From: Garrett Holloway <garrett@databranchus.com>
Sent: Saturday, July 4, 2026 5:39 PM
To: Melissa Bradford <MBradford@dps61.org>
Cc: maeve.bullock@thedatabranch.com
Subject: FOIA Request - Decatur SD 61 [Ref: Maeve Bullock]

Hello,
The Data Branch is submitting a public records request for records relating to vendor purchases. Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:
All products from: Helios Ed/Core, Droplet, Docusign. We hope to obtain records from 2022 to now reflecting how these engagements are priced — for example, licensing or subscription structures, per-unit rates, and any associated implementation or setup fees.

This request covers records such as:

- Contracts, service agreements, order forms
- Purchase orders relating to the listed vendors
- RFP or solicitation documents
- Task orders issued against cooperative purchasing agreements

To the extent any portion of the requested records is exempt from disclosure, we ask that the remaining non-exempt segregable portions be released.

This request *is* being submitted for commercial purposes. We are willing to work within whatever procedures Decatur SD 61 uses for handling such requests, and are happy to clarify, narrow, or adjust the scope to reduce the burden on your office.

Records can be sent to my colleague Maeve Bullock, who manages record intake for The Data Branch, at the following:
Email: maeve.bullock@thedatabranch.com
Phone: (302) 585-3132
Address: 1111B S Governors Ave STE 21033, Dover, DE 19904

Thank you for your time and assistance with this request. If it has been misdirected, kindly forward it to the appropriate records custodian or let us know where it should be sent. We appreciate your cooperation.

Thank you,

Garrett Holloway
The Data Branch