

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for January 20, 2026

Call to Order: 6:00 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press and Two River Times Newspapers.

Roll Call:

Present: Matthew Taetsch, Lara Garrett, Barbara O'Donnell, Kerri Darling, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: John LeFever & Anna-Maria Pittella

Pledge of Allegiance:

Commitment Statement: As academic coaches, we will work to create a rich learning environment conducive to excellence, high self-esteem and limitless success.

Presentations:

Resolutions/Action Items:

Motion to Approve Minutes

- Special Meeting - October 30, 2025

Motion: Donna McCourt

Second: Matthew Taetsch

Roll Call:

Yes: Matthew Taetsch, Barbara O'Donnell, Kerri Darling, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: John LeFever & Anna-Maria Pittella

Abstain: Lara Garrett

ROLL CALL VOTE:

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the following community partners and cost for Physical Education classes:

Arthur Murray Dance Studio of Red Bank

58 Broad St, Red Bank, NJ 07701

K-4 classes will take place at their studio at a cost of \$10/student.

Middletown Ice Arena

214 Harmony Rd, Middletown Township, NJ 07748

Schedule pending for grades 5 to 8 at a cost of \$5/student

YMCA of Red Bank

\$75/hour for use of facilities based on attached MOU.

A2. Motion to approve the 3 year PK operational plan with an enrollment of 15 students per year.

A3. Motion to approve and accept the NJDOE COACH Grant in the amount of \$127,521.

A4. Motion to approve and accept the NJDOE RISE Grant in the amount of \$19,996.

Motion: Matthew Taetsch Second: Barbara O'Donnell

YES: Matthew Taetsch, Lara Garrett, Barbara O'Donnell, Kerri Darling, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: John LeFever & Anna-Maria Pittella

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for November & December 2025 as submitted by the Head of School:

11/18/25	Fire Drill	2:40 PM	Evac to West Street
11/24/25	Security Drill	9:30 AM	Shelter in Place
12/11/25	Fire Drill	3:40 PM	Evac to West Street
12/23/25	Security Drill	9:28 AM	Lockdown

B2. Motion to approve the Building Use Request for the Girl Scouts to use our Omni Room on the following Fridays: 1/16, 1/23, 2/6, 2/20, 3/20, 3/27, 4/24, 5/8, 5/29 at no cost to the Girl Scouts.

B3. Motion to approve the Red Bank Parks and Recreation Department to utilize RBCS on inclement weather days from July 12, 2026-August 21, 2026 from 8:30 am to 3:30 pm for the daily rate of \$320.00.

Motion: Laura Young Second: Kerri Darling

YES: Matthew Taetsch, Lara Garrett, Barbara O'Donnell, Kerri Darling, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: John LeFever & Anna-Maria Pittella

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Bills and Claims List dated December 11, 2025 in the amount of \$84,248.88.

Hand Check Bills List dated December 12, 2025 in the amount of \$36,659.25.

Hand Check Bills List dated January 8, 2026 in the amount of \$102,621.99.

Bills and Claims List dated January 21, 2026 in the amount of \$30,325.46.

C2. Motion to approve the Board Secretary's Report for November 30, 2025.

C3. Motion to advise the Board of Trustees that there were no over expenditures for December 2025.

C4. Motion to accept the Box Tops for Education check in the amount of \$23.50.

C5. Motion to accept Class Gaga Grant for the 2025-2026 school year as referenced on the attached contract.

C6. Motion to accept with appreciation and gratitude the donation from the Red Bank Charter School Foundation in the amount of \$10,000.00 to support the school's success and strategic initiatives.

C7. Motion to accept with appreciation and gratitude the donation from Michael Salerno in the amount of \$100,000.00 to support the school's success and strategic initiatives.

C8. WHEREAS, the Board of Trustees has been presented the Annual Comprehensive Financial Report and Auditor's Management Report for the Fiscal year ending June 30, 2025 prepared by Jump, Perry and Company, L.L.P. for Red Bank Charter School;

and WHEREAS, no corrective recommendations were made,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey that the FY25 Annual Comprehensive Financial Report is approved.

Motion: Matthew Taetsch Second: Laura Young

YES: Matthew Taetsch, Lara Garrett, Barbara O'Donnell, Kerri Darling, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: John LeFever & Anna-Maria Pittella

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to appoint Cate Moore as part time Literacy Coach at the prorated salary of \$35,000.00 starting January 1, 2026 through June 30, 2026.

D2. Motion to approve John LeFever and Brenden McLoughlin as volunteer basketball coaches for the 2025-2026 basketball season.

D3. Motion to approve Michael Regina as basketball coach for the 2025-2026 basketball season at the stipend rate of \$1,500.00.

Motion: Kerri Darling Second: Matthew Taetsch

YES: Matthew Taetsch, Lara Garrett, Barbara O'Donnell, Kerri Darling, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: John LeFever & Anna-Maria Pittella

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

November & December: 0

Motion: Donna McCourt Second: Laura Young

YES: Matthew Taetsch, Lara Garrett, Barbara O'Donnell, Kerri Darling, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: John LeFever & Anna-Maria Pittella

F. DEVELOPMENT AND SUSTAINABILITY

Executive Session:

WHEREAS, Chapter 131, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Red Bank Charter School, County of Monmouth, State of New Jersey , it does hereby determine that it is necessary

to meet in executive session on January 20, 2026 to discuss matters involving potential legal matters and that the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion will take place. Action may be taken at the conclusion of the Executive Session.

Motion: Donna McCourt

Second: Matthew Taetsch

YES: Matthew Taetsch, Lara Garrett, Barbara O'Donnell, Kerri Darling, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: John LeFever & Anna-Maria Pittella

Executive Session Entered 6:16pm

Motion to Exit Executive Session.

Motion: Matthew Taetsch

Second: Kerri Darling

YES: Matthew Taetsch, Lara Garrett, Barbara O'Donnell, Kerri Darling, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: John LeFever & Anna-Maria Pittella

Executive Session Ended: 6:23pm

Public Comments:

New Business:

January is School Board recognition month. Thank you to each of you for dedicating your time to making RBCS the exceptional school it is today!

Adjournment: 6:25pm

Motion: Patrick Dorsey

Second: Matthew Taetsch

YES: Matthew Taetsch, Lara Garrett, Barbara O'Donnell, Kerri Darling, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: John LeFever & Anna-Maria Pittella

Next Meeting: February 17, 2026 6:00 PM