

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
REGULAR MEETING**

Date: May 28th, 2026

Time: 6:00PM

Location:

Liberty Common School – Aristotle Campus
2130 West Horsetooth Drive, Fort Collins, CO

Board members in attendance:

X	Patrick Albright
X	Raven Banning
Absent	Michelle Duncan
X	Hannah Ebben
Absent	Matt Raile
X	Elizabeth Timpe
N/A	<i>*Vacant*</i>

Administration in attendance:

X	Headmaster Bob Schaffer
X	Principal Robert Robinson
X	Principal Casey Churchill
X	Principal Sandy Stoltzfus
X	Principal Kathleen Kearney
X	Assistant Principal Jenna Allen
X	Assistant Principal Chris Reynolds
X	Assistant Principal Nancy Hoyer
X	Assistant Principal Kelsey Bailey
X	Senior Director of Operations Bev Hanawalt
X	Director of Advancement Brett Harkey
X	Director of Finance Michael Hofinger
X	Athletic Director Franklin Russell
X	Director of Policy and Compliance Sarah Hunt
X	Communication Specialist Kallie Cooper
Absent	Director of Information Technology Sean Lewis
Absent	Headmaster Support Specialist Marjorie Fallon
X	Director of Security Jim Ramirez
X	Office Manager/Registrar Tiffany Burgess
X	Lead Registrar Elise Harkey

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Approve Agenda 6:00PM

STAFF AND COMMUNITY COMMENT – (two-minute limit per person)

STUDENT SPOTLIGHT

- Junior high school students describe their first year at the new campus

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting – April 30th, 2026
Motion to approve minutes from Regular Meeting – April 30th, 2026
Motion: Mrs. Banning
Second: Mrs. Timpe
All in Favor

DEPARTMENT REPORTS

- Music Department Report

ADMINISTRATION REPORT

- Headmaster Report – Headmaster Schaffer

CONSENT AGENDA

- Adopt Board Calendar for 2026-2027 (Second Reading)
- Adopt 2026-2027 Budget (Second Reading)
Motion to adopt all consent Agenda
Motion: Mrs. Ebben
Second: Mrs. Banning
All in Favor

UNFINISHED BUSINESS

- None

NEW BUSINESS

- Approve Headmaster Retention for 2026-2027 – Mrs. Banning
Motion to retain Headmaster Schaffer for the 2026-2027 School Year
Motion: Mrs. Banning
Second: Mrs. Timpe
All in Favor
- Declare Board Vacancy – Mrs. Ebben
It is recommended that the board declare a single vacancy on the Liberty Common School Board of Directors. The board give notice to all parents and staff inviting applicants to apply by June 12th, 2026. The board assigned one board member, Mrs. Timpe, to determine the qualifications of applicants. The board vote to appoint a replacement from the pool of qualified applicants at the regular business meeting on June 25th, 2026. The term for this new board member shall be June 25th, 2026 – June 30th, 2027.
Motion: Mrs. Ebben
Second: Mrs. Timpe
All in Favor
- Elect Board Treasurer for remainder of 2025-2026 school year – Mrs. Timpe
It is recommended that the Liberty Common School Board of Directors elect Hannah Ebben to the office of Board Treasurer for the remainder of the 2025-2026 school year.
Motion: Mrs. Timpe
Second: Mr. Albright
All in Favor

- Approve Academic Advisory Committee membership for 2026-2027 school year – Mrs. Timpe
The AAC recommends the board vote to approve the voting membership of the 2026-27 Academic Advisory Committee as proposed.

Motion: Mrs. Timpe

Second: Mrs. Banning

All in Favor

- Amend Policy 1.12 – Mr. Albright
It is recommended that the board adopt the amended policy 1.12
Motion: Mr. Albright
Second: Mrs. Timpe
First Reading-Vote Postponed until June meeting
- Distribute Board Self-Evaluation Survey

SUBCOMMITTEE REPORTS

- Academic Advisory Committee – Mrs. Timpe
- Advancement Committee – Mrs. Banning
- Building Corporation and Expansion Committee – Mr. Albright
- Financial Accountability Committee – Mrs. Ebben
- Governance Committee – Mr. Albright
- Parent Education Committee – Mrs. Timpe
- Policy Committee – Mrs. Duncan
- Security Committee – Mrs. Banning

POLICY REVIEW

- Policies 5.7 – 5.10

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- None

ADJOURN

- Time: 7:40pm