

ADELANTO ELEMENTARY SCHOOL DISTRICT

Business Services
2026-2027 Substitute Payroll Schedule

Certificated Substitute & Classified Substitute

Timesheets must be submitted to Payroll by 12 noon on the deadline date. Timesheets must be completed for each reporting period. Paychecks will be available on the pay date at the District Office.

CY - MONTH	REPORTING PERIOD		Due to Secretaries by 10:00am	PAYROLL DEADLINE	PAY DATE
07 - July	7/1/26	7/12/26	7/13/26	7/15/26	8/10/26
08 - August	7/13/26	8/9/26	8/10/26	8/12/26	9/9/26
09 - September	8/10/26	9/6/26	9/7/26	9/9/26	10/9/26
10 - October	9/7/26	10/4/26	10/5/26	10/7/26	11/9/26
11 - November	10/5/26	11/8/26	11/9/26	11/12/26	12/9/26
12 - December	11/9/26	12/6/26	12/7/26	12/9/26	1/11/27
01 - January	12/7/26	1/10/27	1/11/27	1/13/27	2/9/27
02 - February	1/11/27	2/7/27	2/8/27	2/10/27	3/9/27
03 - March	2/8/27	3/7/27	3/8/27	3/10/27	4/9/27
04 - April	3/8/27	4/4/27	4/5/27	4/7/27	5/10/27
05 - May	4/5/27	5/2/27	5/3/27	5/5/27	6/9/27
06 - June	5/3/27	5/30/27	5/31/27	6/2/27	7/9/27
06SL - June	6/1/27	6/30/27	6/30/27	7/1/27	7/15/27

*** Pay dates that fall on a weekend or holiday will be available on the 1st business day after the event.**

In the event a pay date falls during a school closure, paychecks for employees who do not have Direct Deposit (E.F.T) will be available for pick up at the District Office on or after the pay date, during regular business hours.

If you have questions, please contact the Payroll Department at (760) 246-8691.
Classified & Certificated Substitutes: Julie Bedolla ext. 10266
Email: julie_bedolla@aesd.net