# MINUTES
# LEWISTON ELEMENTARY SCHOOL DISTRICT
# REGULAR MEETING OF THE BOARD OF EDUCATION
# CELEBRATING 68 YEARS 1958 -2026

**Vision**: Our district will be known for the high quality of our programs, the growth of our students and the integrity of our staff.

**Mission**: We provide a safe environment to learn, we provide support and encouragement for the academic growth of our students and we maintain highly effective and ethical staff.

Monday, January 12, 2026

Room 7

Open Session 4:00 PM - Closed Session as Indicated on Agenda

Lewiston Elementary School Governing Board:

Suzie Hawkins, Gretchen Deichler, Chad Cook, Catherine Sidman, Sarah Panarra

1.0 CALL TO ORDER, ROLL CALL, FLAG SALUTE Meeting was called to order at 4:01PM
Present: Hawkins, Deichler, Cook, Sidman (4:05PM), Panarra (4:02PM)
Absent: None

2.0 AGENDA AND CHANGE OF DATE OF REGULAR BOARD MEETING APPROVAL:
At this time requests may be made to change the agenda order, move items from Consent Agenda to Study Action Item and/or remove items from the agenda. - None

3.0 INPUT REGARDING AGENDA AND NON-AGENDA ITEMS:
The President of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the Agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting. The public is invited to address issues not on the agenda. (Five-minute time limit) - Deichler notified board that she will most likely be out of town and not able to attend the March board meeting.

4.0 BOARD/ADMINISTRATION/COMMITTEE REPORTS/ACTION ITEMS:
4.1 Superintendent Report - Seale reported: The holiday performance and input from the Aglipays on options for the stage and speakers; Monday meetings with all staff and students in the cafeteria began today. Academic and attendance reward programs were discussed; Candy gram sales will be starting in February; Cell phone policy is stated in the student handbook, Phones are not too been seen or used on school campus. She explained students and staff may not use their cell phones during school hours unless and employee's job requires the use of their cell phone. There was discussion regarding tracking and documentation of violations; Proposed certificated staffing schedules for 2026-27 were presented. There was discussion regarding proposed teacher grade level assignments, Tom Fielding's program assignments and intent for Superintendent to be in the office and not the classroom; Practice lockdown drill will be held on February 11, 2026; Fire drill practice will be in the spring of 2026.

BOARD FILE: AGENDAS AND MINUTES: MINUTES 01/12/2026
OFFICE USE ONLY:
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Posted: School Office, Staff Room, Mini-Mart bulletin board
In compliance with Government Code Section 54954.2(a), the Lewiston Elementary School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Elizabeth Christensen, Chief Business Officer of the Lewiston Elementary School District.

4.2 Summary of Complaints per Williams Uniform Complaint Procedures - None

4.3 Business Update: There was no update as Business Manager was unable to attend the meeting.

4.4 LCAP Updates: Seale reported the mid-year update should be done next month. The Facility Inspection Tool (FIT) has been updated and will be discussed under 6.1.

5.0 CONSENT AGENDA: Sidman moved approval. Deichler seconded. Motion passed unanimously 5-0.

The following consent ACTION items are expected to be routine and non-controversial. They will be acted upon by the Lewiston Elementary School Governing Board at one time unless a Board member, staff member, or a member of the public requests that an item be held for discussion.

5.1 Approved Warrants:

| Dated | Numbered | Amount |
|---|---|---|
| 12/10/2025 | 5261175-5261184 | $7,512.69 |
| 12/17/2025 | 5261327-5261341 | $16,403.26 |
| 1/07/2026 | 5261606-5261619 | $16,623.07 |

5.2 Approved Minutes from regular meeting 12/08/2025

5.3 Approved December Payroll $ 84,674.45

6.0 DISTRICT ACTION ITEMS:

6.1 Approved 2024-25 SARC - Sidman moved approval subject to Deichler reviewing the completed document. Cook seconded. Motion passed unanimously 5-0. There was discussion of the Facility Inspection Tool (FIT) regarding those items with a "D" designation. Sidman expressed concern regarding the electrical item in the staff room 6 and there was direction for staff to obtain three estimates and proceed with fixing the problem.

7.0 ADJOURN TO CLOSED SESSION: Time in: 4:52 PM

7.1 Superintendent Evaluation Pursuant to Government Code Section 54957

7.2 Time out: 6:03pm

7.3 Report any action taken in Closed Session - There was no reportable action taken.

Time Out 6:03pm

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Suzie Hawkins, Board President