cause for nonrenewal.[4]

RESIGNATION

A teacher shall give the Director of Schools notice of resignation at least thirty (30) days before the effective date of the resignation.[5] The Board may waive the thirty (30) days-notice requirement and permit a teacher to resign in good standing.

The conditions under which it is permissible to break a contract with the Board are as follows:[6]

1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified statement of a physician approved by the Board; and

2. The release by the Board of the teacher from the contract which the teacher has entered into with the Board.

Any teacher on leave shall notify the Director of Schools in writing at least thirty (30) days' prior to the date of return if the teacher does not intend to return to the position from which he/she has taken leave. Failure to render such notice may be considered a breach of contract.[7]

~~Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with the State Board of Education and request the suspension of a teacher's license. After the State Board of Education has provided the teacher an opportunity for defense during a hearing, the State Board of Education may suspend the license for no less than thirty (30) days and no more than three hundred sixty-five (365) days.~~[8]

RETIREMENT

Retirement is a termination of services under conditions which will allow the employee to draw benefits from retirement plans and/or social security benefits.

Teachers eligible for retirement benefits may elect to retire at any age according to the provisions of the retirement system. Central office personnel shall assist employees in securing retirement benefits; however, it shall be the responsibility of the retiring employee to provide verification of eligibility in writing from TCRS to the central office. It shall be the responsibility of the retiring employee to file for benefits.

Teachers who retire under TCRS may be eligible to continue as a member of the group plan for medical insurance under the conditions set forth in the Maryville City Schools Retirement Health Care Plan.

(Note: Nonrenewal of non-tenured teachers after the contract year is not suspension or dismissal and does NOT follow the suspension/dismissal procedures outlined in this policy. Rather, nonrenewal of non-tenured teachers after the contract year follows the nonrenewal procedures outlined in this policy.)

Legal References

1. TCA 49-5-511(a)(3)
2. TCA 49-2-301(b)(1)(EE); TCA 49-5-512
3. TCA 49-5-409
4. TCA 49-5-409(b)(2)
5. TCA 49-5-508; TCA 49-5-411(b); Public Acts of 2026, Chapter No. 898
6. TCA 49-5-411(a)
7. TCA 49-5-706

Cross References

Public Hearings 1.401
Teacher Tenure 5.117
Recommendations and File Transfers 5.203

Maryville City Board of Education

Monitoring: **Review: Biennially, in September**	Descriptor Term: **Staff Rights & Responsibilities**	Descriptor Code: **5.600**	Issued Date: **08/10/26**
		Rescinds: **5.600**	Issued: **07/17/23**

In fulfilling any rights and responsibilities, employees shall give proper consideration to the educational welfare of students and ensure that no conflict exists with their duties.

Each staff member has the right to a work environment free from sexual, racial, ethnic, and religious discrimination/harassment.[1]

Educators have the right to:[2]

1. Academic freedom within the confines of state law and board policy in order to create an atmosphere of freedom in the classroom;

2. Be treated with civility and respect as well as having his/her professional judgement and discretion respected;

3. Report any errant, offensive, or abusive content or behavior of a student to the principal and/or appropriate agencies;

4. Provide students with a safe environment;

5. Defend themselves and their students from physical violence or harm;[3]

6. Share information regarding a student's educational experience, health, or safety with the student's parent(s)/guardian(s) unless otherwise prohibited;[4]

7. Review all instructional material or curriculum before being utilized by students; and

8. Not be required to use his/her personal money to appropriately equip a classroom.

9. Report students who commit offenses of assault and battery or vandalism on school property endangering the life, health, or safety of others pursuant to state law;[5] and

10. Receive benefits in accordance with state law if the educator is a teacher who is on leave due to a physical assault or other violent criminal act committed during the course of employment.[6]

Each staff member has the responsibility to:

1. Make themselves familiar with and abide by the laws of the state, the policies of the Board, and the procedures designed to implement them;

2. To adhere to the Teacher Code of Ethics, to the extent applicable;[7]

3. *Refrain from any sexually related behavior with students, including students who have graduated or withdrawn in the immediately preceding twelve (12) months;*[8]

4. Comply with established policy, routines, and procedures relating to an employee's attendance and punctuality, and adhere to scheduled roles and responsibilities;

5. Be truthful and honest regarding all matters of interest to the Maryville City School District;

6. Promote a safe and healthy environment and conduct themselves in a manner free from harassment, intimidation, bullying, substance abuse, bias, discrimination, and violence;

7. Comply with justifiable directives issued by a recognized source of authority;

8. Be truthful and properly present and use documents, data, and other information sources of interest to the Maryville City School District;

9. Conduct themselves in a manner, on or off Maryville City School District property or outside the established contract day, that does not affect the ability of the employee to perform his/her job duties;

10. Work with, cooperate, and collaborate with assigned designated team(s) in a professional manner;

11. Maintain confidentiality in all matters pertinent to the Maryville City School District including but not limited to local, state, and federal policies;

12. Plan, prepare, and provide for optimal execution of job responsibilities;

13. Immediately intervene (when applicable) and report any code of conduct violation that negatively impacts an environment conducive to safe and supportive learning;

14. Be courteous and helpful in interacting and responding to parents, visitors, and members of the public;

15. Keep all records and prepare and submit promptly all reports that may be required by state law, State Board regulations, board policy, and administrative procedures; and

16. Wear appropriate dress for work according to local school rules.

Legal References

1. 42 USCA § 2000e-2(a), (b); TCA 49-6-8004
2. TCA 49-5-209
3. TCA 49-6-2802
4. 20 USCA § 1232g
5. TCA 49-6-4301
6. TCA 49-5-714
7. TCA 49-5-1001
8. Public Acts of 2026, Chapter No. 898

Cross References

Curriculum Development 4.200
Controversial Issues 4.800
Religious Content of Courses 4.804
Staff-Student Relations 5.610
Ethics 5.611

Maryville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Biennially, in Octobe	**Outside Applied Behavior Analysis Therapy**	**6.4053**	**08/10/26**
		Rescinds:	Issued:

General

This policy applies to "private pay providers", which include licensed behavior analysts, registered behavior technicians, and licensed assistant behavior analysts, who are under contract with parent(s)/guardian(s) of students with autism spectrum disorder or developmental delays.[1]

Private pay providers shall adhere to the memorandum of understanding ("MOU"), board policies, and state and federal laws while assisting students on school property and/or at school functions. This includes adhering to student confidentiality laws for any student the private pay provider encounters. The school district shall require a background check and fingerprinting of all private pay providers.

A private pay provider accompanying a student on campus shall be responsible for attending to the ongoing needs of the student they are contracted to assist. The school district shall not request the private pay provider to provide services to any other students, staff, or visitors.

The Director of Schools shall develop administrative procedures to implement this policy.

IEP TEAM COORDINATION

Private pay providers shall coordinate with the student's IEP team by:

- Attending an onboarding session;
- Defining roles and communication channels;
- Conducting a review of relevant student records;
- Ensuring documentation is accurate and promptly provided to all parties; and
- Coordinating with the IEP team prior to each meeting.

TERMINATION OF SERVICES

Services of the private pay provider may be terminated for cause. Termination shall be based on violation of the terms of the MOU. If termination is necessary, the Special Education Director shall provide the parent/legal guardian with a letter outlining the reason for the termination.

APPEALS PROCESS

If a parent/legal guardian disagrees with the school district on the provision of services, a complaint may be filed in writing with the Director of Schools. The Director shall appoint a panel to make a decision on the appeal. The panel shall be composed of three individuals: a building level administrator, a special education staff member, and one other school employee. The panel shall review the complaint from the parent/legal guardian along with information provided by district staff and make a determination on the matter within ten (10) business days.

Legal References

1. Public Acts of 2026, Chapter No. 1112; 20 U.S.C. § 1401