# MINUTES
# LEWISTON ELEMENTARY SCHOOL DISTRICT
# REGULAR MEETING OF THE BOARD OF EDUCATION
# CELEBRATING 67 YEARS 1958 -2025

**Vision**: Our district will be known for the high quality of our programs, the growth of our students and the integrity of our staff.

**Mission**: We provide a safe environment to learn, we provide support and encouragement for the academic growth of our students and we maintain highly effective and ethical staff.

Monday, September 15th, 2025

Room 3

Open Session 4:00 PM - Closed Session as Indicated on Agenda

Lewiston Elementary School Governing Board:

Suzie Hawkins, Gretchen Deichler, Chad Cook, Catherine Sidman, Sarah Panarra

1.0 CALL TO ORDER, ROLL CALL, FLAG SALUTE

Present: Hawkins, Cook, Panarra, Sidman

Absent: Deichler

2.0 AGENDA AND CHANGE OF DATE OF REGULAR BOARD MEETING APPROVAL:

At this time requests may be made to change the agenda order, move items from Consent Agenda to Study Action Item and/or remove items from the agenda. None

3.0 INPUT REGARDING AGENDA AND NON-AGENDA ITEMS:

The President of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the Agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting. The public is invited to address issues not on the agenda. (Five-minute time limit) Christensen presented the Board with a request from Brittney Zimmerman the TK/K teacher for assistance with her last semester of her credentialing program. The board gave direction to Superintendent Daina Seale to process the request as the dollar amount is within the threshold for her approval. The Board fully supports Ms. Zimmerman in her credentialing process and acknowledges how valuable she is to the District.

4.0 BOARD/ADMINISTRATION/COMMITTEE REPORTS/ACTION ITEMS:

4.1 Superintendent Report- Superintendent Seale reported Back to School night went well although there was not a very large turnout for the event. The focus of the event was for families to familiarize themselves with the classrooms, touching base with the teachers and getting to know the classroom functions. It was then reported that Para Professional Tamara Ashley has put in her two week notice and her last day will be September 23rd. Seale vocalized the need to get the public involved at the school and encouraged parental involvement. Board member Sarah Panarra asked for clarification on what the specific needs were that the volunteers could help with. Seale reported getting help with the library setup and assistance with the student store. Panarra said she could assist with finding volunteers to assist with whatever needs there are.

BOARD FILE: AGENDAS AND MINUTES: MINUTES09152025

OFFICE USE ONLY:

cc: SH, GD, CEC CS, SP, DS, EC, CTA REP, Teamster Rep, Board Book, Audience, email agenda only:

Posted: School Office, Staff Room, Mini-Mart bulletin board

In compliance with Government Code Section 54954.2(a), the Lewiston Elementary School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Elizabeth Christensen, Chief Business Officer of the Lewiston Elementary School District.

4.2 Summary of Complaints per Williams Uniform Complaint Procedures-None

4.3 Business Update:

4.3.1 Information: Facility project updates- Christensen reported there are funds that are available from project savings in Fund 35 from the ADA project and the TK project. Christensen is working with Jeff Morris and Cindy Blanchard to reconcile the account and begin the closing out process on the projects. Christensen suggested using any available funds be used for the walk-in refrigerator/freezer unit replacement. All Board members agreed this would be the best use of funds as the unit is need of replacement.

4.4 LCAP Updates - Seale reported she will be working on coordinating meetings with parents, students and staff to review the current LCAP goals.

5.0 CONSENT AGENDA: Sidman moved approval, Cook seconded. Roll was called: Hawkins- Ay, Sidman-Aye, Panarra-Aye Cook- Aye. Approved 4-0

The following consent ACTION items are expected to be routine and non-controversial. They will be acted upon by the Lewiston Elementary School Governing Board at one time unless a Board member, staff member, or a member of the public requests that an item be held for discussion.

5.1 Approved Warrants:

| Dated | Numbered | Amount |
|---|---|---|
| 07/16/2025 | 5258021-5258039 | $49,894.12 |
| 07/23/2025 | 5258187-5258196 | $33,692.48 |
| 08/06/2025 | 5258444-5258454 | $13,383.18 |
| 08/13/2025 | 5258587-5258594 | $2,487.06 |
| 08/20/2025 | 5258721-5258735 | $156,678.71 |
| 08/27/2025 | 5258898-5258913 | $4,242.14 |
| 09/03/2025 | 5259058-5259071 | $26,263.48 |
| 09/10/2025 | 5259167-5259178 | $20,914.10 |

5.2 Approved Minutes from regular meeting 07/14/2025

6.0 DISTRICT ACTION ITEMS:

6.1 Resolution 2026-02 Regarding Sufficiency of Instructional Materials

6.2 Open Public Hearing: 4:36 PM

6.2.1 Public Input regarding Resolution 2026-02, Sufficiency of Instructional Materials

6.3 Close Public Hearing: 4:37 PM

6.4 Approved Resolution 2026-02 Regarding Sufficiency of Instructional Materials- Sidman moved approval. Panarra seconded. Roll was called: Hawkins-Aye, Panarra-Aye, Cook-Aye, Sidman-Aye. Approved 4-0

6.5 Approved Resolution 2026-03 "Gann" Limit - Cook Moved approval. Sidman seconded. Roll was called: Hawkins-Aye, Panarra-Aye, Cook-Aye, Sidman-Aye. Approved 4-0

6.6 Approved 24/25 Unaudited Actuals-Cook moved approval. Sidman seconded. Roll was called: Hawkins-Aye, Panarra-Aye, Cook-Aye, Sidman-Aye. Approved 4-0

6.7 Approved Board Policies

| Policy | Title |
|---|---|
| BP 0410 | Nondiscrimination in District Programs and Activities |
| BP/AR 0440 | District Technology Plan |
| BP 0441 | Artificial Intelligence |
| BP/AR 0450 | Comprehensive Safety Plan |
| BP/AR 1113 E(1) 1113 | District and School Websites |
| BP/AR 1312.3 E(1)(2) 1312.3 | Uniform Complaint Procedures |
| AR 3512 E(1) | Equipment |
| AR 3542 | School Bus Drivers |
| BP AR 4030 | Nondiscrimination in Employment |
| BP 4033 | Lactation Accommodation |
| BP/ E (1) 4112.9 BP E(1) 4212.9 BP/E(1) 4312.9 | Employee Notifications |
| BP/AR 4119.11 BP/AR 4219.11 BP/AR 4319.11 BP/AR 5145.7 | Sexual Harassment |
| AR/E(1) 4119.12 AR/E(1) 4219.12 | Title IX Sexual Harassment Complaint |

| AR/E(1) 4319.12 BP/E(1) 5145.71 | Procedures |
|---|---|
| BP/AR 5125.1 | Release of Directory Information |
| AR 5131.41 | Use of Seclusion and Restraint |
| BP/AR 5145.3 | Nondiscrimination/Harassment |
| BP E(1) 5145.6 | Parent/Guardian Notifications |
| BP 5146 | Married/Pregnant/Parenting Students |
| BP 6142.91 | Reading/Language Arts Instruction |
| BP/AR 6145.2 | Athletic Competition |
| AR 6159.4 | Behavioral Interventions for Special Education Students |
| BB 9011 | Disclosure of Confidential/Privileged Information |
| BP/AR 6141.2 | Recognition of Religious Beliefs and Customs |
| BP/AR 6142.1 | Sexual Health and HIV/AIDS Prevention Instruction |
| BP/AR 6142.8 | Comprehensive Health Education |

7.0 CLOSED SESSION: Time in: 4:46 pm

The Board adjourned to closed session to discuss the following items:

7.1 Anticipated Litigation Pursuant to Government Code 54956.9 (d)(1)(2)(3)

7.2 Appointment, Employment, Evaluation of Performance, Discipline or Dismissal of a Public Employee Government Code 54956.9(d)(1)(2)

7.3 Report any action taken in Closed Session- Nothing to report

7.4 Time out: 5:30 PM

Gretchen Deichler

Board Vice President: Gretchen Deichler