

Lakeview School District

Elementary Digital Sign Replacement Project

SECTION 1

Procurement & Contracting Requirements

Advertisement for Bids

Lakeview School District invites sealed bids for the furnishing of all labor, materials, equipment, supervision, permits, engineering, demolition, construction, electrical coordination, installation, testing, startup, training, warranty service, and related work necessary to replace existing monument signs with new digital monument signs at Minges Brook, Prairieview, Riverside, and Westlake Elementary Schools.

The Board of Education reserves the right to reject any or all bids, waive informalities, and award the project in whole or by individual school as determined to be in the best interest of the District.

Instructions to Bidders

Purpose

Provide a complete turnkey digital monument sign replacement project.

Questions

Submit all questions in writing to:

Laura McFadden
Assistant Superintendent of Finance
lmcfadden@lakeviewspartans.org

Todd Pullano
Director of Operations
tpullano@lakeviewspartans.org

Bid Security

Bid Security in the form of a certified check for 5% of the bid payable to Lakeview School District is acceptable bid security only for proposals less than \$50,000. Bid Security in the form of bonds is required to be submitted with all proposals greater than \$50,000.

Insurance

Provide Commercial General Liability, Automobile Liability, Workers Compensation, Employer's Liability, and Umbrella coverage naming Lakeview School District as Additional Insured.

Award

The District reserves the right to accept any or all parts of a submitted proposal. All proposals shall be irrevocable for a period of sixty (60) days from the bid opening.

Work is to start as soon as Lakeview School District and the bidder can mutually agree upon a date.

Bid Due

1. All sealed proposals must be submitted to Laura McFadden, Assistant Superintendent of Finance, Lakeview School District, 15 Arbor Street, Battle Creek, MI 49015, no later than 2:00 PM on Wednesday, July 22, 2026. Any proposal received after that time will be returned unopened to the sender. Proposals will be opened in the District's Administration Office at 15 Arbor Street, Battle Creek, Michigan at 2:00 P.M. on Wednesday, July 22, 2026. All proposals will be opened at the day and time stated above. All proposals will be read aloud. Persons submitting proposals may attend, and will receive a list of companies who have submitted bids.

Other required documents

Bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy. Additionally, bids shall be accompanied by an Iran Economic Sanctions Act Certification. The District will not accept a bid that does not include this sworn and notarized disclosure statement and certification.

Lakeview School District Elementary Digital Sign Replacement Project

SECTION 2 – BID FORMS

Elementary Digital Monument Sign Replacement Project

Instructions

Complete all forms in this section. Failure to submit required documents may render the bid non-responsive.

Bid Proposal Form

Bidder Name	
Address	
Primary Contact	
Phone	
Email	
Michigan Contractor License	
Federal EIN	
Authorized Signature	

The undersigned agrees to furnish all labor, materials, equipment, permits, supervision, engineering, installation, programming, training, warranty service, and incidentals necessary to complete the project in accordance with the Contract Documents.

Base Bid Pricing Schedule

School	Base Bid	Alternate	Completion
Minges Brook Elementary	\$	\$	
Prairieview Elementary	\$	\$	
Riverside Elementary	\$	\$	
Westlake Elementary	\$	\$	
TOTAL PROJECT	\$	\$	

Unit Prices

Description	Unit Price
Additional excavation	\$
Additional concrete	\$
Rock removal	\$
Electrical conduit	\$
Landscape restoration	\$

Contractor Qualifications

- Years in business: _____
- Number of comparable digital sign projects completed: _____
- Authorized manufacturer/dealer: Yes / No
- Licensed to work in Michigan: Yes / No
- 24-hour emergency service available: Yes / No

Project References

Owner	Project	Contact	Phone

Subcontractors

Trade	Company	Contact
Electrical		
Concrete		
Masonry		
Excavation		
Other		

Certifications Included

- Non-Collusion Affidavit
- Iran Economic Sanctions Certification
- Familial Relationship Disclosure (PA 517)
- Conflict of Interest Certification
- W-9

Lakeview School District Elementary Digital Sign Replacement Project

SECTION 3 – Division 01 General Requirements

01 10 00 Summary of Work

Contractor shall furnish all labor, supervision, materials, equipment, engineering, permits, demolition, foundations, electrical coordination, installation, testing, startup, training, and warranty necessary to provide a complete digital monument sign system at the four elementary schools.

01 11 00 Project Locations

Work includes Minges Brook 435 Lincoln Hill Drive, Prairieview 1675 Iroquois Ave., Riversid650 Riverside Dr. , and Westlake Elementary School 1184 S. 24th St, Battle Creek, MI 49015.

01 20 00 Contractor Responsibilities

Verify field dimensions; coordinate utilities; obtain permits; protect public; maintain clean site; provide qualified supervision; comply with codes.

01 31 00 Project Coordination

Coordinate work with District to minimize disruption. Work affecting traffic or entrances shall be scheduled with the Owner.

01 32 00 Construction Schedule

Submit baseline schedule within 10 days of Notice to Proceed.

01 33 00 Submittals

Submit shop drawings, structural calculations sealed by a Michigan PE, product data, paint samples, brick samples, graphics, software information and warranty documentation before fabrication.

01 35 00 Safety

Contractor responsible for OSHA compliance, fencing, pedestrian protection, traffic control, and daily housekeeping.

01 50 00 Temporary Facilities

Provide temporary barricades, signage, erosion control, dumpsters, and protection of existing utilities and landscaping.

01 60 00 Product Requirements

All products shall be new and from a single manufacturer where practical. Equal products require prior approval.

01 73 00 Execution

Protect existing improvements; restore disturbed lawns, pavement and landscaping; remove debris daily.

01 77 00 Closeout

Provide as-built drawings, O&M manuals, warranty certificates, software credentials, and owner training before final payment.

01 78 36 Warranties

Minimum five-year comprehensive sign/display warranty including labor and software support unless otherwise approved by the District.

Lakeview School District Elementary Digital Sign Replacement Project

SECTION 4 – Division 02 Existing Conditions & Demolition

02 41 13 Existing Conditions

Contractor shall visit all sites and verify existing monument signs, utilities, grades and access prior to bidding.

02 41 19 Demolition

Remove existing monument signs, foundations as required, poles, hardware, electrical components and dispose of materials in accordance with law.

02 41 20 Salvage

Items designated by the Owner shall be protected and turned over to the District. All other removed materials become Contractor property unless otherwise directed.

02 50 00 Site Preparation

Locate underground utilities through MISS DIG 811. Protect existing irrigation, sidewalks, pavement and landscaping.

02 61 00 Excavation

Excavate as required for engineered foundations. Unsuitable material shall be removed and replaced with compacted structural fill.

02 65 00 Restoration

Restore disturbed, mulch, pavement, and landscaping to original or better condition. Seed and mulch lawn areas.

Quality Assurance

Field verify dimensions before fabrication. Notify the Owner immediately of conflicts affecting installation.

Reference Documents

Technical drawings and sign specifications included in Attachment A govern the design intent for sign removal, locations, and replacement.

Lakeview School District Elementary Digital Sign Replacement Project

SECTION 5 – Division 03 Concrete

03 10 00 General

Provide all labor, materials, equipment, forms, reinforcing steel, concrete, anchor bolts, placement, finishing, curing, and testing necessary for complete sign foundations.

03 20 00 Reinforcement

Provide ASTM A615 Grade 60 reinforcing steel. Place and support reinforcement to maintain specified cover. Lap splices per structural engineering.

03 30 00 Cast-in-Place Concrete

Concrete shall have a minimum compressive strength of 4,000 psi at 28 days with air entrainment suitable for Michigan freeze/thaw conditions.

Foundations

Construct drilled pier footings, reinforced slab as shown on approved shop drawings, and engineered calculations. Verify dimensions in the field before excavation.

Anchor Bolts

Install galvanized anchor bolts using manufacturer templates. Verify alignment before concrete placement.

Concrete Placement

Do not place concrete on frozen ground. Protect fresh concrete from freezing and rapid drying.

Finish

Finish exposed concrete smooth unless concealed. Repair honeycombs and defects immediately.

Testing

District reserves the right to require concrete testing and inspection at Contractor expense if deficiencies are suspected.

Restoration

Restore all disturbed grades, lawns, mulch, and pavement after foundation work.

Lakeview School District Elementary Digital Sign Replacement Project

SECTION 6 – Division 05 Metals

05 10 00 Structural Steel

Provide structural steel members as required to support monument signs and electronic message centers. Fabrication shall comply with AISC standards.

Steel Tubes

Use minimum 3x3x3/16-inch structural steel tube supports or engineered equivalent meeting project loads.

Fabrication

All steel shall be shop fabricated, welded by certified welders, cleaned, primed, and protected from corrosion.

Galvanizing

Exterior steel exposed to weather shall be hot-dip galvanized or coated with an approved corrosion-resistant system.

Aluminum Cabinet

Provide extruded aluminum sign cabinet with welded construction, internal reinforcement, removable service panels, and factory finish.

Connections

Anchor, weld, and bolt all structural members in accordance with engineered shop drawings.

Engineering

Provide structural calculations signed and sealed by a licensed Michigan Professional Engineer verifying compliance with applicable wind loads.

Inspection

Owner reserves the right to inspect fabrication before shipment.

Warranty

Structural steel and aluminum fabrication shall carry a minimum five-year warranty against defects in materials and workmanship.

Lakeview School District Elementary Digital Sign Replacement Project

SECTION 7 – Division 10

Digital Monument Signs

This section establishes the minimum performance, material, fabrication, installation, software, and warranty requirements for the Elementary Digital Monument Sign Replacement Project. The drawings and site layouts provided by the District are incorporated by reference as Attachment A and establish the minimum design intent.

10 14 00.1 Scope

Provide complete turnkey digital monument signs including demolition, foundations, structural steel, aluminum cabinet, masonry base, internally illuminated cabinet, double-sided LED message center, electrical coordination, programming, startup, training, and warranty.

10 14 00.2 Acceptable Manufacturers

Manufacturers meeting or exceeding all specified dimensional, performance, software, warranty, and service requirements.

10 14 00.3 Sign Construction

Provide double-sided monument signs matching the design intent. Cabinet shall be welded extruded aluminum with removable access panels and internal LED illumination. Finish shall be factory-applied polyurethane suitable for exterior exposure.

10 14 00.4 Electronic Message Center

Provide full-color outdoor LED display with minimum 10 mm pixel pitch or approved equal. Display shall automatically adjust brightness, support scheduling, graphics, animation, emergency messaging, and remote diagnostics.

10 14 00.5 Software

Provide cloud-based content management software with unlimited District users, role-based permissions, browser-based access, content scheduling, preview mode, and automatic software updates during the warranty period. No recurring license fees during the base warranty.

10 14 00.6 Communications

Provide integrated cellular communications with modem, antennas, activation, testing, and configuration. Coordinate service with the District.

10 14 00.7 Electrical

Coordinate with the District's electrical contractor where applicable. Furnish internal disconnects, surge protection, power supplies, and all internal wiring required for a complete operating system.

10 14 00.8 Masonry Base

Construct masonry base to match Attachment A using thin brick veneer, aluminum cap, reinforced subframe, and concealed fasteners.

10 14 00.9 Shop Drawings

Submit complete shop drawings showing dimensions, foundations, structural calculations, colors, brick samples, electrical requirements, anchor bolt layout, cabinet details, and installation procedures. A Michigan Professional Engineer shall seal structural calculations.

10 14 00.10 Installation

Install signs plumb, level, and true. Verify all field dimensions and utility locations prior to excavation. Restore disturbed pavement, lawn, mulch, irrigation, and landscaping.

10 14 00.11 Commissioning

Perform complete operational testing of lighting, LED display, communications, software, and scheduling functions. Demonstrate successful operation before acceptance.

10 14 00.12 Training

Provide a minimum of four hours of onsite training for District staff and furnish electronic and printed operation manuals.

10 14 00.13 Warranty

Provide a comprehensive minimum five-year warranty covering LED display, cabinet, structural components, electronics, software, communications equipment, labor, and travel. Warranty response shall be within two business days for non-critical issues and same-day remote response when possible.

10 14 00.14 Spare Parts

Provide replacement fuses, touch-up paint, specialty tools (if required), and recommended spare electronic components.

10 14 00.15 Closeout

Submit warranties, as-built drawings, engineering certifications, software credentials, maintenance instructions, and final inspection documentation before final payment.

Performance Requirements

Requirement	Minimum
Outdoor Display	Full Color LED
Viewing	Day/Night Automatic Brightness
Content	Text, Graphics, Images, Scheduling
Users	Unlimited District Users
Warranty	5 Years
Training	4 Hours Onsite
Engineering	Michigan PE Sealed Calculations
Reference Standard	Attachment A Drawings and Specifications

Lakeview School District Elementary Digital Sign Replacement Project

SECTION 8 – Division 26 Electrical

26 05 00 General Requirements

Provide all electrical components required for a complete operational sign system. Coordinate with the District and utility provider where required.

26 05 19 Conductors and Wiring

Provide copper conductors, conduit, fittings, grounding, disconnects, surge protection, and wiring methods compliant with the current Michigan Electrical Code.

26 05 26 Grounding

Ground all metallic components and electrical equipment in accordance with NEC requirements.

26 05 33 Conduit

Install underground PVC conduit and above-grade rigid metallic conduit where exposed unless otherwise approved.

26 24 16 Panel Connections

Coordinate dedicated 120V circuits to each sign. Verify available capacity before beginning work.

26 27 26 Devices

Provide lockable disconnect switches, surge suppression, and weatherproof equipment.

26 56 00 Sign Electrical

Provide complete wiring for cabinet lighting, LED display, communications equipment, controllers, and power supplies.

Testing

Verify voltage, grounding, communication, brightness control, scheduling functions, and proper operation before acceptance.

Documentation

Provide wiring diagrams, as-built electrical drawings, equipment manuals, and maintenance recommendations.

Lakeview School District Elementary Digital Sign Replacement Project

SECTION 9 – Contract Documents

Owner-Contractor Agreement

The successful bidder shall execute the District's Agreement incorporating the Elementary Digital Sign Replacement Project, Drawings, Addenda, Bid Form, and Notice of Award.

Notice of Award

Issued by the District following Board approval.

Notice to Proceed

Establishes the official commencement date for contract time.

Certificates of Insurance

Evidence of required insurance must be submitted before work begins.

Final Completion

Submit closeout documents, warranties, as built, training documentation, and final lien waivers.

Warranty Certificate

Provide written warranty beginning on the date of final acceptance.

Required Closeout Documents

Document	Submitted
As-Built Drawings	
Warranty Certificates	
Operation & Maintenance Manuals	
Training Record	
Software Credentials	
Final Waivers	
Final Inspection Report	

Lakeview School District Elementary Digital Sign Replacement Project

SECTION 10 – Michigan Required Certifications & Bid Forms

Non-Collusion Affidavit

Bidder certifies proposal was independently prepared without collusion.

Company	
Authorized Signature	
Printed Name	
Date	

Conflict of Interest Certification

Bidder discloses any actual or potential conflicts of interest.

Company	
Authorized Signature	
Printed Name	
Date	

Certification Regarding Debarment

Bidder certifies it is not suspended or debarred from public contracting.

Company	
Authorized Signature	
Printed Name	
Date	

W-9

Successful bidder shall provide a completed IRS Form W-9 before payment processing.

Insurance Certification

Provide certificates meeting contract limits and naming Lakeview School District as additional insured.

Reference Certification

Provide at least three K-12 references for similar installations completed within the past five years.

Familial Disclosure Affidavit

The undersigned, the owner or authorized officer of the below-named contractor (the "Contractor"), pursuant to the familial disclosure requirement provided in the Lakeview School District's (the "School District") Invitation to Bid for Elementary Data Cabling Demo and Install, hereby represents and warrants that, except as provided below, no familial relationships exist between the owner or any employee of the Contractor, and any member of the Board of Education of the School District or the Superintendent of the School District. A list of the School District's Board of Education Members and its Superintendent may be found at www.lakeviewspartans.org.

List any Familial Relationships:

Contractor:

Print Name of Contractor

By: _____

Its: _____

Date: _____

State of _____)
County of _____) ss.

This instrument was acknowledged before me on the _____ day of _____, 2026,

by _____.

_____, Notary Public

_____ County, _____

My Commission Expires:

Acting in the County of: _____

Affidavit of Compliance - Iran Economic Sanctions Act
Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below-named contractor (the "Contractor"), pursuant to the compliance certification requirement provided in the Lakeview School District's (the "School District") Invitation to Bid for Elementary Data Cabling Demo and Install (the "ITB"), hereby certifies, represents and warrants that the Contractor (including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Contractor is awarded a contract a result of the aforementioned ITB, the Contractor will not become an "Iran linked business" at any time during the course of performing and services under the contract.

The Contractor further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

CONTRACTOR:

Print Name of Contractor

By: _____

Its: _____

Date: _____

STATE OF _____)
COUNTY OF _____)ss.
_____)

This instrument was acknowledged before me on the _____ day of _____, 2026,

by: _____

_____, Notary Public

_____ County, _____

My Commission Expires: _____

Acting in the County of: _____

Lakeview School District Elementary Digital Sign Replacement Project

SECTION 11 – Appendices

Appendix A – Technical Drawings and Sign Specifications

Owner-furnished drawings establish the minimum design intent for dimensions, materials, site layouts, electrical coordination, foundation concepts, and appearance. Include the attached drawing package as Attachment A in the final bid manual.

Appendix B – School Locations

Lists the four project sites with addresses and owner contacts.

Appendix C – Bid Schedule

Final advertisement dates, pre-bid meeting, bid opening, award, and notice to proceed.

Appendix D – Insurance Requirements

Minimum insurance limits, endorsements, and certificate requirements.

Appendix E – Product Data

Successful bidder shall submit product data, shop drawings, structural calculations, color samples, brick samples, and software documentation.

Appendix F – Closeout Checklist

As-built drawings, warranties, O&M manuals, software credentials, training records, spare parts, and final waivers.

Appendix A – Technical Drawings and Sign Specifications

Lakeview SCHOOL DISTRICT

MINGES BROOK ELEMENTARY

435 Lincoln Hill Dr, Battle Creek, MI 49015



NEW 5'-8" X 8'-3" DOUBLE SIDED INTERNALLY LIGHTED MONUMENT SIGN

CABINET: EXTRUDED ALUMINUM CABINET WITH ALUMINUM RETAINERS (23"X 99" & 2" REVEAL)

FACES: WHITE POLYCARBONATE WITH DIGITALLY PRINTED /UV LAMINATED TRANSLUCENT VINYL GRAPHICS

LIGHTING: UL APPROVED PRINCIPAL WHITE LED'S, POWER SUPPLIES, & DISCONNECT SWITCH

BASE: THIN-BRICK (TO BEST MATCH FACADE) BASE WITH ALUMINUM SUBFRAME (APPROX. 24"X 104" W/ 3" FABRICATED ALUM. CAP & 2" REVEAL)

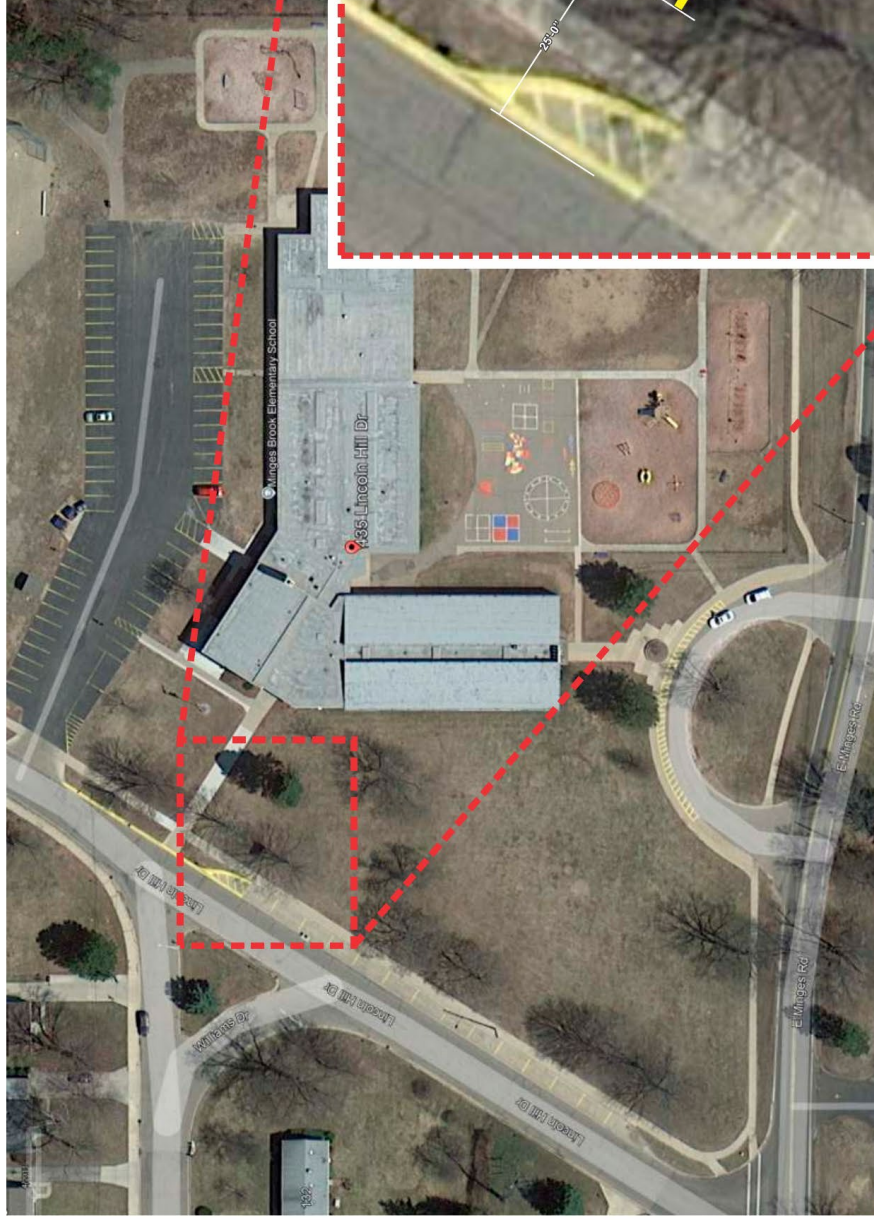
PAINT: ALL ALUMINUM WILL BE DEGRADED, SANDED, PRIMED, & PAINTED WITH AKZO NOBEL ACRYLIC POLYURETHANE PAINT WITH SATIN FINISH CABINETS / SAND TEXTURE MASONRY CAP.

EMC: 3'-5" X 8'-3" WATCHFIRE 10MM (PIXEL MATRIX) EMC WITH ALUMINUM END PANELS PAINTED BLACK.

CLOUD-BASED SOFTWARE, LIFETIME 4G CELL MODEM COMMUNICATION, 5 YEAR PARTS/3 YEAR LABOR WARRANTY, INCLUDES NEW STEEL ANGLE MOUNTING FRAME.

INSTALLATION: ON NEW STEEL POST INSTALLED IN CONCRETE FOUNDATION. REMOVE & DISPOSE OF EXISTING SIGN.

NOTE: CUT OFF EXISTING STEEL POLE 6" BELOW GRADE & BACK FILL. NEW FOUNDATION TO BE SHIFTED OVER TO MISS EXISTING FOUNDATION AS NEEDED.



VERIFY NEW LOCATION WITH FACILITY MANAGEMENT



ELEVATION VIEW
SCALE 3/4" = 1'
PRINT ON 11x17

COLOR PALETTE



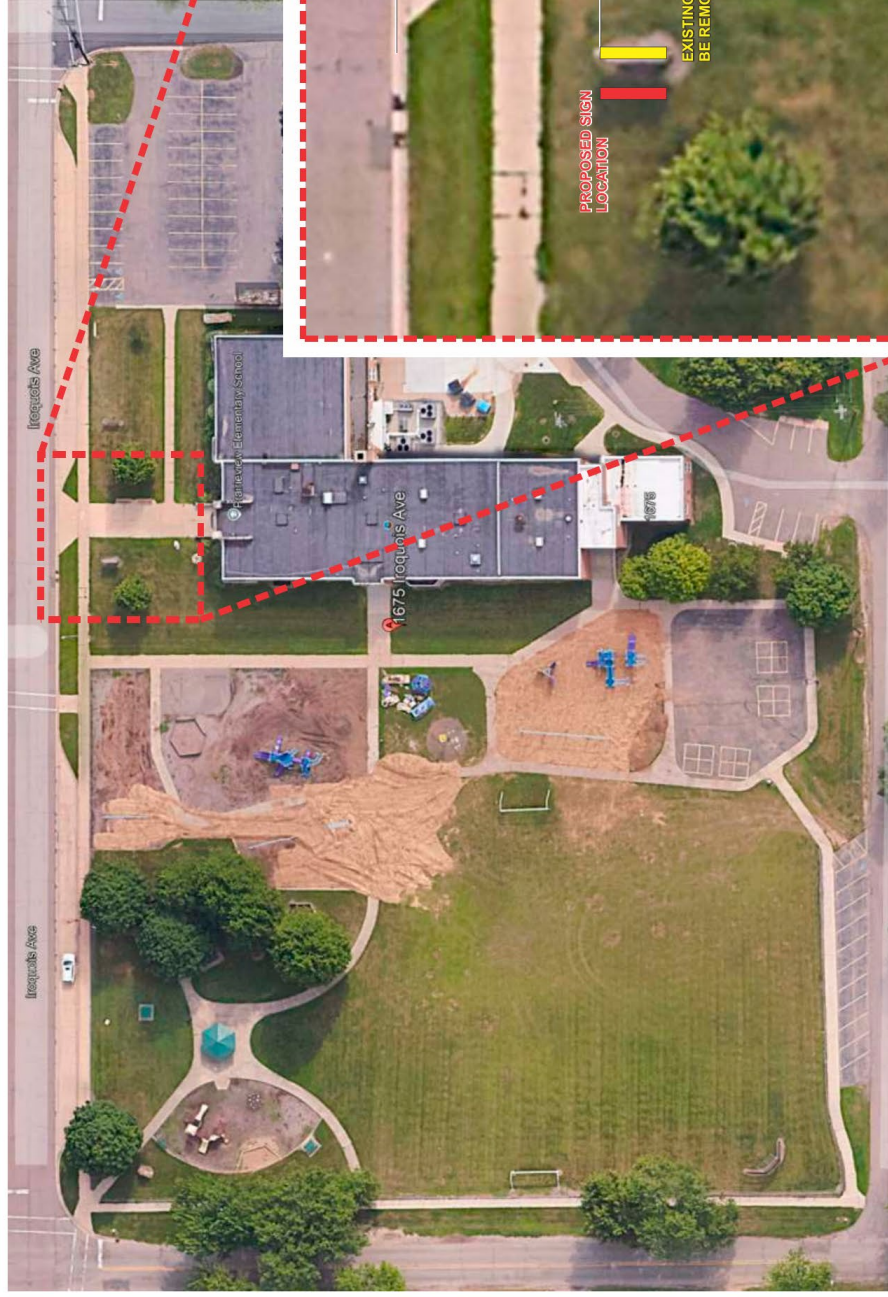
Glen-Gery Silverview Thin Brick



EXISTING SIGN
TO BE REMOVED / REPLACED

SIDE VIEW

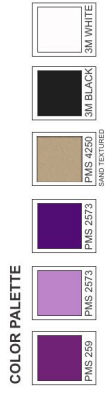
NEW 5'-8" X 8'-3" DOUBLE SIDED INTERNALLY LIGHTED MONUMENT SIGN
CABINET: EXTRUDE ALUMINUM CABINET WITH ALUMINUM RETAINERS (23"X 39" & 2" REVEAL)
FACES: WHITE POLYCARBONATE WITH DIGITALLY PRINTED /UV LAMINATED TRANSLUCENT VINYL GRAPHICS
LIGHTING: UL APPROVED PRINCIPAL WHITE LED'S, POWER SUPPLIES, & DISCONNECT SWITCH
BASE: THIN-BRICK (TO BEST MATCH FACADE) BASE WITH ALUMINUM SUBFRAME (APPROX. 24"X 104" W/ 3" FABRICATED ALUM. CAP & 2" REVEAL)
PAINT: ALL ALUMINUM WILL BE DEGREASED, SANDED, PRIMED, & PAINTED WITH AKZO NOBEL ACRYLIC POLYURETHANE PAINT WITH SATIN FINISH CABINETS / SAND TEXTURE MASONRY CAP.
EMC: 3'-5" X 8'-3" WATCHFIRE 10MM (PIXEL MATRIX) EMC WITH ALUMINUM END PANELS PAINTED BLACK.
CLOUD-BASED SOFTWARE, LIFETIME 4G CELL MODEM COMMUNICATION, 5 YEAR PARTS/3 YEAR LABOR WARRANTY.
INSTALLATION: ON NEW STEEL POST INSTALLED IN CONCRETE FOUNDATION. REMOVE & DISPOSE OF EXISTING SIGN.
NOTE: CUT OFF EXISTING STEEL POLE 6" BELOW GRADE & BACK FILL. NEW FOUNDATION TO BE SHIFTED OVER TO MISS EXISTING FOUNDATION AS NEEDED.



VERIFY NEW LOCATION WITH FACILITY MANAGEMENT

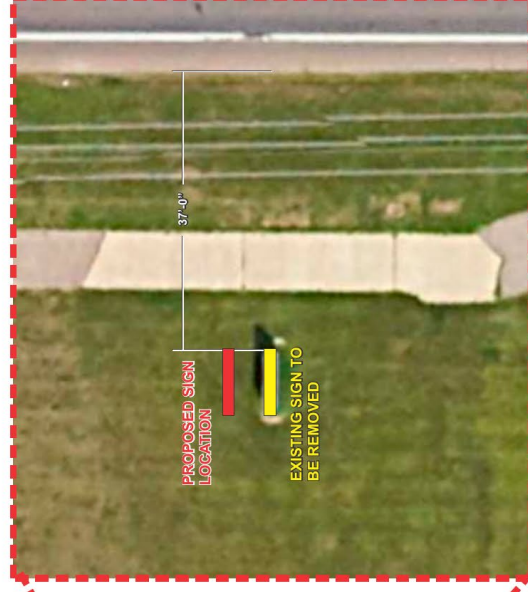


ELEVATION VIEW
SCALE 3/4" = 1'
PRINT ON 11x17



SIDE VIEW

NEW 5'-8" X 8'-3" DOUBLE SIDED INTERNALLY LIGHTED MONUMENT SIGN
CABINET: EXTRUDED ALUMINUM CABINET WITH ALUMINUM RETAINERS (23" X 98" & 2" REVEAL)
FACES: WHITE POLYCARBONATE WITH DIGITALLY PRINTED / UV LAMINATED TRANSLUCENT VINYL GRAPHICS
LIGHTING: UL APPROVED PRINCIPAL WHITE LED'S, POWER SUPPLIES, & DISCONNECT SWITCH
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CLOUD-BASED SOFTWARE, LIFETIME 4G CELL MODEM COMMUNICATION, 5 YEAR PARTS/3 YEAR LABOR WARRANTY, INCLUDES NEW STEEL ANGLE MOUNTING FRAME.
INSTALLATION: ON NEW STEEL POST INSTALLED IN CONCRETE FOUNDATION. REMOVE & DISPOSE OF EXISTING SIGN.
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VERIFY NEW LOCATION WITH FACILITY MANAGEMENT



ELEVATION VIEW
SCALE 3/4" = 1'
PRINT ON 11x17

COLOR PALETTE



Glen-Gery
Port Liberte Wirecut Thin Brick



REINSTALL EXISTING
PLAQUE



EXISTING SIGN
TO BE REMOVED / REPLACED
SCALE 1/4" = 1'

SIDE VIEW

NEW 5'-8" X 8'-3" DOUBLE SIDED INTERNALLY LIGHTED MONUMENT SIGN
CABINET: EXTRUDED ALUMINUM CABINET WITH ALUMINUM RETAINERS (23" X 99" & 2" REVEAL)
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