

July 7, 2026

Re: ITB 25-26/06 – Structural Roof and Large-Span Truss Repair Services, Solicitation No.: S-P20019-00016774

To:
Essex General Construction Inc.
4284 W. 7th Avenue, Eugene, OR 97402

Springfield School District No. 19 has completed its procurement process for the Structural Roof and Large-Span Truss Repair Services project. Following issuance of the Notice of Intent to Award, the Springfield School Board approved award of the contract to Essex General Construction, Inc. at its meeting on July 6, 2026.

This letter serves as the District's official **Notice to Proceed** with contract execution and project coordination for the Structural Roof and Large-Span Truss Repair Services project, as awarded under OregonBuys Solicitation No. **S-P20019-00016774**.

The contract documents shall include, but are not limited to, the District's solicitation documents, project manual, drawings and specifications prepared by Miller Consulting Engineers, issued addenda, Essex General Construction, Inc.'s submitted bid, and the final executed agreement between the parties.

Essex General Construction, Inc. may proceed with required pre-construction coordination, scheduling, submittals, and other preparatory work necessary to begin the project in accordance with the contract documents. Physical work shall not begin until all required contract documents, insurance certificates, bonds, and other required documentation have been received by the District.

The District looks forward to working with Essex General Construction, Inc. on this important project.

Respectfully,



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