Plainview Old Bethpage John F. Kennedy High School
Guidance and Counseling Center

APPLICATION PROCESSING FORM
(This form is to be used for every 10 colleges you apply to)

You must allow AT LEAST 15 school days for your transcript and supporting documents to be processed.

Student Name:_____ Date of Birth: _____

*****You must have started your college application before you submit this form to the Guidance Office*****

College(s) I am applying to:

*Please indicate the **college name**, if you applied through **Common App.** or **directly to the college**, the **type of application** (early decision, early action, regular or rolling), and the **application deadline**, (ie: 11/1),*

College/University Name *Ie: Binghamton University*	App Type Comm. App or Directly	App. Type *Ie: EA*	App. Deadline *ie: 11/1*	College/University Name *Ie: Binghamton University*	App Type Comm. App or Directly	App. Type *Ie: EA*	App. Deadline *ie: 11/1*
1.				6.			
2.				7.			
3.				8.			
4.				9.			
5.				10.			

Please make sure you write the exact name of the school.
i.e., University at Buffalo or Buffalo State College

****Please Indicate your Common App Email_____**

****Intended Major if Known: _____**

Teachers I requested letters of recommendation from:

1._____ 2. _____

I understand that it is my responsibility to request an official copy of my SAT or ACT scores to be sent directly to the college/university.

_____ _____
Student Signature/ Date Parent/Guardian Signature/ Date

I have reviewed my transcript and approve it to be sent directly to the colleges/universities listed above.

_____ _____
Student Signature/ Date Parent/Guardian Signature/ Date

A note about senior year grades:

- First-quarter grades are not automatically sent to the colleges. It is the student's responsibility to know if the college(s) require first-quarter grades, and if so, the deadline.
- Mid-year grades will automatically be sent to all applied colleges unless indicated otherwise on the google form.

Plainview Old Bethpage John F. Kennedy High School
Guidance and Counseling Center

APPLICATION PROCESSING FORM SIDE 2

You must allow AT LEAST 15 school days for your application to be processed once it has been submitted to the Guidance office.

College Deadline	Guidance Office Deadline
October 15	Thursday, September 24
November 1	Tuesday, October 13
November 15	Monday, October 26
January 1	Thursday, December 3

IMPORTANT NOTE: ***POBJFKHS does not report official test scores***. You are responsible for sending the scores of the exams listed below directly to your colleges:

- SAT test scores www.collegeboard.org (1-866-SAT-SCORE)
- ACT test scores www.actstudent.org (319-337-1313)